



केन्द्रीय आयुर्वेदीय विज्ञान अनुसंधान परिषद्

आयुष मन्त्रालय, भारत सरकार

जवाहर लाल नेहरू भारतीय चिकित्सा एवं होम्योपैथी अनुसंधान भवन
61-65, सांस्थानिक क्षेत्र, सम्मुख 'डी' ब्लॉक, जनकपुरी, नई दिल्ली-110058

CENTRAL COUNCIL FOR RESEARCH IN AYURVEDIC SCIENCES

Ministry of AYUSH, Govt. of India

Jawahar Lal Nehru Bhartiya Chikitsa Evam Homoeopathy Anusandhan Bhawan
61-65, Institutional Area, Opp. 'D' Block, Janakpuri, New Delhi-110058

ग्राम : आयुष

Gram : "AYUSH"

Fax : 28520748

EPBX

28525852, 28520501

28522524, 28525831

28525862, 28525883

28525897

ADVERTISEMENT NO. 06 /2018.

FILLING UP THE POST OF ADMINISTRATIVE OFFICER AND UPPER DIVISION CLERKS ON DEPUTATION BASIS IN THE CCRAS AND DRAWING A PANEL FOR VACANCIES LIKELY TO ARISE WITHIN ONE YEAR.

1. The CCRAS is the Apex Body in India for formulation, co-ordination, development and promotion of research in Ayurveda. The Council carries out its activities and functions through its network of 30 Institutes. The Headquarter of the Council is situated in Delhi at the above captioned address. Applications are invited for 01 posts of Administrative Officer in the pay scale of Rs.15,600-39,100/- in PB-3 (Level-10 of 7th CPC) and for vacancies which may arise in future and 14 posts of Upper Division Clerk in the pay scale of Rs. 25500-85100 (level 4 as per 7th CPC) (Grade pay of Rs. 2400/- as per 6th CPC) on deputation basis from eligible persons working in the Central Govt. Organizations/Departments of Central Govt. /Autonomous Organizations. The station wise details of present vacancies are as under:-

i. Administrative Officer - 01 Post - at Kolkata.

ii Upper Division Clerk - Total 14 Posts spread out at various locations such as New Delhi, Patiala(Punjab), Trivendrum(Kerala), Cheruthuruthy(Kerala), Mandi(Himachal Pradesh), Mumbai(Maharashtra), Jaipur(Rajasthan), Kolkata(West Bengal), Vijaywada (Andhra Pradesh) & Chennai(Tamil Nadu).

2. ELIGIBILITY CRITERIA CONDITIONS FOR APPOINTMENT TO THE POST OF ADMINISTRATIVE OFFICER ON DEPUTATION BASIS

1. (a) Officer of the Central State Government/ Autonomous Bodies /Research Institutions/. Public Sector Undertakings/ Semi-Government Statutory or Autonomous organizations funded by Government

(b) holding analogous posts or

(c) having 03 years regular service in PB-2 (Rs.9300-34800 – GP Rs.4600/- or 08 years regular service in PB-2, with G.P. Rs.4200/- and

2. Possessing the following educational qualification / experience

(a) A degree from a recognized University.

(b) Adequate experience in personnel management with thorough knowledge of Accounts Budget, Budgetary Control, Government Rules and Regulations and Administrative and Establishment matters / proceedings.

NOTE :-

a) The period of deputation will be initially for 01 year extendable upto 03 years. The maximum age limit for applying for deputation shall not be exceeding 56 years as on the closing date of application.

b) Selected candidates may be posted in any of the peripheral Institutes. However, the vacancies is available at Kolkata.

3. ELIGIBILITY CRITERIA FOR APPOINTMENT TO THE POST OF UPPER DIVISION CLERK ON DEPUTATION BASIS

- (a) The candidate should be holding an analogous post on regular basis or should have Eight years of regular service as Lower Division Clerk in the pay scale of Rs. 19900-63200 (level 2 as per 7th CPC) (PB-1, Grade Pay Rs.1900/- as per 6th CPC) or equivalent in Central Government. The deputation will be on Foreign Service terms. The period of deputation will be one year initially extendable upto three years.
 - (b) The candidate should be well conversant with Government Rules, Regulations and procedures concerning administration, personnel management, financial management, budgeting and Accounting.
 - (c) The candidate should not have crossed the age of 56 years as on last date of receipt of application.
4. The terms, conditions and Pay and Allowances of the candidates selected for appointment on deputation basis will be governed by standard deputation/Foreign Service terms as issued by Govt. of India from time to time.
 5. The applications form can be downloaded from Council's website www.ccras.nic.in. The application in the prescribed proforma is to be forwarded through proper channel to the Director General, CCRAS, on the above address not later than 45 days from the date of publication of this advertisement in Employment News.
 6. The following documents are to be enclosed along with the application:-
 - (i) A certificate to the effect that concerned forwarding parent department/Ministry has no objection to the appointment of the applicant to the post applied for in the CCRAS.
 - (ii) Details of penalties, if any, imposed, on the applicant during the last 05 years.
 - (iii) Vigilance clearance in respect of the applicant duly signed by an officer of appropriate level alongwith certified copies of ACRs/APRs for the last 05 years.

Advance application will not be entertained and canvassing in any form will be a disqualification.

Administrative Officer (E&R)
CCRAS, New Delhi
For Director General

Copy to :-

1. Sh. Banamali Naik, Under Secretary, Ministry of AYUSH, AYUSH Bhawan, INA, New Delhi with the request to give wide publicity of the advertisement in the Ministry.
2. All Central Govt. Ministries / Departments for circulation.
3. All Research Councils for circulation.
4. Sr. P.S. to Director General/ P.S. to DDG/P.S. to DD (Admn.).
5. All Sections in the CCRAS, Hqrs. Office.
6. All peripheral Institutes for wide publicity to the advertisement.
7. Hindi Section, CCRAS, Hqrs. Office for Hindi translation.

For Director General



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- i. Administrative Officer - 01 Post at Kolkata and also for preparing panel for future vacancy anywhere in India.
- ii. Upper Division Clerk - Total 14 Posts spread out at various locations such as New Delhi, Patiala (Punjab), Trivandrum (Kerala), Cheruthuruthy (Kerala), Mandi (Himachal Pradesh), Mumbai (Maharashtra), Jaipur (Rajasthan), Kolkata (West Bengal), Vijayawada (Andhra Pradesh) & Chennai (Tamil Nadu).

Note:- i & ii posts may increase and decrease.

Other detail containing terms and conditions and application format may be downloaded from our website : www.ccras.nic.in

(Rakesh Kumar)
Administrative Officer (E&R)