

**R. R. A. PODAR CENTRAL AYURVEDA RESEARCH INSTITUTE FOR CANCER,  
(CARIC), Podar Medical Campus, Dr. Annie Besant Road, Worli, Mumbai-400 018.  
(CENTRAL COUNCIL FOR RESEARCH IN AYURVEDIC SCIENCES  
MINISTRY OF AYUSH, GOVT. OF INDIA, NEW DELHI- 110058 )**

F.No.3-40/2018-19/CARIC-Mum/Store/

/ 09/2017

**TENDER NOTIFICATION NO 02/2017**

CARIC, Mumbai, invites sealed Tenders in two bids (Technical and Price) from reputed, registered and approved Security Agencies/ Firms, who full-fills the stated eligibility criteria for providing Security Guards (Male -Without Arms- Skilled) on contract basis at the above address. Only such bidders who full-fills eligibility criteria will technically be shortlisted for opening of the price bids.

1.	Cost of Tender Documents	Rs.1,000/- (Rupees One Thousand only) by Cash/DD
2.	Date of Sale of Tender Documents	04/10/2017 to 31/10/2017 (between 10.00 a.m. and 3.00 p.m. on all working days except 2 <sup>nd</sup> Saturday, from Institute. )
3.	Last date for submission of Tender	01/11/2017 (up to 3.00 p.m.)
4.	Date and Time of opening of Tender (only Technical Bid)	02/11/2017 ( 2.00 p.m. ) Conference Hall of the Institute
5.	Earnest Money Deposit (EMD) to be submitted with Technical Bid	Rs.42,650/- (Rupees Forty Two Thousand Six Hundred & Fifty only)- Rule 170 of GFR 2017 refers
6.	Interest Free Security Deposit/Performance Security after award of work	5% of the contract value of one year Rule 170 of GFR 2017 refers
7.	Price Bid	Date and time will be intimated at a later date in respect of those who are technically qualified.

The contract shall remain operational for a period of one year. The period of contract may further extended and or curtailed / terminated by the Incharge, CARIC, on need basis and or on performance.

The approximate number of Security Guards Personnel required is around 06 (Six only) initially, which may be increased or curtailed as per the requirement. The prospective Tenderers may visit the Institute on any working day between 10.00 a.m. and 4.00 p.m. so as to acquaint themselves with the location, area, total strength of staff / patients/ visitors etc., before submitting their tender by Registered Post or Courier.


**Eligibility Criteria :**

- The Tenderer must have minimum annual turnover of Rs. 30,00,000/- (Rupees Thirty Lakhs only) and should be profit making during consecutive last three Financial years . Copies of the following documents should be submitted along with the Technical Bid.

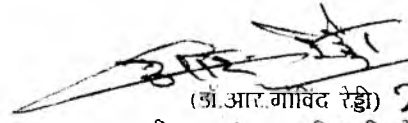
  
23/9/17

- ❖ Audited Balance Sheet of last three years i.e. 2014-15, 2015-16 and 2016-17. Audited Income and Expenditure Statement of last three years i.e. 2014-15, 2015-16 and 2016-17.  
Income Tax Returns of the last three Assessment Years.
  - ❖ Service Tax Certificate.
  - ❖ Copies of Labour License issues under Contract Labour (R & A) Act by Licensing Officer of Central/ State Governments.
  - ❖ Registered with GST, EPF, ESI, PT etc., under appropriate Govt. Authorities and or any tax enforced by GOI (attested copy with its seal to be enclosed) Copy of the relevant Registration Certificate and respective payments details for the last three years from 4/15 to 3/17
  - ❖ PAN/TAN No.
  - ❖ The status as to whether Company/Proprietorship/ Partnership with the details viz. Name of the Partners/ Board of Directors/ Address etc., along with respective Registration Certificate.
- **The Tenderer should have the Registered /Corporate Office / Branch Office etc., in Mumbai/ Suburbs / Navi Mumbai / Thane District (submission of proof thereof).**
  - **Experience Certificate in prescribed (Annexed ) format for the preceding 03 Financial Years.**
  - **Tenderers should submit “Satisfactory Service” Certificates from their previous Client/ Employer (s) as supporting documents. (for the preceding three Financial Years )**
  - **The bidder should submit an attested copy of license for security services only under the Contract Labour (R&A) Act 1970 valid as on 31/03/2017 in respect of any employer (s) for whom the Security Agency is currently providing security services through contract labour (applicable for Security Services only).**
  - **Must not have blacklisted by any Government Departments / Autonomous Bodies/ Institutes/Private and or Public Companies etc., as on the date of submission of the bid. Affidavit in prescribed form ‘Annexure B’ be submitted with the bid.**
  - **DGR (Director General of Resettlement, Ministry of Defence) registration and approved agencies with DGR experience would be preferred. Necessary documents to be submitted.**
  - **The Agency shall also produce the Police Verification Certificate, Compliance Certificate/ permissions for running security guards agency as applicable in Mumbai/State of Maharashtra under the Contract Labour (Regulation & Abolition Act 1970 ), Minimum Wages Act, Maharashtra Private Security Guards (Regulation of Employment and Welfare) Act 1981, Private Minimum Wages Act 1948, The Private Security Agencies (Regulation) Act 2005 etc., (as the case may be).**

The tender documents (Non – transferable) can be obtained in person from CARIC, Worli, Mumbai (Institute) during 04/10/2017 to 31/10/2017 ( between 10.00 a.m. and 3.00 p.m. on all working days except 2<sup>nd</sup> Saturday), on payment of Rs.1,000 (Rupees One Thousand only) by Cash/ DD in favour of ACRI, Worli, Mumbai, payable at Mumbai.

 23/9/17

The tenders should be submitted in two separate envelopes – one containing the Technical Bid and other containing Price Bid only (Both the bids should be separately sealed and the name of work, Ref No & date , name of tenderer should invariably be written on the top of each envelope). The two bids should be kept in another one envelope which should be sealed and superscripted “Providing Security Guards (Male) (without Arms) Services at CARIC, Mumbai” and addressed to R. O. (Sci.-III) I/C, CARIC, Mumbai 400 018. The tender received will be opened on 02/11/2017 at 2.00 p.m. in Conference Hall, CARIC, Worli, Mumbai. Price Bids in respect of those contractors, whose technical bids become successful would be opened on a separate date. The R.O. (Sci. -III) I/C, CARIC, Worli, Mumbai, reserves the right to accept or reject any or all the Tenders either in full or part thereof without assigning any reasons whatsoever, and his decision on all matters in this regard shall be final and binding. Tenders received after scheduled date and time shall not be considered. Tender incomplete in any form will be rejected outright. Conditional Tenders will also not be accepted. The bid (s) shall be valid for 180 days from the date of opening. Each page of the tender document should be signed by the Tenderer. All entries in the Tender form should be legible and filled clearly. No corrections, overwriting is permitted in price bid.

  
(**डॉ. आर. गोविंद रेड्डी**) 23/9/17  
प्रगारी अनुसंधान अधिकारी (वैज्ञा-III)