



राष्ट्रीय भारतीय आयुर्विज्ञान संपदा संस्थान

केन्द्रीय आयुर्वेदीय विज्ञान अनुसंधान परिषद, आयुष मंत्रालय, भारत सरकार

मेन्स्यु बोर्ड कॉलोनी, गड्डिअन्नाम, हैदराबाद - 500 036, तेलंगाना, भारत

National Institute of Indian Medical Heritage

Central Council for Research in Ayurvedic Sciences, Ministry of AYUSH, Govt. of India

Revenue Board Colony, Gaddiannaram, Hyderabad - 500 036, Telangana, INDIA

Ph: 040-24067388. Web: <http://niimh.nic.in>, E-mail: niimh-hyderabad@gov.in

F.No.NIIMH./Admin./9/ 447

Dated: 12-09-2019

Subject : Disposal of un-serviceable Misc. items of the NIIMH – Invitation to quote.

National Institute of Indian Medical Heritage (NIIMH) invites tender for disposal of un-serviceable items of this Authority. The details of items are enclosed. The sealed quotations are invited from interested parties for the disposal of these items on “**AS IS WHERE IS BASIS**” subject to the terms and condition mentioned in para 3 below. If interested, you are requested to quote your highest offer in the enclosed proforma and submit the same in a sealed envelope. The envelope is to be prominently super-scribed as “**QUOTATION FOR UN-SERVICEABLE ITEMS OF STORE**”. The sealed envelope may be dropped in the Tender Box kept in the Office Room No. 106, NIIMH, Revenue Board Colony, Gaddiannaram, Hyderabad. In a sealed cover up to **10:30 hrs on 03.10.2019**. The bids received after the specific date/time of receipt shall not be considered.

2. Tender documents downloaded from the NIIMH website www.niimh.nic.in is also acceptable provided the requisite tender fee i.e. Rs. 200/- only is enclosed in the form of Account Payee Demand Draft from any of the scheduled bank, drawn in favour of Director, NIIMH payable at Hyderabad at the time of submission of bid document.

3. The items in question will be available for inspection in National Institute of Indian Medical Heritage, Hyderabad between 3.00 PM to 5.00 PM **from 12.09.2019 to 03.10.2019** on all working days.

4. The quotations received by the stipulated date and time shall be opened at 11.00 hrs on **03.10.2019** in Mini Conference Hall, Second floor of NIIMH. The bidders or their representatives are free to be present at the time of opening of quotation.

5. The tender shall be governed by the following terms and conditions :-

(a) The goods shall be disposed off on “as is where is basis”.

(b) Quotations should be accompanied with a Demand Draft of **Rs. 5,000/-** (Rupees five thousand only) in favor of Director, National Institute of Indian Medical Heritage, Payable at Hyderabad towards bid security. The proof of residence/registration, if any may also be submitted along with the bid.

(c) The successful bidder will have to deposit the full bid amount in the manner & time frame indicated by the Department. This shall be normally be three working days.

(d) The goods, after depositing the full amount, are to be lifted, at own cost, within the time frame indicated by the Authority. This shall be normally be in two days.

(e) The disposal of the material shall normally be to the highest bidder fulfilling all the terms/conditions as aforesaid or as may be decided by the Authority during the course of the commencement and completion of the disposal process. The Authority reserves its right not to accept any bid particularly those received lower than the reserve price.

(f) If the selected bidder does not show interest to lift the stores and in any way refused to honor the offer, the bid security deposited shall be forfeited and other actions initiated like banning of business dealing with the Department and resale of the goods in question at the risk/cost of the defaulters shall be taken without any further intimation, and

(g) For any doubts/clarifications/objections etc, the office of NIIMH could be contacted.

Yours faithfully,


DIRECTOR
21.11.18

N.I.I.M.H

**“Notice Inviting Tender”
FOR**

Disposal of

Obsolete/ unserviceable /old

Office items

of

**National Institute Of Indian Medical Heritage
CCRAS, Ministry of AYUSH, Govt. of India**

**Tender No. 1/2019
12th September 2019**

**National Institute of Indian Medical Heritage
Central Council for Research in Ayurvedic Sciences
Ministry of AYUSH, Govt. of India
Revenue Board Colony, Gaddiannram, Hyderabad-500036**

NOTICE INVITING TENDER

National Institute of Indian Medical Heritage (NIIMH), CCRAS, Ministry of AYUSH, Government of India, invites sealed quotation from the auctioneers/Kabaris or any firm engaged in disposal of old/obsolete/unserviceable office items on “As is where is basis”.

A. General:

1. Tender Document can be downloaded from the website (www.niimh.nic.in).

2. Details of Bid: -

a)	Bid Reference	:	Tender No: 1/2019
b)	Last date & time of receipt of bid	:	10:30 hrs on 03.10.2019
c)	Opening of bids	:	11:00 hrs on 03.10.2019
d)	Place of receiving the bid/ Address for communication	:	Office Room No. 106, NIIMH, Revenue Board Colony, Gaddiannaram, Hyderabad
e)	Cost of bid document :	:	Rs. 200/- (Rupees Two hundred only)
f)	EMD :	:	Rs. 5,000/- (Rupees Five Thousand Only) (DD/Bankers Cheque)
g)	Date of Inspection :	:	12.09.2019 to 03.10.2019.

B. Eligibility / Qualification Criteria:

- a) The bidder should be located at Hyderabad/Secunderabad.
- b) Any organization engaged in disposal of office items are eligible in participation of bidding.
- c) The firm may enclose sufficient documents regarding execution of Government work order, specifically Disposal of obsolete/unserviceable office items.
- d) All bidders must enclose GST registration certificate along with the tender documents.

C. Period of validity of bid: - The bid shall remain valid for 180 days after the date of bid opening. If any bidder withdraws his tender before the said period shall -without prejudice to any other right or remedy, be at liberty to forfeit the Bid Security absolutely.

D. General Terms and Conditions

1. The bidders may inspect the items in NIIMH, Revenue Board Colony, Gaddiannaram, Hyderabad 3pm to 5 pm from ~~09.09.2019~~¹² to ~~30.09.2019~~^{03.10.2019} and satisfy themselves about the items they are bidding for.
2. The items shall be sold to the highest price of bidder.
3. The Earnest Money Deposit of the successful bidder shall be adjusted in the bid forthwith. The EMD of unsuccessful bidders shall be returned within one month of the auction date, without any interest.
4. No items, once disposed to the successful bidder, shall be taken back by the NIIMH.
5. The successful bidder has to make full balance payment in the form demand draft in favour Director, NIIMH, within 3 days of his selection, failing which the offer will be cancelled and EMD shall stand forfeited.
6. An Earnest Money Deposit (EMD) of Rs.5,000/- (Rupees Five Thousands only) must accompany each quotation. This shall be in the form Demand Draft/Pay order of any Nationalized /Scheduled Bank drawn in favor of Director, NIIMH payable at Hyderabad for 45 days from the date of tender opening without which the tender shall be summarily rejected. No Cheque/Money order/Cash shall be accepted. The EMD deposit shall not attract any interest.
 - 6.1 The successful bidders bid security will be discharged/adjusted upon the bidders acceptance of the award of contract satisfactorily. .
 - 6.2 The bid security will be forfeited :-
 - a) If the tenderer withdraws or amends its tender or impairs or derogates from the tender in any respect within the period of validity of its tender, or
 - b) If the successful tenderer fails to furnish the required performance security within the specified period, or
 - c) In case the successful tenderer fails to commence the work awarded to him.
 - 6.3 The bid security of the unsuccessful bidder will be discharged/returned as early as possible, but not later than 30 days after the expiry of the period of bid validity.

E. Bidding Procedure:

- a) Bids are invited in single sealed envelope.
- b) Sealed Bid shall be received, till 10:30 hrs of **03.10.2019** and will be opened at 11:00 hrs on same day. No Bids will be accepted after this date & time under any circumstances. This office will not be responsible for any postal/counter delay and also for reasons beyond the control of this office.
- c) Bid must contain the EMD for specified amount, along with complete details as desired by this tender. Bids without EMD will be summarily rejected.
- d) The Bids will be opened on pre scheduled date, time & venue.
- e) The successful bidder shall be determined based on the highest price quoted, which would be the sum of the total price of all the items identified for disposal.

- f) All the bids must be accompanied by a bid security (EMD) of the amount of Rs. 5000/- (Rupees Five Thousand only) in a form of a Bank Draft issued by any commercial Bank in favour of Director, NIIMH payable at Hyderabad.
- g) All Sealed bids must be delivered in the Tender Box kept Office Room No. 106, NIIMH, Revenue Board Colony, Gaddiannaram, Hyderabad.
- h) All relevant rules and regulations of Government of India will be final and applicable & binding on all bidders.

F. Submission of Bids:

- a) The envelope shall be super scribed with the name "QUOTATION FOR UN-SERVICEABLE ITEMS OF STORE" in capital letters. The envelope shall be opened on the date of opening of tender. The bidder should specifically provide full details as per eligibility criteria. Violation to this would result in invalidation of tender. The EMD shall be enclosed with the bid.
 - b) Silence or use of the word "Noted" against any of the Bid conditions shall mean bidder agrees to comply with that/those conditions of Bid.
 - c) NIIMH shall evaluate the bids to determine whether they are complete, whether required sureties have been furnished, whether the documents have been properly signed and whether the bids are generally in order as per the check list in the NIT. A bid determined as non-qualified will be rejected by the NIIMH.
 - d) The bid should be submitted in the prescribed bid format given as prescribed in "Bidding Procedure" of this document. All columns of the bid form should be filled. Any additional information should be enclosed separately and referred to in the relevant column of the bid form. All relevant product literature must be enclosed with the bid.
 - e) No bid may be modified subsequent to the deadline for submission.
 - f) Bidders shall furnish clause-by-clause compliance on all clauses of Bid Document.
 - g) Each page of tender document should be signed by the bidder (s)
 - h) Incomplete and unsigned quotations are liable to be rejected.
 - i) Bid should be submitted in the prescribed format for price bid attached with this Tender Notice as **Annexure "A"**
 - j) List of items to be disposed off is as per **Annexure B**
 - k) Tender form for disposal of office items is as per **Annexure "C"**.
- l) The near relatives of all employees working in the National Institute of Indian Medical Heritage (CCRAS) either directly recruited or on deputation are prohibited from participation in this tender. The near relatives for this purpose are defined as :-
- i) Members of a Hindu Undivided Family.
 - ii) They are husband and wife.
 - iii) The one is related to the other in the manner as father, mother son (s), son's wife (daughter-in-law), Daughter (s) & daughter's husband (son-in-law), borther(s) & brother's wife, sister(s) husband (brother-in-law).

G. Opening of Bids:

- a) NIIMH will open the bids on prescheduled date and time and venue in the presence of the bidders' representatives who choose to attend.
- b) The 'bidders' representatives who will be present shall sign in the designated register evidencing their attendance, in the event of the day of specific bid opening being declared a holiday for NIIMH, the bid shall be opened at the same time and at the same location on the next working day.
- c) The bidders names, bid withdrawals, presence of bid security and such other details as NIIMH at its discretion may consider appropriate will be announced at the bid opening.

H. LIFTING OF DISPOSED OFF ITEMS

The successful bidder shall be required to lift all the items from the disposal site to his premises within 3(three) days alter the payment of the quoted amount (EMD amount will be adjusted with the quoted value).On failure to do so, NIIMH authority shall have the right to forfeit the entire amount of the highest bidder and dispose the items at the risk and cost of the defaulter. The labour, cartage and other expenses shall be borne by the bidder. The highest bidder will have to lift all the items to be disposed off irrespective of the fact whether he has quoted unit price for all items or only for certain items.

ANNEXURE - A

S. No.	Name of the Items	Qty	Unit Price	Total Price
1.	Executive Custion Chair black	1		
2.	Executive Custion Chair black	1		
3.	Executive Custion Chair black	3		
4.	Automatic Microfilming Processor	1		
5.	Xerox Machine Model Wcp420	1		
6.	Side Door of Xerox model wcp420	1		
7.	Umax A3 Scanner	1		
8.	HP A300 Scanner	1		
9.	SANYO PCLSV-51 lcd Projector	1		
10.	Dell Laptop	3		
11.	HCL Core I 5 Laptop	1		
12.	HP Compaq System	1		
13.	HP Compaq System	1		
14.	HP Compaq System	5		
15.	HP Compaq System	3		
16.	Digital Camera Cannon Eos 40d with kit and Photography copying stand with daylight set	3		
17.	5 KVA Online UPS	1		
18.	6 KVA Online UPS	1		
19.	Wipro Server	1		
20.	HP Compaq Pantium System	2		
21.	HP Compaq Dual Core System	3		
22.	Wipro Super Genius System	6		
23.	Wipro Super Genius System	8		
24.	HP LJ Model P 1007 Printer	1		
25.	Extemal Hard Disk	2		
26.	HP Scan Jet 3100	1		
27.	HP Scan Jet 3100	2		
28.	Canon 3300 Duplex Printer	2		
29.	Canon 3300 Duplex Printer	1		
30.	Attendance Biometric Machine	1		
31.	150 AH Amar Raja Battery	10		
32.	Rack For Batteris	1		
33.	Batteris Connectors	10		
34.	PTZ Zoom CC Cameras	2		
35.	Bullet CC Cameras	1		
36.	Tinted Copper alloy	1		
37.	Power Supply 5 AMPS	1		
38.	Cable With Laying Charges 1000mtrs	1		
39.	CP Plus 22XIR DOOM Cameras	2		
40.	Sarabharajeeyam	09		
41.	Basavarajeeyam (Hindi)	63		

S. No.	Name of the Items	Qty	Unit Price	Total Price
42.	Vaidyaka Prayoga Vijnanam	70		
43.	Puyameha Vijnanam	65		
44.	Sabdacandrika	02		
45.	Hand Book of Domestic Medicine and Common Ayurvedic Remedies (Tel)	110		
46.	Hand Book of Domestic Medicine and Common Ayurvedic Remedies (Urdu)	17		
47.	Sanskrit Medical Manuscripts in India	85		
48.	Research Database on Ayurveda Siddha other traditional Medicine and Related Sciences, Vol.I	3		
49.	Research Database on Ayurveda Siddha other traditional Medicine and Related Sciences, Vol.I	42		
50.	Research Database on Ayurveda Siddha other traditional Medicine and Related Sciences, Vol.I	37		

The total price should be exclusive of all Misc. Charges like transportation, labor or any other expenses etc., as all above items are interlinked to each other therefore no comparison will be made on individual item. NIIMH shall not be responsible for meeting the expenditure towards transportation, labor or any other expenses etc. in connection with lifting of the items identified for disposal. The contract will be awarded on comparison of consolidated price of all items.

Signature
Name of the Authorized Signatory
Official Seal

ANNEXURE – B

S. No	Name of the Items	Qty	Date of Purchase
1.	Executive Custion Chair black	1	07-03-1980
2.	Executive Custion Chair black	1	31-03-1987
3.	Executive Custion Chair black	3	31-03-1987
4.	Automatic Microfilming Processor	1	30-07-2001
5.	Xerox Machine Model Wcp420	1	30-09-2004
6.	Side Door of Xerox model wcp420	1	12-01-2012
7.	Umax A3 Scanner	1	25-06-2008
8.	HP A300 Scanner	1	31-03-2009
9.	SANYO PCLSV-51 lcd Projector	1	15-03-2005
10.	Dell Laptop	3	27-08-2008
11.	HCL Core I 5 Laptop	1	11-02-2011
12.	HP Compaq System	1	07-12-2007
13.	HP Compaq System	1	07-12-2007

S. No	Name of the Items	Qty	Date of Purchase
14.	HP Compaq System	5	03-01-2008
15.	HP Compaq System	3	20-03-2008
16.	Digital Camera Cannon Eos 40d with kit and Photography copying stand with daylight set	3	22-09-2008
17.	5 KVA Online UPS	1	03-01-2008
18.	6 KVA Online UPS	1	21-11-2008
19.	Wipro Server	1	21-11-2008
20.	HP Compaq Pantium System	2	21-11-2008
21.	HP Compaq Dual Core System	3	10-12-2008
22.	Wipro Super Genius System	6	18-09-2009
23.	Wipro Super Genius System	8	19-11-2009
24.	HP LJ Model P 1007 Printer	1	18-09-2009
25.	External Hard Disk	2	16-02-2009
26.	HP Scan Jet 3100	1	23-08-2010
27.	HP Scan Jet 3100	2	11-01-2011
28.	Canon 3300 Duplex Printer	2	18-08-2011
29.	Canon 3300 Duplex Printer	1	14-02-2012
30.	Attendance Biometric Machine	1	02-02-2011
31.	150 AH Amar Raja Battery	10	28-03-2013
32.	Rack For Batteris	1	28-03-2013
33.	Batteris Connectors	10	28-03-2013
34.	PTZ Zoom CC Cameras	2	28-03-2013
35.	Bullet CC Cameras	1	28-03-2013
36.	Tinted Copper alloy	1	28-03-2013
37.	Power Supply 5 AMPS	1	28-03-2013
38.	Cable With Laying Charges 1000mtrs	1	28-03-2013
39.	CP Plus 22XIR DOOM Cameras	2	28-03-2014
40.	Sarabharajeeyam	09	23-07-2007
41.	Basavarajeeyam (Hindi)	63	23-07-2007
42.	Vaidyaka Prayoga Vijnanam	70	23-07-2007
43.	Puyameha Vijnanam	65	23-07-2007
44.	Sabdacandrika	02	16-08-1989
45.	Hand Book of Domestic Medicine and Common Ayurvedic Remedies (Tel)	110	28-12-2005
46.	Hand Book of Domestic Medicine and Common Ayurvedic Remedies (Urdu)	17	15-10-2007
47.	Sanskrit Medical Manuscripts in India	85	09-11-2005
48.	Research Database on Ayurveda Siddha other traditional Medicine and Related Sciences, Vol.I	3	30-03-2010
49.	Research Database on Ayurveda Siddha other traditional Medicine and Related Sciences, Vol.I	42	30-03-2010
50.	Research Database on Ayurveda Siddha other traditional Medicine and Related Sciences, Vol.I	37	30-03-2010

ANNEXURE - C

Tender No 1/2019

Tender Form for disposal of Office items

1. **Name & Address of the Bidder** : _____
(In capital letter)
2. **Telephone Number** : _____
3. **Details of EMD** : **DD/Pay Order No.** _____
Amount Rs. 5000/-

I/We declare that I / my representative have inspected the obsolete items as per the list attached (Annexure-B) with tender and am/are interested to purchase the same "As is where is basis". My/our offer for the items as given in Annexure –A.

I/We have gone through the terms and conditions given in the tender document and agree with the same. I/We understand that in the event of non-compliance of the terms and conditions of the tender my/our EMD shall be forfeited by the Government of India, O/o NIIMH, Hyderabad.

The total price should be exclusive of all Misc. charges like transportation, labour or any other expenses etc. as all above items are interlinked to each other therefore no comparison will be made on individual item. NIIMH shall not be responsible for meeting the expenditure towards transportation, labour or any other expenses etc., in connection with lifting of the items identified for disposal. The contract will be awarded on comparison of consolidated price of all items.

(Signature of the Bidder)

To,
The Director
NIIMH, Hyderabad

Check list

S/No.	Name of the documents	Yes/No (if Yes, mention page No.	Reason (If Any)
1.	Cost of Tender paper 200/- (Demand Draft) in favour of Director, NIIMH payable at Hyderabad).		
2.	EMD of Rs. 5,000/- (Demand Draft) in favour of Director, NIIMH payable at Hyderabad)		
3.	Sufficient Documents regarding execution of Govt. work order specifically disposal of obsolete/unserviceable office items.		
4.	Copy of GST /Income Tax Registration.		
5.	Additional information (if any) Like details of turn over etc.		

Signature: -

Name of the Authorized signatory: -

Designation :-