

Sub: Tender for inviting proposal from NABL approved laboratories for providing laboratory investigations on CGHS approved rates.

1. M.S. Regional Ayurveda Research Institute for Endocrine Disorders, Indira Colony, Bani Park, Jhotwara Road, Jaipur-302016 invites sealed quotations from NABL approved laboratories for providing laboratory investigations on CGHS approved rates (available at website - <https://cghs.nic.in>):

2. General information about the tender:-

a)	Tender Reference No.	F. No. 1-4/2019/RARIED/JP/ADMN./NPCDCS/ Tender/
b)	Last date and time for receipt of Tenders	17.09.2019, upto 5.00pm
c)	Time and date of opening of Tenders	18.09.2019, at 3.00pm
d)	Place of opening of Tenders	M.S. Regional Ayurveda Research Institute for Endocrine Disorders, Indira Colony, Bani Park, Jhotwara Road, Jaipur-302016

3. The Tender shall be submitted in two bid system, technical bid and financial bid:-

- Technical bid (as per Annexure-I) consisting of all technical details; and
- Financial bid (as per Annexure-II) indicating cost of each test as per CGHS prescribed rates for test/procedure mentioned in the financial bid.

*Technical bid and the financial bid should be sealed by the bidder in separate covers duly superscribed and both these sealed covers are to be put in a bigger cover which should also be sealed and duly superscribed "**Bid for Laboratory Investigations**". The sealed Tenders may be put in the Tender Box placed the Chamber of Incharge, M.S. Regional Ayurveda Research Institute for Endocrine Disorders, Indira Colony, Bani Park, Jhotwara Road, Jaipur-302016 or by post at the aforesaid address latest by due date and time. Tenders received late will be rejected outright.

4. The tenders shall be subject to the following condition:-

- Ink signed NABL Certification to be submitted by the tenderer in the technical bid.
- Each bidder should submit an EMD of Rs. 5,000/- alongwith the quotation for laboratory investigations. EMD should be in the form of Demand Draft, drawn in favour of In-charge, M.S. Regional Ayurveda Research Institute for Endocrine Disorders, Indira Colony, Bani Park, Jhotwara Road, Jaipur-302016. The EMD of unsuccessful Bidders will be refunded after award of contract and EMD of successful bidder will be returned on receipt of performance security of Rs. 10,000/- of the bid.

- iii. The firm should not handover execution of order to any other/sister firm(s) and in such a case it will account to violation of contract and may entail cancelation of contract and forfeiture of Performance Security.
- iv. The tenders will be opened on stipulated date and time in the presence of the tenderers or their authorized representatives who may like to be present.
- v. The tenderers are free to quote their rates (including taxes) for all the laboratory tests mentioned in the enclosed list provided quoted rates do not exceed CGHS prescribed rates. The bids where rates quoted are more than CGHS rates will not be entertained.
- vi. If any tenderer withdraws his tender before the expiry of the period fixed for keeping the rates firm for acceptance, the earnest money, if any, deposited will be forfeited and no correspondence in this regard will be entertained thereafter.
- vii. Communication of acceptance of the tender constitutes concluded contract.
- viii. In case where a successful tenderer, does not provide the service in time or fails to provide the services, the Institute at its discretion may obtain such services from the next higher tenderer and the loss, if any, caused to the Institute due to increased rates shall be borne by the defaulting tenderer.
- ix. The performance security shall be returned to the contractor within two months after expiry of the contract period, but in the event of any dispute arising between the Institute and the contractor, the Institute shall be entitled to deduct such sums which in the opinion of the Institute are due from/not payable to the contractor.
- x. Any sum of money due and payable to the contractor, including Performance Security under this contract may be appropriated by the Officer In-charge, Institute and set off against any claim of the Officer In-charge, Institute against the tenderers.
- xi. Rates will be applicable during the period of contract i.e. initially up to 31 March 2020.
- xii. Firm should furnish valid registration number/GST No.
- xiii. The Officer In-charge, Institute has every right to reject/accept any bid without assigning any reasons.
- xiv. The detailed terms and conditions of contract are enclosed at Annexure-A.
- xv. The service provider should have a minimum one year experience in providing laboratory investigation services in any government hospital/institute etc.
- xvi. The period of contract will initially be up to 31st March 2020 and may be extended further subject to extension of the project and satisfactory performance of the contractor.
- xvii. Tender documents are also available for viewing and downloading on the websites of Central council for Research in Ayurvedic Sciences, New Delhi i.e. www.ccras.nic.in
- xviii. Last date of receipt of tender is 17.09.2019 up to 5.00 p.m., and tender will be opened on 18.09.2019 at 3.00 p.m.

done
06.09.19

(Dr. K.K. Singh)

Assistant Director, In-charge, Institute

TERMS AND CONDITIONS OF LABORATORY INVESTIGATIONS ON CGHS APPROVED RATES

- (i) The approved tenderer/firm shall raise the bills on their letter head as per the terms and conditions of tender document.
- (ii) The approved tenderer/firm will provide laboratory investigations and no payment will be made to approved tenderer/firm for investigations done which are not mentioned in the referral form.
- (iii) A committee constituted by M.S. Regional Ayurveda Research Institute for Endocrine Disorders, Indira Colony, Bani Park, Jhotwara Road, Jaipur-302016 can visit the laboratory prior to and after the approval of the contract to check the quality of services and other necessary certification. Due support must be given to all the committee members.
- (iv) Approval of the laboratory / firm shall be initially for a period upto 31st March 2020, which may be extended with mutual consent subject to satisfactory performance.
- (v) Assistant Director In-charge, M.S. Regional Ayurveda Research Institute for Endocrine Disorders, Indira Colony, Bani Park, Jhotwara Road, Jaipur-302016 reserves the rights to accept /reject one or all applications at any time without assigning reasons thereof.
- (vi) Security Deposit: The selected tenderer shall have to submit Security Deposit of Rs. 10,000/- (Rupees Ten Thousand Only) from any scheduled commercial bank in the form of Bank Draft in favour of "In-charge, M.S. Regional Ayurveda Research Institute for Endocrine Disorders, Indira Colony, Bani Park, Jhotwara Road, Jaipur-302016" payable at Jaipur, for the period of contract and another two months.
- (vii) No interest will be paid on EMD/Security Deposit.
- (viii) Any medico legal issue arising during the period of the contract will be the responsibility of the approved tenderer/firm.
- (ix) All the documents should be signed and stamped by the authorized signatory on each page (the owner should give an authority letter in favor of authorized signatory and the same should be attached with the application format).
- (x) The bidder firm should not have been indicted for any criminal, fraudulent or anti-competition activity and not been blacklisted/debarred by any Govt. department/ statutory body.
- (xi) In case the successful tenderer declines the offer of Contract, for whatsoever reason(s), his EMD will be forfeited.
- (xii) Financial Bid of only those bidders, whose technical bid is accepted by the TEC, shall be opened.
- (xiii) Collection of Samples: The Successful bidder shall make his own arrangement at his cost to get the samples collected from the 23 CHCs as per the attached list (Annexure-V) under ideal conditions specific for the samples. Routine samples drawn/obtained from OPD patients must be collected between the time/day fixed by the A.D. In-charge for every CHCs and in case of any emergency investigations the sample must be collected as and when informed telephonically round the clock. The laboratory shall have to provide containers/sample collection device related material for collecting all samples outsourced.
- (xiv) The report of investigations shall contains:
Name of the patient, Age, Patient's registration number, lab. serial number, Name of test, Date, when the report is prepared Date, when the sample was taken.
- (xv) The report should be made in triplicate. Two copies shall be submitted with list of reports to the concerned Centre and one copy submitted with the bills. All copies of the investigations submitted, must be signed by the reporting pathologist/doctor in charge with stamp. Soft copy of the report should also be sent to concerned CHCs and Institute on Email, which will be provided later (after opening of the Bid).

- (xvi) In case more than one firm/Lab. quoted the same rate in quotation, the following aspects will be considered while selecting the tenderer for the rate contract, annual turnover of the firm, latest technology Equipment, Academic qualifications and experience of Doctors, Medical/Para Medical staff, user's performance certificate for one year where such type of services are being catered etc.
- (xvii) *Criteria of counting the firm as reputed lab is the sole right of Incharge, MSRARIED, Jaipur.
- (xiv) Penalty Clause: Lab. Investigations cannot be denied on the pretext of non-availability of Specialists/ nonfunctioning of equipments etc. If some Laboratory Investigations are not available at the laboratory due to any reasons, then the firm will make arrangement to get the required investigations done from other NABL laboratory as per terms and conditions of tender document at its own cost. Failing which investigations may be got done from other NABL laboratory. The In-charge at its discretion may obtain such services from the next higher tenderer and the loss, if any, caused to the Institute due to increased rates shall be deducted from the pending bills/Security money of the defaulting tenderer.
- (xv) Since, the council is running this programme at three districts i.e. Bhilwara (Rajasthan), Gaya (Bihar), Surendra Nagar (Gujarat) and to maintain the modality of the tests with regard to use of reagents and methods will be provided by M.S. Regional Ayurveda Research Institute for Endocrine Disorders, Indira Colony, Bani Park, Jhotwara Road, Jaipur-302016.
- (xvi) No payment of the test done shall be sought from the patients and the bill of the test should be submitted on the last working day of every month to the regional institute after due signatures of the head of the laboratory. The bills should be verified from the medical officer of the concerned CHC/nodal officer of the project.
- (xvii) **TDS Deduction:** TDS will be deducted as per Income Tax Rules.
- (xviii) The payment will be done through cheque in favour of the Firm every month.

TECHNICAL BID

M/s. _____

(Name, Address Landline and Mobile Nos.
of the bidding firm/agency firm/ agency):-

SI. No.	Documents kept in the Technical Bid envelope	Whether enclosed (The firm would write Yes OR No in the respective columns)
1.	EMD	
2.	Ink Signed copy of ISO and NABL certification/approval of the firm	
3.	Self certificate in respect of not being blacklisted by any Govt. /Semi. Govt. Office	
4.	Details & copy of GST registration of firm	
5.	Copy of PAN of firm	
6.	Copy of rate contract for providing the services in any Govt. Hospital/Institute for minimum one year. Total experience may be mentioned.	
7.	Declaration (As per Annexure-III)	
8.	Other Certificates (if any)	

It is hereby declared that the Terms & Conditions of M.S. Regional Ayurveda Research Institute for Endocrine Disorders, Indira Colony, Bani Park, Jhotwara Road, Jaipur-302016 NIT No...../Jaipur dated __ / __ / ____ are fully acceptable to our firm/agency.

(To be signed by the Authorized Signatory
of the Firm/Agency with Name and Stamp)

06.09.19

Financial bid:

NAME OF WORK: Tender for Laboratory Investigations

Sl. No.	Test Name	Rate in figures (Rs.) including all taxes	Rate in words	Reagents/Method to be used
1.	Blood Sugar Fasting (FBS)			
2.	Post Prandial Blood Sugar (PPBS)			
3.	Liver Function Test (LFT)			
4.	Kidney Function Test (KFT)			
5.	HBA1C			
6.	Lipid Profile			

Signature & Seal of the Bidder/Agency/firm

S. S. S.
06.09.19

DECLARATION

(On Rs.100/- rupees non judicial stamp paper)

Shri.....Proprietor/ Partner/Director/
Authorized Signatory of.....and competent to sign this
declaration and execute this tender document;

- a. I have carefully read and understood all the terms and conditions of the tender and hereby convey my acceptance of the same.
- b. The information/documents furnished along with the application are true and authenticate to the best of my knowledge and belief. I / we, am / are well aware of the fact that furnishing of any false information/ fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.
- c. I have apprised myself fully about the job to be done during the entire period of agreement and also acknowledge to bear the consequences of non-performance or deficiencies in services on my part.
- d. Company/firm has done in past satisfactory/disciplined work and not blacklisted / derecognized in past by any client.
- e. No investigation by central Government /State Government or any other statutory investigation agency is pending or contemplated against the Centre.
- f. The Centre at all times indemnifies MSRARIED, Jaipur against all claims, damages or compensation.
- g. The firm is not charging rates lower than quoted, to any other Centre.
- h. Bills will be submitted as per tender document

Signature of Owner/ Authorized signatory

Date:

Full Name:

Place:

Company's/ Firm's Seal:

N.B.: Above declaration, duly signed and sealed, should be submitted with Technical Bid in original

To,

Assistant Director, In-charge,
M.S. Regional Ayurveda Research Institute for Endocrine Disorders,
Indira Colony, Bani Park, Jhotwara Road,
Jaipur-302016

Subject:- Tender for inviting proposal from NABL approved laboratories for providing laboratory investigations on CGHS approved rates.

Respected Sir,

I/We who are established and reputed firm dealing with laboratory investigations on CGHS approved rates hereby offer our quotation against the tender ref. No. and accept the terms & conditions of the tender and enclose a copy of the tender document duly signed by the authorised signatory.

Yours faithfully,

(Name) for and on behalf of M/s.....
(Name of Manufactures)

Note: This letter of authority should be on the letterhead of the concern and should be signed by a authorized signatory.

M.S. Regional Ayurveda Research Institute for Endocrine Disorders, Jaipur**Details of the District Hospital /CHC under the NPCDCS-AYUSH Programme in Bhilwara District, Rajasthan**

S. No.	Name Of The District Hospital /CHC	Postal Address Of The District Hospital / CHC Bhilwara district, Rajasthan	Status Of Building Government/ Rented/ On Lease
1.	MG (Distt.) HOSPITAL, BHILWARA	Dr. S. P. Agiwal 01482 231400 NPCDCS-AYUSH Clinic Room No., 17 D & 1 Mahatma Gandhi Jila Chikitsalaya, MGH. Bhilwara(Rajasthan), Pincode -311001	Government
2.	Community Health Centre, Kachhola	Dr. Susheel Jain Mob. 9784401478 Chc - Kacchola, Teh.- Mandalgarh, Distt.- Bhilwara(Rajasthan), Pin Code-311605	Government
3.	Community Health Centre, Gangapur	Dr. Chhail Bihari Savita, Mob - 9413053122 Chc- Gangapur, Behind Civil Lines, Distt. Bhilwara (Rajasthan), Pin Code -311801	Government
4.	Government Satellite Hospital, Shahpura	Dr Ashok Kumar Jain Mob-9413056925 Satellite Hospital, Shahpura District- Bhilwara (Rajasthan) Pin Code-311404	Government
5.	Community Health Centre, Mandalgarh	Dr. Gopal Yadav Mob.No. - 9414576960 Chc- Mandalgarh, Near Panchayat Samiti, District- Bhilwara (Rajasthan), Pin Code -311604	Government
6.	Community Health Centre, Karera	Dr Prabhakar Avtade (9414575637) Chc-Karera, Near Bus Stand Karera, Distt.- Bhilwara (Rajasthan), Pincode- 311804	Government

7.	Community Health Centre, Pander	Dr. Asif Iqbal Mob - 8426878285 Chc- Pander, Teh- Jahazpur, Distt - Bhilwara(Rajasthan), Pin Code-311202	Government
8.	Community Health Centre, Banera	Dr. O. P. Chippa Mob.9414615788 Chc - Banera, District –Bhilwara (Rajasthan), Pin Code- 311401	Government
9.	Community Health Centre, Bijoliyan	Dr. Manish Sexnana Mob No. 8003422748 Chc-Bholiyan, Distt. –Bhilwara (Rajasthan), Pincode -311602	Government
10.	Community Health Centre, Badnor	Dr. Y.K.Fuiwari, M.No.9829110572 Chc- Badnor, Distt- Bhilwara(Rajasthan), Pin-311302	Government
11.	Community Health Centre, Bigod	Dr. Neeraj Meena Mob-9414245063 Chc- Bigod, Block -Mandalgarh Distt- Bhilwara(Rajasthan), Pincode - 311601	Government
12.	Community Health Centre, Gulabpura	Dr.Vijay Singh Rathore Mob. 9414371580 Chc - Gulabpura, Near Railway Station, District- Bhilwara (Rajasthan), Pin Code -311021	Government
13.	Community Health Centre, Hamirgarh	Dr.Shivnarayan Yadav Mob.8290217962 Chc- Hamirgarh, District – Bhilwara (Rajasthan), Pin Code-311025	Government
14.	Community Health Centre, Raipur	Dr. Lalit Salawat Mob -8875170644 Chc- Raipur, Distt.- Bhilwara (Rajasthan), Pincode -311803	Government
15.	Community Health Centre, Koshithal	Dr. Rajkumar Jat. Mob.9782146387 Chc-Koshithal, Teh- Sahada, Distt.- Bhilwara (Rajasthan), Pin Code 311805	Government
16.	Community Health Centre, Kotri	Dr. Rakesh Pandya M. No. 95492050080 Chc- Kotri, Distt. – Bhilwara (Rajasthan), Pincode -311603	Government

17.	Community Health Centre, Bagor	Dr. Mahendra Kumar Mundotia. Mob - 8890800992 Chc - Bagor, Teh-Mandal, Distt. – Bhilwara (Rajasthan), Pincode -311402	Government
18.	Community Health Centre, Mahua	Dr. Vijendra Moyal M.No. 9929468791 Chc- Mahua ,Teh- Mandalgarh, District- Bhilwara(Rajasthan), Pincode - 311604	Government
19.	Community Health Centre, Suwana	Dr. Pankaj Verma Mobile Number- 9413223366 Chc- Suwana, Teh.- Suwana, Distt.- Bhilwara(Rajasthan) Pin Code-311001	Government
20.	Community Health Centre, Jahazpur	Dr. Naeem Akhtar Mob.-9414268304 Chc- Jahazpur, Distt. – Bhilwara (Rajasthan), Pincode - 311201	Government
21.	Community Health Centre, Potlan	Dr Ajay Singh Jakhar. Mob- 8239626258 Chc Potlan, Block Sahada, Distt. – Bhilwara (Rajasthan), Pincode -311810	Government
22.	Community Health Centre, Asind	Dr V. K. Goyal, Mob. 9460894605 Chc - Asind, Teh.- Asind, Block Asind, Distt. - Bhilwara(Rajasthan) Pin Code - 311301	Government
23.	Community Health Centre, Mandal	Dr B.L.Sharma Mob No - 7976004400 Chc- Shahid Jamanalal Bhatt Community Health Centre, Mandal Distt.- Bhilwara(Rajasthan), Pincode 311403	Government

Check list of documents

Sl. No.	Document	Yes/No
1.	Tender document signed and stamped	Original
2.	Registration /Incorporation certificate	Copy
3.	NABL Certification	Copy
4.	Performance Certificate/ Rate contract of govt. sectors where such types of services are being catered for the last three years	Copy
5.	Bank account details	Copy
6.	Audited Accounts Statement or Form-16 A.Y. (2017-18, 2018-19 and 2019-2020)	Copy
7.	Registration /Incorporation certificate/GST No.	Copy
8.	E.M.D.	Original
9.	PAN Card	Copy
10.	Technical Bid Format (as per Annexure-I)	Original
11.	Financial Bid Format (as per Annexure-II)	Original
12.	Declaration (as per Annexure-III)	Original
13.	Application format (as per Annexure-IV)	Original
14.	Other certificates (if any) showing available infrastructure, latest technology equipment, deployment of technical staffs, academic qualifications and experience of technical staffs, legal document/certificate of firm etc.	Copy