



केन्द्रीय आयुर्वेद अनुसंधान संस्थान

Central Ayurveda Research Institute

(Central Council for Research in Ayurvedic Sciences, Ministry of AYUSH, Govt. of India)

# 12, Uttarahalli Manavarthe Kaval, Uttarahalli (Hobli), Bangalore South (Tq.)

Kanakapura Main Road, Talaghattapura post, Bengaluru-560109

E-mail:nadri-bengaluru@gov.in /nadri.bengaluru1@gmail.com

Ph.: 080-29535034 (Off) / 29635035 (Hosp.)

TENDER NOTIFICATION NO. 03.2021-2022.

Sealed tenders are invited by Asst. Director in-charge, Central Ayurveda Research Institute, Bengaluru from reputed, registered & approved Agencies/Contractors/ Organisations holding valid license to execute the work of providing canteen facilities at the above address.

b)	Last date & time for receipt of Tender	<u>26-08-2021</u> at 03 p.m.
c)	Date and time of opening of Tender	<u>28-08-2021</u> at 03 p.m.
d)	Cost of Tender documents	Rs. 100-00.
e)	Earnest money deposit	Rs.2,000.00 (2% of the approximate cost)
f)	Place of opening of Tenders	Meeting room, CARI, No.12, Utharahalli, Manavarthe kaval, Bangalore-560 109.

1. The prospective Tenderer may satisfy themselves about the requirement by visiting CARI at the above address on any working days. Tender document can be downloaded from the CCRAS website ([www.ccras.nic.in](http://www.ccras.nic.in)) & [www.eprocure.gov.in](http://www.eprocure.gov.in) or collected from the office of CARI, Bangalore.
2. The agency must submit its bid along with a Demand Draft/Multi City Cheque of Rs. 100.00 (Rupees hundred only) in favour of Central Ayurveda Research Institute, Bangalore, Current A/c.No.40036277009 (IFSC code: SBIN0040653) payable at SBI, Raghuvanalli, Bangalore towards Tender document fee ( Non refundable). EMD deposit of unsuccessful bidders will be refunded within 90 days after finalization of the Tender, with out interest.
3. The tender should be submitted in sealed cover and superscripted as Tender for providing Canteen facilities and with name of bid. Ref. No & date, name of Tenderer etc tender can be send by post or submit by hand. The tender should be addressed to The Assistant Director (Ay.) In-charge, CARI, No.12, Utharahalli, Manavarthe kaval, Kanakapura Road, Bangalore-560 109. The tenders received will be opened on 28-08-21 at 3.00 P.M. Tenderers can send their representatives during the time of opening of Tender.
4. The Tenders considered are liable to accept all the terms & conditions. Canvassing in any form in connection with the Tender is prohibited and tenders submitted by the contractors who resort canvassing are liable for rejection.
5. Eligibility criteria of the bidder: The contractors/Agencies have to meet following eligibility criteria for submitting their tender:
  - a) Possess valid license issued to carry out similar work.
  - b) Registered with GST, or any tax enforced by GOI.
  - c) Minimum experience of 3 years in providing similar services to Government establishments/Public sector undertaking R&D institution/reputed private Sector/other similar organisation ( the decision in regard to the reputed private organization will be taken by the Institute which will be final).
  - d) Must not have blacklisted by any Government Department/Autonomous bodies/CCRAS or any of its institutes as on the date of submission of the bid.
6. Right to acceptance or rejection of tenders
  - A) The tender is liable to be rejected inter-alia:
    - a) If it is not in conformity with the instructions mentioned in Tender Notice & terms and conditions.
    - b) If it is not properly signed and sealed.
    - c) If it is received by mail.
    - d) If it received after scheduled date and time.

205

- e) If it is not accompanied by requisite Tender fee and EMD and supported by proper documents.
- f) If there is overwriting/corrections / ambiguity

B) This office reserves the rights to

- g) Accept/Reject any or the tender in full or part thereof. No enquiries verbal or written shall be entertained from firms in respect of acceptance or rejection of the Tenders submitted by them.
- h) Reject any or all the Tenders without assigning any reason thereof.
- i) Revise the requirement at the time of placing or order.

- 7. The bidders shall furnish EMD & Tender quotations for a sum of Rs.2,000.00 & Rs. 100.00 (non refundable) in favour of "The Assistant Director (Ay.) I/c., CARI, Bangalore". EMD deposit of unsuccessful bidders will be refunded within 90 days after finalization of the tender without interest.
- 8. Tenders should be submitted in sealed cover and superscripted as Tender for providing Canteen facilities and with name of bid, Ref. No & date, name of Tenderer etc. Tender can be sent by post or submit by hand. The Tender should be addressed to Asst. Director-in-Charge, CARI, Bangalore. The Tender received will be opened on 28-08-21 at 3.00 PM Tenderers can send their representatives during the time of opening of Tender.
- 9. General Terms and conditions
  - i. Quotations received after the due date/ not submitted in the prescribed formats/in the prescribed manner /incomplete in any respect / not accompanied by prescribed documents are liable to be rejected.
  - ii. All the prices quoted by the vendor shall be in Indian rupees and not be subject to any price escalation. The prices quoted should be inclusive all Central/State Governments taxes.
  - iii. The Tender should be valid for a period of 01 year from the date of the work order.
  - iv. Performance security Rs. 10,000.00 has to be deposited with the institute within 07 days of initiation of work/acceptance failing which the tender will be out rightly rejected.
  - v. In case of non-compliance of any of the clause/terms, the Asst.Director-in-Charge will have the right to impose penalty as deemed fit and employ staff at the contract cost and risk and may forfeit the security in full or part at his/her discretion. His /Her discretion shall be final and binding.
  - vi. Any act on the part of the Tenderer to influence anybody in the Institute is liable to cause rejection of the tender.
  - vii. The successful contractor will have to provide a non judicial stamp paper of Rs.200-00 for preparing the rate contract agreement.
  - viii. The contract can be terminated by giving one month's notice by the Authority in case the services of the contractor are not satisfactory and the security amount may be forfeited.
  - ix. That the agency staff shall work under the overall supervision and direction of the Assistant Director-in-Charge or any other officer/official authorized by him/her.
  - x. The Agency shall not engage any sub-contractor or transfer the contract to any other person.
  - xi. The opening line should be that "We hereby unconditionally accept the tender conditions given in tender Notice No \_\_\_\_\_ dated \_\_\_\_\_"
  - xii. No alternation or modifications in the premises provided for running the Canteen will be carried out by the licensee.
  - xiii. No damage to building /fixtures and fitting will be caused by the licensee. In the event of any damage being caused to the building fixtures, compensation as assessed by the authority will be paid by the licensee to the Institute.
  - xiv. The licensees shall use the premises solely for the purpose of running the canteen for the IPD patients, employees of CARI and others he/she shall not assign or sublet or part with possession of the premises or any part thereof,
  - xv. The premises shall always be kept in a clean, hygienic and sanitary condition. The licensee shall be responsible for compliance with all Municipal/Panchayat/labour laws and other requirements of law as prevalent in Karnataka. A copy of the licence may also please be furnished.

- xvi. The contract will be for a period of one year from the date of Agreement and if the services are satisfactory, the same may be extended for a further period on mutually acceptable terms and conditions. In case the contractor will be deemed as terminated, the security deposit will be forfeited.
- xxvii. **Utensils and crockery:** Stainless steel utensils and crockery of good quality duly approved by the canteen Management Committee shall only to be used in the Canteen by the licensee.
- xxviii. **Furniture or other canteen items:** Furniture i.e. tables and chairs & some other items in the canteen will be provided by the Institute. The licensee will be responsible for the proper maintenance of furniture, fixtures and other equipments/properly of the Institute and will be liable to get replace/repaired the damage caused by him or his employee.
- xix. **Water, electricity and space:** Water, electricity and space will be supplied free of charge by the Institute subject to the condition that it is used only for running the canteen. Usage of electricity & water should be controlled to the maximum extend.
- xx. **Food quality:** the materials and prepared food will be examined by the Canteen Committee of the Institute. The quality/quantity satisfied by this committee will be used. Too much of oil, masala, salt and unhealthy ingredients like Potato needs to be restricted.
- xxi. Any request for increase in rates of food items will not be allowed during the period of contract. No new menus without rate fixation by the authority shall be made available in the canteen.
- xxii. **Rates of articles:** Schedule of items to be provided to two categories i.e. (1) IPD patient (2) IPD/OPD patient, their Attenders and (concessional rates for staff) in the canteen is enclosed. The rates at which the items are proposed to be offered may be mentioned against each.
- xxiii. **Normal hours or services:** This shall be regulated as per working hours of the Office/Hospital/Labs/Pharmacy sections in the Institute. Timing of the hospital canteen shall be strictly fixed from 06 AM to 8 PM. Licensee will also make satisfactory arrangements for room service.
- xxiv. **Licence:** The licence shall obtain such permits and licence as may be required under any law in force for the time being for his business and he/she shall be liable for any of his/her employee's action/misbehaviour resulting in on damages/losses in or injury of any type to the people and the property. He/ She will also be himself liable for injury to himself or any of his employees for the time being employed by him.
- xxv. The licensee shall supply the food within the premises or the canteen itself, the institute shall not be liable for any amount, due from its employees on account of any material sold to them on credit basis.
- xxvi. **Termination of Licensee:** The Institute may terminate the licence at any time in the event of breach of any of the terms and conditions of this licence deed or in the event of prosecution of the licensee or any of his/her employee or worker under the prevention of food Adulteration Act or prosecution of the licensee or its partners or Directors/Members of the Managing Committee of the licence under any other law for the time being in force.
- xxvii. **Experience:** The Tenderer should furnish proof of experience of three years or more in catering in Govt. Department/or Govt. Undertaking and furnish income tax clearance certificate/sales Tax Certificate, if any.
- xxviii. The service vender has to abide by all rules and regulations in force.
- xxix. The decision of the In-Charge or any Officer authorized by him/her in this regard shall be final and binding on the licensee.

(Signature of the Tenderer)

Name:.....

.....

Seal.



Sl. No. Tender .....

Name of the party in whose favour the tender form has been issued .....

The Asst. Director-in-Charge  
Central Ayurveda Research Institute (Seal of the Office)  
Bengaluru-560 109.

Dear Sir,

1. I/we here submit the tender for providing canteen facilities in the Central Ayurveda Research Institute, Bengaluru.
2. I/We have now deposited EMD of Rs...../- with the institute vide cash receipt No.....  
Dated.....
3. I/We hereby agree to all the terms and conditions stipulated by the Central Ayurveda Research Institute, Bengaluru in this connection.
4. I/We have noted that overwritten entries shall be deleted unless only cut/rewritten and initiated.
5. Tenders are duly signed (No thump impression should be affixed).
6. I/We undertake to sign the contract within 7 days from the issue of the letter of acceptance failing which the EMD will be forfeited.

Witness1 .....

Address .....

.....

Witness  
2 .....

Address .....

.....



## Check list of information to be provided along with the quotation

1.	Name of tendering Company (Attach Certificates of registration with a brief profile of the compar
2.	Name of Proprietor/Director of Company
3.	Full Address of Registered Office with Telephone No. FAX and E-mail.
4.	Full address of Operating/Branch office with Telephone No. FAX and E-mail.
5.	Banker of Company with full address with supportive document
6.	PAN/GIR No.
7.	Service Tax Registration No.
8.	G.S.T Registration No.
9.	As per Annex. 3 Acceptance of Terms and Conditions. Signed declaration stating that the company is not/has not been black listed by Central/ State Government any PSUs/Private Sector Signed declaration about Non Fraud and Non Corrupt practices.
10.	Documents showing completing at least one service where it has provided canteen services in one organization during last 2 Years (Desirable).
11.	Multi City Cheque/DD in favour of CARI, Bengaluru for Tender Document fee (Non-Refundable) Rs.100/- (Rupees One Hundred Only) & EMD of Rs. 1,000/- (One Thousand Only) attached.
12.	Any other information to establish financial worth and technical competence

Signature of Authorized person

Name.....

Seal

Date &amp; Place.....

25

PROFORMA

Name of the Contractor.....  
 .....  
 Full Address.....  
 .....  
 Previous service, if any.....  
 .....

Signature

Note: The proforma should be filled up completely.

UNDERTAKING

I/We .....  
 .....Do hereby declare that we he carefully read all the conditions of the tender schedule of Central Ayurveda Research Institute , Bengaluru for tenders quoted for the providing Canteen Facilities to Central Ayurveda Research Institute for a period of One year from the date of acceptance of tender and shall be abide by all the conditions set in therein. I/We also declare that the details furnished above are true and if found to be false. I/we shall be liable to disqualification.

Signature of the Agency

Name:

Seal:

25

## Cost for IPD patients

Time	Food items	Quantity	Cost (in Rs.)
6 am	1. Kashaya (ingredients will be provided by CARI) 2. Tea/Coffee/ Milk	30-50 ml 100ml	
8am	Millet/ Barley Ganji and 1. Idli (Rice/Rava), 2. Sambar/Sagu 3. Chatni or 1. Pongal/Upma/vegetable bath 2. Chatni or 1. Dosa/ Veg uttappa (rava,ragi,rice,wheat millet/ barley etc.) 2. Vegetable sagu 3. Chatni	200-250ml 2 pieces 100ml 50gm 250 gms 50gm 2 pieces 100 gms 50 gms	
11 am	1. Steamed Sprouts 2. medicated milk (ingredients will be provided by CARI)	50 gms 100ml	
1pm	1. Methi chapati/Roti(Ragi/Bajra/ Akki etc.) 2. Vegetable curry 3. Rice 4. Sambar/Rasam 5. Butter milk	2 pieces 100gms 250gms 150ml 200ml	
4.30pm	1. Tea/Coffee 2. Biscuits (custom made for health issues )	100ml 4 pieces	
7.30pm	1. Boiled Rice/ Millet/ Barley 2. Sambar/Rasam 3. Vegetable curry 4. Cut fruits (seasonal)	250gms 150ml 200ml 100gms	

Name of the Tenderer  
Signature  
Seal

20

## Cost for OPD patients, IPD/OPD patients Attenders and concessional rate for staff of this Institute

Sl. No.	Name of the Item	Quantity/Details	Cost (in Rs.)
1.	Tea/coffee	150 ml	
2.	Black Tea	150 ml	
3.	Coffee (Filter)	150 ml	
4.	Coffee (Instant)	150 ml	
5.	Boost/Horlicks	150 ml	
6.	Butter Milk	200 ml	
7.	Fresh Juices	200 ml	
8.	Dosa (Sada) each	100 gm. Butter with 50 gms sambar + 25 gms chutney.	
9.	Masala Dosa each	100 gm. with 50 gms sambar + 25 gms chutney.	
11.	Idli 02 nos	Chutney 25 grams + 50 gms sambar	
12.	Masalavada	100grams + 50 grams chutney or sampar	
14.	Chapati each	75 gms +50 curry	
15.	Upma	01 plate with chutney	
17.	Vegitable kurma	150 grams curry	
19.	Meals	Plate	
20.	Veg. rice/Biriyani	Plate	
21.	Rice with sambar	Plate	
22.	Cutlet/Puff/Samoosa/ Pakoda	1	

Name of the Tenderer  
Signature  
Seal