



केन्द्रीय हिमालयी वनस्पति अनुसंधान संस्थान

केन्द्रीय आयुर्वेदीय विज्ञान अनुसंधान परिषद

(भारत सरकार, स्वास्थ्य एवं परिवार कल्याण मंत्रालय, आयुष विभाग)

थापला, पो० अॉ०- गनियाधोली (रानीखेत) - 263645, जि० अल्मोड़ा (उत्तराखण्ड)

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REGIONAL RESEARCH INSTITUTE OF HIMALAYAN FLORA

Central Council for Research in Ayurvedic Sciences

(Govt. of India, Ministry of Health & Family Welfare, Deptt. of AYUSH)

THAPALA, P.O.- GANIADHOLI (RANIKHET) - 263645 Distt. ALMORA (UTTARAKHAND)

NOTICE INVITING TENDER/TENDERS

Date:-

File. No. :

Invites tender/tenders in sealed cover/covers for procurement of following items to this Institute up to 30.12.14 at 12:30 pm. The Tender document/documents can be obtained from this Institute by making cash payment of Rs.200/- (Rupees Two Hundred Only) or Demand Draft drawn in favour of "Regional Research Institute of Himalayan Flora, Thapla (Ranikhet) Uttarakhand". The tender/tenders will be opened on dated 30.12.14 at 2:00 pm in the presence of representatives of the relevant firm and purchase committee of this Institute. Tender document and detailed specifications of Items for IMR Project can also be downloaded from the website www.ccras.nic.in of CCRAS, New Delhi by making payment of Rs. 200/- (Rupees Two Hundred Only) Being the cost of tender documents and EMD (Separately) through D.D. drawn in favour of "Regional Research Institute of Himalayan Flora, Thapla (Ranikhet) Uttarakhand" Failing which tender will not be accepted.

Tender No.	Name of item	No. of pieces required	Approx. Cost	EMD
1	Digital Camera SLR (complete with lance & accessories)	1	2,50,000.00	7,500.00
2	Video Cammera	1	2,50,000.00	7,500.00
3	1. Lap Top 2. Printer	1	1,00,000.00	3,000.00
4	1. Computer (Desk Top) 2. U.P.S. 3. Scanner 4. Printer 5. Computer Table and Chair	1 1 1 1 1 Set	1,00,000.00	3,000.00
5	Binocular	1	1,50,000.00	4,500.00
6	GPS	1	1,50,000.00	4,500.00
7	Altimeter Watch	1	50,000.00	1,500.00

The Research Officer Incharge, Regional Research Institute of Himalayan Flora, Thapla (Ranikkhet) Uttarakhand reserves every right to reject any/ all tenders without assigning any reason.

Research Officer Incharge

Dated:

TERMS & CONDITIONS

1. Sealed quotations are invited. The approximate cost of the item/items will be Rs.The EMD @ of the approximate cost of item Rs is required to be deposited through D.D. Drawn in favour of Regional Research Institute of Himalayan Flora, Thapla (Ranikhet) Uttarakhand, payable at Thapla. Cheque/F.D.R. for this amount is not acceptable. Without depositing proper EMD amount the tender will not be considered at all.

The tender can be deposited in this Institute on or before dated . Received tenders will be opened on dated in presence of representative/suppliers.

2. The tender document can be obtained from the Office RRIHF, Thapla on any working day between 10:00 A.M. TO 5:00 P.M. by making payment Rs. 200/- each in cash. The downloaded tender form cost Rs. 200/- each in the shape of D.D. Drawn in favour of Regional Research Institute of Himalayan Flora, Thapla (Ranikhet) Uttarakhand along with EMD amount D.D. will have to be deposited separately. Failing which tender form will not be accepted.
3. Only real manufacturer or Authorized dealers possessing facilities of service and to change the spare parts etc. need to apply for which a certificate of the real manufacturer or authorized dealership is to be enclosed. Failing which tender will be cancelled.
4. Rate should be quoted by downloading the form from the website or obtaining it from the Institute as per specification and specification of the machine/item.
5. Tender document should be completed by ball pen and signed on each page by the tenderer of the machine/item. Overwriting/ Cutting etc. should be well attested by tenderer.
6. The Institute reserve the right to forfeit the EMD in case of making any change by the tenderer in rates or/ and in the conditions. In the event of any deviation in any of the conditions the loss occurred to this Institute will be made good by forfeiting security deposit and EMD so deposited by the tenderer. In case the loss sustained is not made good by forfeiting security deposit/ EMD the same can also be made good from any of the movable or immovable property of the tenderer.
7. The rate should be quoted very clearly on the basis of measurement, number mark and make etc. including payment of all kinds of duties/taxes etc. The delivery has to be made to the Institute FOR. In case the tax/duty is required to be paid separately it should be indicated very clearly to arrive at the actual cost.
8. The tenderer has to enclose with tender, copy of PAN CARD/INCOME TAX and Sales tax clearance certificate duly self attested. In the absence of same, the tender is liable to be rejected.
9. The goods/material has to be supplied within the stipulated period and time as indicated in the Purchase order. The Institute will not be compelled to take delivery of the goods/material after expiry of the time limit and security deposit will be forfeited.

10. Delayed supply can be accepted by imposing 10% penalty of the cost of the equipment/item. The supplier cannot compel the Research Officer Incharge, RRIHF, Thapla to reduce or ignore it as it will depend on the condition and decision taken by the Research Officer Incharge.
11. Institute is not abid to purchase the goods even if the rates are minimum.
12. The tenderer will be responsible for all kinds of breakage/pilferage etc. occurred to the machines/material during the course of supply of goods.
13. Research Officer Incharge, RRIHF, Thapla reserves the right to accept or reject the tender partially or in totally without assigning any reason, thereof.
14. The rates are to be quoted as FINAL. No discount is to be shown separately.
15. Based on requirement the limits of purchase can be increased/decreased No argument in this connection from the tenderer will be entertained. The payment will be made to successful tenderer after deduction 5% security amount from the bill and the same will be refunded after guarantee period.
16. EMD will be refunded to successful tenderer after satisfactorily supply/ installation and deducting 5% security deposit from the bill.
17. The tender can be rejected for non performing satisfactorily/non supply of material.
18. Necessary TDS as per rules will be deducted from the bill presented by tenderer for which photocopy of PAN CARD should be enclosed with tender document.
19. The quoted rates shall remain valid for a period not less than 120 days after the deadline fixed for submission of quotation.
20. Payment will be made after delivery of the goods/equipments and satisfactory installation of the equipment i.e. 30 days with in their acceptance through E-payment.
21. Notwithstanding the above, Research Officer Incharge , RRIHF, Thapla reserves the right to accept or reject any quotation and to cancel the bidding process and reject all the quotations at any time and stage prior to awarding purchase order.
22. In order to make in E-payment the following information is required to be given in the quotation letter
 1. Name of the organization/supplier with full address
 2. Name of Bank, Branch code with full address
 3. Account number and type of Account
 4. IFSC Code (Indian Financial System Code)

All kinds of disputes arising from either side during the course of supply/transaction will be resolved in RRIHF, judicial territory.


Research Officer Incharge

**REGIONAL RESEARCH INSTITUTE FOR HIMALAYAN FLORA
C.C.R.A.S, THAPLA, P.O.- GANIADHOLI, RANIKHET,
DISTT.- ALMORA, UTTARAKHAND.**

**Tender for purchase of Goods for IMR Project
CHECK LIST**

Sl.No.	Item	Write (yes) or (No)
1	Terms & Conditions as mentioned in the Tender Form have been read and fully accepted	
2	Tender Document Downloaded from CCRAS website	
3	Tender Document Cost of Rs. 200/- in the form of Demand Draft in favour of "RRIHF, Thapla payable at SBI, Tarikhet have been attached if downloaded from CCRAS website	
4	Earnest Money of Rs. forRs..... for.....in the form of Demand Draft/Pay Orders in favour of RRIHF, Thapla Payable at SBI, Tarikhet have been attached	
5	Signed and firm's seal is affixed on each and every page of filled-in tender form.	
6	Vat Tax and other taxes as applicable shown separately	
7	TIN/Pan Number mentioned and supporting documents have been attached	
8	Certificate of Registration of firm have been attached	
9	IT return and Sales Tax clearance certificate of last year have been attached	

Place:

Date:

Sign and Seal of Tenderer

AGREEMENT BOND (SPECIMEN)

(Agreement Bond will be filled by the tenderer on Rs. 100/- (Rupees One Hundred Only) non-judicial stamp Paper by the firm whose rates are approved by the Institute)

I/We hereby tender for the supply of items mentioned under list to the purchase of As per rates and terms & conditions approved stipulated in the annexure to this memorandum.

If this tender be accepted I/We hereby agree to abide and fulfill all the terms and conditions as per provision of contract annexure as applicable or in case of proving defaulter by the authority of RRIHF, Thapla thereof otherwise agree forfeit and pay to the Research Officer Incharge, Regional Research Institute of Himalayan Flora, CCRAS, Thapla (Ranikhet) Uttarakhand. The sum of Rs..... Only, deposited as Earnest Money at the time of submission of tender in the form of demand draft/pay order no. dated drawn on(Name of Bank). The full value of which is to be absolutely forfeited to the said Research Officer Incharge or his successor in office without prejudice to any other right of remedies in case I/We fail to undertake the supply of commodities specified in the annexure, or fail to abide with the said terms & conditions of the contract.

Dated the day of

Witness Signature of Contractor

Address
.....
.....

Occupation

The above tender is hereby accepted by me on behalf of the RRIHF, Thapla.

Research Officer Incharge
Signature of sanctioning Authority

The rates may be quoted separately for individuals good/ particulars in the following format (Financial Bid)

Sl. No.	Name of the Goods / Particulars	Specification	Unit	Cost per Unit	5 % of the approximate value of the estimated supply (Security Amount)	Name of actual manufacturer and country of manufacturer	Service Tax	Vat	Any other charges	Total cost of unit
1	2	3	4	5	6	7	8	9	10	11
1	Digital Camera SLR (Complete with lance & accessories)	AF/EF 24-105 F4L IS USM) 20-25 Megapixel Full-frame sensor, ISO 100-26000, expandable to 10240061-point High-Density Reticular Af	1 No.							
2	Video Camera	Camcorder with wide angle Adapter White Balance, Types Auto, Outdoor, Indoor, One-push (touch panel), Battery Type Rechargeable Li-Ion Battery, Power Supply- Power adapter, Lens – Optical Zoom_ 12X, Aperture (f/stops)_ F1.6-2.4, Filter Size (mm)_ 58, Minimum Focal Length (mm)_ 6, Maximum Focal Length (mm) 72, Display Resolution (Pixels) 211200, Type LCD Size (Inches) 2.5 in Form Factor Swivel, Audio Input Type Microphone Type Built-in Operation Mode Stereo, Connectivity USB Cable, S-Video Output_ Head Phone Jack S- Video Input Microphone AV Cable Composite Output HDMI Composite Video Input_ Component Video_ Fire Wire_ Recording Digital Sound Image Stabilizer_ Shooting Modes Normal Movie Mode Shooting Programs_ Auto, Twilight, Sunrise & Sunset, Landscape, Portrait, Spotlight, Sports Lesson, Beach, Snow Wide Screen Video_ 16:9 Media Type Recording Media_ Mini Dv Memory Card Supported SD Recording Speed_LP, SP Sensor Sensor Type_ CCD Optical Sensor Size_ 1/6 in. Sensor	1 No.							

	<p>ADF (A4) : Up to 8 ppm/4 ipm, Transparency adapter : Satellite (TMA); three 35 mm slides or four 35 mm negative frames, Scan speed: 10 x 15 cm colour photo into Microsoft Word : less than 24 sec; OCR a full page of text into MicrosoftWord: less than 36 sec; e-mail photo: less than 18 sec, Scan size flatbed (maximum) : 216 x 279 mm, Scan size ADF (maximum) : 210 x 356 mm, Media types supported : Paper (banner, inkjet, photo, plain), envelopes, labels, cards (greeting, index), 3-D objects, 35-mm slides and negatives (using transparent materials adapter), iron-on transfers, Scan file format: Window: BMP, JPEG, TIFF, TIFF compressed, PNG, PCX, Flashpix (FPX), PDF searchable, RTF, HTML, TXT; Macintosh: TIFF, PICT, JPEG, GIF, Flashpix, Plain Text, PDF, HTML, Rich Text, Scan speed in preview mode : Up to 10 sec, Control panel : 5 front – panel buttons (Copy, E-mail, File document, Scan document, Scan photo), Operating temperature range: 5 to 40 C, Connectivity : Standard connectivity : Hi-Speed USB 2.0, Minimum system requirements : For Microsoft Windows XP or 2000 : 500 MHz processor; Windows XP, XP X 64, or 2000: 256 MB RAM, 450 MB Free hard disk space; USP port; CD-ROM drive; 800 x 600 SVGA monitor; 16-bit colour; Windows Internet Explorer 6 for Windows Vista: 800 MHz processor; Windows Vista or Vista x 64; 512 MB RAM, 450 MB free hard disk space; CD-ROM drive; 800 x 600 SVGA monitor; Direct X9 capable graphics; Microsoft Windows Internet Explorer 7, Minimum system requirements for Macintosh : Mac OS X v 10.2 or higher : Power PC G3, G4 and G5 processor, Intel Core processor; 128 MB RAM; 240 MB hard disk available; Mac OS X v 10.5: Power PC G4, G5 or Intel Core Processor; 512 MB RAM; 7 GB hard disk available,</p>									
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The rates may be quoted separately for individuals good/ particulars in the following format (Financial Bid)

Sl. No.	Name of the Goods / Particulars	Specification	Unit	Cost per Unit	5 % of the approximate value of the estimated supply (Security Amount)	Name of actual manufacturer and country of manufacturer	Service Tax	Vat	Any other charges	Total cost of unit
1	2	3	4	5	6	7	8	9	10	11
1	Digital Camera SLR (Complete with lance & accessories)	AF/EF 24-105 F4L IS USM) 20-25 Megapixel Full-frame sensor, ISO 100-26000, expandable to 10240061-point High-Density Reticular Af	1 No.							
2	Video Camera	Camcorder with wide angle Adapter White Balance, Types Auto, Outdoor, Indoor, One-push (touch panel), Battery Type Rechargeable Li-Ion Battery, Power Supply- Power adapter, Lens – Optical Zoom, 12X, Aperture (f/stops) F1.6-2.4, Filter Size (mm) 58, Minimum Focal Length (mm) 6, Maximum Focal Length (mm) 72, Display Resolution (Pixels) 211200, Type LCD Size (Inches) 2.5 in Form Factor Swivel, Audio Input Type Microphone Type Built-in Operation Mode Stereo, Connectivity USB Cable, S-Video Output Head Phone Jack S- Video Input Microphone AV Cable Composite Output HDMI Composite Video Input Component Video Fire Wire Recording Digital Sound Image Stabilizer Shooting Modes Normal Movie Mode Shooting Programs Auto, Twilight, Sunrise & Sunset, Landscape, Portrait, Spotlight, Sports Lesson, Beach, Snow Wide Screen Video 16:9 Media Type Recording Media Mini Dv Memory Card Supported SD Recording Speed_LP, SP Sensor Sensor Type CCD Optical Sensor Size 1/6 in. Sensor	1 No.							

		<p>Resolution (Megapixel) _ 0.31 MP Exposure Types of Exposure_ Automatic, Fixed Dimensions Weight (Grams) 1500 Depth (mm) 180 Width (mm) 125 Focus Type of Focus_ Automatic, Manual Zoom Adjustment_ Motorized Image Image Format_ JPEG Battery Type Battery Type Lithium Ion Video Format Type of Video MPEG-2 Shutter Maximum Shutter Speed_ 1/10000 sec Minimum Shutter Speed_ 1/4 sec Additional Features Software Picture Motion Browser.</p>	1 No.					
3	<p>Laptop and Printer:</p>	<p>3.1 3rd Generation Core i7-3630 QM, 6 MB Cache, 8 GB DDR3 RAM, 1 TB HDD, Genuine Windows 8, Wireless, Bluetooth, N Vidia 2 GB GeForce630 M.Dedicated Graphics Midnight Black 15.6" HD LED Backlit Widescreen.</p> <p>3.2 Printer Type-Photo printer-Ink-jet-Color Max media size-super B (13 in x 19 in) Connectivity technology Wired-Max speed 8.1 ppm 10.2 ppm Max Resolution (Color)- 4800.0 dpi x 1200.0 dpi Printer/ Interface Ethernet- 10/100 Base – TXUSB Dimensions (WxDxH) – 25.5 IN X 20.4 in x 10.2 in Connector type – RJ-454 pin USB Type B</p>	1 No.					
4	<p>Desktop, UPS and Scanner, Printer, Computer Table & Chair</p>	<p>4.1 Latest generation Intel Core i5-3330 (3.0 G) 4 GB DDR3, 500 GB SATA (7200 rpm), R/W DVD, NVIDIA 1 GB Dedicated 2072a 20" LED, Windows 8, 3 years onsite Wired 6-in 1 card reader.</p> <p>4.2 Double Battery UPS</p> <p>4.3 Scanner Scan type: Flatbed, ADF, Optical scanning resolution: Up to 2400 dpi, Bit depth : 48 – bit, Gray scale levels : 256, Multi feed detection : No, Auto document feeder capacity : Standard, 50 sheets, Scan speed</p>	1 No. 1 No. 1 No.					

ADF (A4) : Up to 8 ppm/4 ipm,
 Transparency adapter : Satellite (TMA);
 three 35 mm slides or four 35 mm negative
 frames, Scan speed: 10 x 15 cm colour
 photo into Microsoft Word : less than 24
 sec; OCR a full page of text into
 Microsoft Word: less than 36 sec; e-mail
 photo: less than 18 sec, Scan size flatbed
 (maximum) : 216 x 279 mm, Scan size
 ADF (maximum) : 210 x 356 mm, Media
 types supported : Paper (banner, inkjet,
 photo, plain), envelopes, labels, cards
 (greeting, index), 3-D objects, 35-mm slides
 and negatives (using transparent materials
 adapter), iron-on transfers, Scan file format:
 Window: BMP, JPEG, TIFF, TIFF
 compressed, PNG, PCX, Flashpix (FPX),
 PDF searchable, RTF, HTML, TXT;
 Macintosh: TIFF, PICT, JPEG, GIF,
 Flashpix, Plain Text, PDF, HTML, Rich
 Text, Scan speed in preview mode : Up to
 10 sec, Control panel : 5 front – panel
 buttons (Copy, E-mail, File document,
 Scan document, Scan photo), Operating
 temperature range: 5 to 40 C, Connectivity :
 Standard connectivity : Hi-Speed USB 2.0,
 Minimum system requirements : For
 Microsoft Windows XP or 2000 : 500 MHz
 processor; Windows XP, XP X 64, or 2000;
 256 MB RAM, 450 MB Free hard disk
 space; USP port; CD-ROM drive; 800 x
 600 VGA monitor; 16-bit colour;
 Windows Internet Explorer 6 for Windows
 Vista: 800 MHz processor; Windows Vista
 or Vista x 64; 512 MB RAM, 450 MB
 free hard disk space; CD-ROM drive; 800 x
 600 VGA monitor; Direct X9 capable
 graphics; Microsoft Windows Internet
 Explorer 7, Minimum system requirements
 for Macintosh : Mac OS X v 10.2 or higher
 : Power PC G3, G4 and G5 processor, Intel
 Core processor; 128 MB RAM; 240 MB
 hard disk available; Mac OS X v 10.5:
 Power PC G4 , G5 or Intel Core Processor;
 512 MB RAM; 7 GB hard disk available,

