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**Tender For
Supply of Open Book Scanner
National Institute of Indian Medical Heritage(NIIMH)
Sy.No.314, Revenue Board Colony, Gaddiannaram, Hyderabad – 500 036 Telangana State**

Instructions to bidders for supply of Open Book Scanner
National Institute of Indian Medical Heritage(NIIMH), at Sy.No.314,
Revenue Board Colony, Gaddiannaram, Hyderabad – 500 036 Telangana State

1. Quotations in sealed cover are invited from authorized vendors of original equipment manufacturers (OEMs) for supply of Open Book Scanner having the specifications given at Annexure-I.
2. General information about the tender:-

a)	Tender Reference No.	NIIMH/Admn/9
b)	Last date and time for receipt of Tenders	12 th Jan, 2015 at 12:00 hrs.
c)	Time and date of opening of Technical bids	12 th Jan, 2015 at 12:00 hrs.
d)	Time and date for opening of Financial bids	Will be informed to bidders who have qualified technically
d)	Place of opening of Tenders	Conference Room, 2 nd Floor, NIIMH, Revenue Board Colony, Gaddiannaram, Hyderabad – 500 036
f)	Contact Person	Dr. A. Narayana, Director

3. Submission of Tenders

Submission of bids should be as per two bid system i.e., Technical and Financial bid separately in two different sealed envelopes. These envelopes shall be super-scribed "Financial Bid "and " Technical Bid" and put inside a bigger sealed envelope which shall be super-scribed with the words, "QUOTATIONS FOR SUPPLY OF OPEN BOOK SCANNER " on the top of the sealed cover. The sealed Tenders may be sent by Speed Post / Registered Post or delivered by-hand, so as to reach the following address, by due date and time. Tenders received late will be rejected outright.

The Director National Institute of Indian Medical Heritage, Sy.No.314, Revenue Board Colony, Gaddiannaram, Hyderabad – 500 036, Telangana State
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4. Earnest Money Deposit

The bidders shall furnish EMD for a sum of Rs.1,00,000/- in the form of Account Payees, Demand Draft or Banker's Cheque from a Nationalized Bank in favour of "**National Institute of Indian Medical Heritage, Hyderabad**" alongwith the Bid.

5. Guidelines for preparation of Technical Bid:

1. The bid should contain all Technical details of equipments to be supplied along with commercial Terms and Conditions.
2. An undertaking clearly mentioning the following shall be furnished:
 - i. All the terms and conditions mentioned in the tender are acceptable to the bidder.
 - ii. The hardware and software to be supplied by the vendor would be as per the specifications prescribed by the NIIMH vide Annexure-I.
 - iii. Supply and installation of all hardware and software would be done, in NIIMH, Sy.No.314, Revenue Board Colony, Gaddiannaram, Hyderabad – 500 036 Telangana State within one month from the date of receipt of supply order by the selected vendor.
 - iv. On-site comprehensive warranty will be provided by the vendor/OEM for one years.
3. Income Tax Returns for the last two years, copy of PAN and VAT Registration need to be attached.

6. Submission of Commercial Bid:

The financial bids for supply of Open Book Scanner shall be submitted in format at Annexure – II.

7. Terms for payment:

1. On completion of Supply of the items at NIIMH, Sy.No.314, Revenue Board Colony, Gaddiannaram, Hyderabad – 500 036, NIIMH Purchase Committee will inspect the Open Book Scanner in good condition before release of payment to the Vendor.
2. All payments will be released based on the rate quoted in the bid and invoices submitted to NIIMH office by the vendor.

8. General Terms & Conditions

1. Bids should be submitted either by original manufacturer or their authorized suppliers, who have adequate sale, service experience for more than 5 years and presence in Hyderabad.
2. The rates should be quoted including FOB, Hyderabad and should include transportation and Commissioning of instruments(s) at NIIMH, Sy.No.314, Revenue Board Colony, Gaddiannaram, Hyderabad – 500 036.
3. The supplier should mention the Warranty/Guarantee period for the instrument.

4. The supplier should provide the detailed specifications of the Product along with Broucher.
5. The supplier should provide spares for next 5 years of operation of instrument.
6. The supplier should also quote for AMC after expiry of Warranty/Guarantee period.
7. Bids without E.M.D. will be summarily rejected .
8. The E.M.D. will be returned to the unsuccessful bidder after the bids are finalized.
9. The supplier should supply the instruments at a time; part supply will not be entertained.
10. The supplier should not handover execution of order to any other/sister firm(s); it will amount to the cancelation of order.
11. In case the supplier being unable to supply with in stipulated time or going insolvent the loss incurred to the Government will be borne by the supplier.
12. Last date of tender submission by 12th Jan, 2015 at 12:00 hrs.to the office of Director, NIIMH, Hyderabad on working days.
13. The Director has every right to reject/accept any bid without assigning any reason and may place the order partially or fully as per the requirement.
14. The quality/condition should be good and as per the specifications as mentioned in technical specification; substandard instruments/items and non-conforming of specification will not be accepted; the same will be replaced by the supplier at their own cost.
15. The tenders will be opened on 12th Jan, 2015 at 12:00 hrs. If the date of opening of bids is declared a holiday, the bids would be opened on the next working day at the same place and time. The tenderers or their representative who are willing may attend the tender opening in the NIIMH Conference Room on the Second Floor.

(ALA NARAYANA)
DIRECTOR

TECHNICAL SPECIFICATION

Specification of **OPEN BOOK SCANNER**

It should possess following specification

1. Scan Area : 635 x 460 mm
2. Scan Mode : Colour
3. True Colour Processing : 42 bit colour / output 24 bit colour, 14 bit gray scale / output 8 bit gray scale, 1 bit b/w / output 1 bit b&w
4. Maximum resolution : 600 ppi
5. Scan speed : 3.8 sec / 400 ppi
6. Auto focus : approx 50 mm
7. Book holder : Manual comfort book holder
8. Working Mode : Manual
9. Maximum Book thickness: 100 mm
10. Scanner interface : Gig E
11. Date display : all the standard image formats, for example, TIFF uncompress, TIFF G4, JPEG, JP2, Multipage TIFF, PDF, Multipage PDF, BMP, PNG, GIF, PCX
12. Dimensions (w x d x h) : 955 x 880 x 1312
13. Work space : 700 x 720 mm
14. Weight : approx 70 kg
15. Power requirements : 230 V, 50/60 Hz, 1.1 A, other voltages on request

OPTIONAL

- a. User software : Omnican 12 / 64 bit, with multi-thread function
- b. Accessories(optional) : PC, monitor, lockable scanner table, different bookends

FINANCIAL BID:

Sl. No.	Description	Make & Model No.	Qty	Amount in Rs.(Excluding VAT)	
				Unit price	Total amount
1.	Open Book Scanner		01		
Total Amount					
Add : Taxes (if any)					
Grand Total					

OPTIONAL

Sl. No.	Description	Make & Model No.	Qty	Amount in Rs.(Excluding VAT)	
				Unit price	Total amount
1.	User software : Omniscan 12 / 64 bit, with multi-thread function		01		
2.	Accessories : PC (i5 process, 1TB HDD, 8GB RAM, DVD ROM, 22inch Monitor, Wi-Fi, Bluetooth, 8in1 card reader, 2GB Graphic Card with HDMI output) Lockable scanner table Different bookends		01 each		
Total Amount					
Add : Taxes (if any)					
Grand Total					

- # Price variation clause based on exchange rate of currency and other factor is not acceptable.
- # All costs and charges, related to the bid, shall be expressed in Indian Rupees only and the above total cost is inclusive of all taxes and customization charges.
- # The specifications are minimum. The bids shall be ranked based on net landed cost without any extra consideration for additional feature etc.