


F.No.- 14-1/2014-CCRAS/Pub/Tender

Dated: 5/9/2014

**NIT FOR EMPANELMENT OF FIRMS/PRINTERS**

Sealed tenders in two bid systems (technical & financial) are invited from the reputed/registered firms/printers having five years experience in printing works for empanelment of Council's job of various printed material with offset printing such as Journals/ Books/Monographs, News Letter, Audited Statement Of Accounts & Annual Reports, Folders, Booklets With CD/ DVD (Writing), Face Printing on CD with Cover Label Printing and Paper Flex Posters/Vinyle Posters & Popup with stand in English, Hindi, Sanskrit & Other Indian, including foreign languages on specific request. The estimated expenditure for the above jobs will be approx. Rs. 50 Lacs annually depending upon the requirements. The interested firms/printers may quote their rates to be valid initially for a period one year from the date of award of work order/contract with an option to extend the contract up to three years on yearly basis on the existing rates, terms and conditions with mutual consent and with prior intimation before one month of the expiry of the existing contract term. However, the decision of the council will be final and no further correspondence will be entertained in this regards.

The tender forms may be obtained from the CCRAS (Room no. 115) on non refundable payment of Rs. 500/- (Rupees Five Hundred only) against the DD/Pay Order in favour of D.G., CCRAS Payable at New Delhi on all working days except Saturday/Sunday. The tender will also be available in the website of the council [www.ccras.nic.in](http://www.ccras.nic.in) and the same may be downloaded and submitted to the Council along with tender cost by way of D.D. /Pay Order of Rs. 500/- in favour of D.G., CCRAS, Payable at New Delhi. Tender forms duly completed in all respects with supported documents etc. should reach the CCRAS, in Room no. 115 at the above mentioned address on or before 15.09.2014 by 1 P.M. . The technical bids will be opened on the same day at 3 P.M. In the presence of the tenderers or their authorized representatives who may like to be present. The tenders received after the stipulated date and time will not be accepted.

  
H. O. Kaushik  
Adm. Officer (Admn./R&V) 5/9/2014

**F.No. 14-1/2014-CCRAS/Pub./Tender-2014**

**Dated: - - 2014**

**Sub: NIT for Empanelment of reputed Firms /Printers for Printing of Councils various jobs.**

Sealed tenders in two bid system(technical & financial) are invited from the reputed/registered firms/printers having five years experience in printing works for empanelment of council's jobs of various printed material with offset printing such as Journals/ Books/Monographs, News Letter, Audited Statement Of Accounts & Annual Reports, Folders, Booklets With CD/ DVD (Writing), Face Printing on CD with Cover Label Printing and Paper, Flex Posters/Vinyle Posters & Popup with stand in English, Hindi, Sanskrit & Other Indian, including foreign languages on specific request . The tender forms may be obtained from the CCRAS (Room No. 115) on non refundable payment of Rs. 500/- (Rupees Five Hundred only) against the DD/Pay Order in favour of D.G., CCRAS Payble at New Delhi on all working days except Saturday/Sunday. Tender forms duly completed in all respects with supported documents etc. should reach the CCRAS, in Room no. 115 at the above mentioned address on or before 15.09.2014 by 1 P.M. . The technical bids will be opened on same day at 3 P.M. in the presence of the tenderers or their authorized representatives who may like to be present. The tenders received after the stipulated date and time will not be accepted. The tender will also be available in the website of the council [www.ccras.nic.in](http://www.ccras.nic.in) and the same may be downloaded and submitted to the Council along with tender cost by way of D.D. /Pay Order of Rs. 500/- in favour of D.G., CCRAS, Payable at New Delhi. The terms & conditions of contract are as under :-

- (1) The prescribed tender forms duly completed in all respect with supported documents etc. may be submitted to the undersigned in a sealed cover superscripted as "Tender for empanelment of firms/printers for various printing jobs of the Council". Unsealed tenders or incomplete tender forms will be rejected out rightly.
- (2) Tender forms duly completed in all respects with supported documents etc. should reach the office of CCRAS, in Room no. 115 at the above mentioned address up to 1 P.M. on 15.09.2014.
- (3) The receipted tenders will be opened on 15.9.2014 at 3 P.M. In the presence of the tenderers or their authorized representatives who may like to be present. The tenders received after the stipulated date and time will not be accepted.
- (4) The tenderers may quote their rates for all the required printed jobs OR any specific item mentioned above in accordance with the manual and mechanical capacity and feasibility. The details are enclosed at Annexure I to IV

- (5) *The Director General, Central Council for Research in Ayurvedic Sciences, New Delhi is not bound to accept the lowest quotation for all printed jobs or any of the specific job and decision of the council in this regard shall be final.*
- (6) *The submission of quotation shall be taken as an acceptance of the terms and conditions including furnishing of Earnest Money for the desired amount Rs. 50,000/- (Fifty thousands only) in the form of Demand Draft in favour of DG, CCRAS.*
- (7) *The tenders shall be required to furnish two separate bids i.e. Technical and Financial for consideration by the council.*
- (8) *The financial bids will be considered for opening for those printers who had fulfilled the requirements of Technical bid. Intervention of the tenderers in this regard will not be entertained in any form.*
- (9) *On the recommendations of duly Constituted Committee and acceptance by the DG, CCRAS, the contract will be awarded initially for a period of one year which may be extendable on the same rates, terms and conditions up to three years with mutual consent.*
- (10) *Any dispute in this regard after opening of tenders, the decision of DG, CCRAS shall be final and bounded for all the tenderers.*
- (11) *The tender should be submitted along with EMD as mentioned above. The amount may be paid by DD/Pay Order in favour of D.G., CCRAS payable at New Delhi. Cheques will not be accepted. The earnest money of the unsuccessful tenderers will be returned as soon as possible after the tenders are settled but that of the successful tenderers will be retained till submitting of work/contract performance security. No interest will be paid for the earnest money till retention in CCRAS for execution of Printed Jobs.*
- (12) *If any tenderer withdraws his tender before the expiry of the period fixed for keeping the rates firm for acceptance, the earnest money, if any, deposited will be for-foreited and no correspondence in this regard will be entertained thereafter.*
- (13) *Tenderers shall invariably specify in their tender the delivery conditions including the time required for executing the work.*
- (14) *Communication of acceptance of the tender normally constitutes concluded contract. Nevertheless, the successful tenderer shall also execute an agreement on non-judicial stamp paper of Rs.100=00(Rupees one hundred only) for the fulfillment of the contract within the period to be specified in the letter of acceptance. The contractor shall have to pay all stamp duty, of the agreement. Failure to execute the agreement within the period specified will entail the penalties.*

- (15) *The successful tenderer before signing the agreement and within the period specified in the letter of acceptance of his tender, deposit a sum of Rs. 1,00,000/- (Rupees one lakh only) as [work performance security money] for the satisfactory fulfillment of the contract. The amount of security may be deposited by way of DD/Pay Order/FDR in favour of D.G., CCRAS Payable at New Delhi. Letters of guarantee in the prescribed form for the amount of security from an approved bank may also be considered enough at the discretion of the Council. If the successful tenderer fails to deposit the security, execute the agreements stated above in respect of conveyance out of assigned printing order the earnest money deposited by him will be forfeited [to the Council and the contract arranged elsewhere at the defaulter's risk and any loss incurred by the Council on account of the assignment will be recovered from the defaulter who will, however not be entitled to any gain accruing thereby].*
- (16) *In case where a successful tenderer, after executing the job partially or does not fulfill the contracts in full the Council at its discretion may get the work done from the next higher tenderer who has offered to execute the job and the loss, if any, caused to the Council due to increased rates shall thereby together with such sums as may be fixed by the Council towards damages be borne by the defaulting tenderer.*
- (17) *The security deposit shall, subject to the conditions specified therein, be returned to the contractor within three months after expiry of the contract period, but in the event of any dispute arising between the Council and the contractor, the Council shall be entitled to deduct out of the deposits or the balance thereof, until such dispute is determined the amount of such damages, costs, charges and expenses as may be claimed. The same may also be deducted from any other sum which may be due at any time from the Council to the contractor.*
- (28) *All incidental expenses incurred by the Council for making payments outside the district in which the claim arises shall be borne by the contractor.*
- (19) *The contractor shall not assign or make over the contract of the benefits or burdens thereof to any person or body corporate. The contractor shall not underlet or sublet to any person or persons or body the execution of the contract or any part thereof without the consent in writing of the Director General, CCRAS who shall have absolute power to refuse such consent or to rescind such consent (if given) at any time if he is not satisfied with the manner in which the contract is executed.*
- (20) *In case the contractor becomes insolvent or goes into liquidation, or makes or proposes to make any assignment for the benefit of his creditors or proposes to make any composition with his creditors for settlement of his debts, or carries on his business or the contract under inspection on behalf of his creditors or in case any receiving order or orders for the administration of his estate are made against him or in case the contractor shall commit any act of insolvency or in case in which under any clause or clauses of this contract the contractor shall have rendered himself liable to damages amounting to the whole of his security*

*deposits the contract shall there upon after notice given by the Director General, CCRAS to the contractor be determined and the Council may complete the contract in such time and by such persons as the Council shall think fit. All expenses and damage caused to the Council by any breach of contract by the contractor shall be paid by the contractor to the Council and may be recovered from him under the provisions of the Revenue Recovery Act in force.*

- (21) In case the contractor fails to deliver the material within the time provided for delivery of the same, or in case the contractor commits any breach of the covenants, stipulations and agreements herein contained, and on as part to be observed and performed then and in any such case, it shall be lawful for the Council (if they shall think fit to do so) arrange for the printing of said materials from elsewhere or on behalf of the Council an order in writing under the hand of the Director General, CCRAS put an end to his contract and in case the Council shall have incurred, sustained or been put to any costs, damages or expenses by reasons of such purchase / printing or by reason of this contract having been so put an end to or in case any difference in price, compensation loss, costs, damages continuance of this contract, be payable by the contractor to the Council under and by virtue of this contract, it shall be lawful for the Council to cut of any moneys for the time being payable or owing to the contractor from the Council under or by virtue of this contract, or otherwise, to pay and reimburse to the Council, all such costs, damages and expenses they may have sustained, incurred or been put to be reason of the purchase made elsewhere or by reason of this contract having been so put an end to as aforesaid also all such differences in prices, compensation, loss costs, damages, expenses and other moneys as shall for the time being be payable to the contractor aforesaid. Not with- standing anything contained in the general conditions mentioned herein the Council reserves the right to exclude any item in the list and procure the same through other means, at any time if it considered necessary.*
- (22) In case of any difference or dispute arises in connection with the contract, all legal proceedings relating to the matter shall be settled within the jurisdiction of New Delhi/Delhi Court only.*
- (23) Any sum of money due and payable to the successful tenderer from the Council will be adjusted against any sum of money due to the Council from any other contracts.*
- (24) Any sum of money due and payable to the contractor (including security deposit returnable to him) under this contract may be appropriated by the Director General, CCRAS and set off against any claim of the Director General, CCRAS for the payment of a sum of money arising out of or under any other contract made by the contractor with the Director General, CCRAS or any other person authorized by the Director General, CCRAS.*
- (25) Any notice required to be served for non-compliance of terms/conditions of the supply order shall be sent at the known address of contractor either speed post or by Regd. Post only.*

- (26) *Enhancement of rates once accepted will not be considered for any kind of printed job and contractor shall be required to execute the order as per agreed rates till the agreed period of contract.*
- (27) *Any attempt on the part of tenderers or their agents to influence officials of this the Council in their favour by personal canvassing will disqualify the tenders.*
- (28) *In the event of default in executing the work and supply of printed materials within the stipulated period the penalty clauses for forfeiting of security deposit shall be applicable.*
- (29) *The tenderer should quote rates for all items required for printed jobs. In any case the successful tenderer shall bind himself to execute the work entrusted at the rates quoted by him including the cost of paper. Complete specifications should be spelt out and samples furnished in respect of papers for printing, text-printing, cover printing etc. should be matched. Sub-standard, defective articles / papers / printing work will not be accepted. The same is to be rejected and no payment will be made for defected printed jobs by the Council.*
- (30) *The samples of work and other specifications can be seen in the Council office during working hours on all working days between 2 to 4 pm. Marginal adjustments in size will be allowed depending on availability of paper with mutual consent in writing to avoid any likely dispute.*
- (31) *For facility of reference a Performa is enclosed giving the items for which normally rates should be quoted in addition to information that may be required to be furnished as per tender conditions.*
- (32) *Special conditions, if any, printed on the quotation sheets of the tenderers or attached with the tender will not be applicable to the contract unless they are expressly accepted in writing by the Council.*
- (33) *The Galley and Final proof should be got approved from the Council Office before commencing of final printing. Any minor changes made therein for convenient and betterment is to be accommodated without any extra charges.*
- (34) *No. extra charges will be payable for any minor additions/alternations in proofs, if required.*
- (35) *Composed matter is to be delivered to the Council within 21 days from the date of the delivery of the manuscripts.*
- (36) *Greek letters, diacritical marks and other intricate letters that are likely to be used in Books/Monographs and other publications as and when required.*
- (37) *Paper is to be provided by the firm/press and no advance will be given for this work. The sample of paper (both for text and cover) to be used with its full specifications viz, size, brand and poundage is to be furnished with quotations.*

- (38) *The press will not have any kind of copy right whatsoever in respect of the publications printed by them.*
- (39) *The Council reserves the right to reject any or all quotations without assigning any reason.*
- (40) *The Council reserves the right of terminating the contract without assigning any reason during agreed contract tenure for short falls, noticed if any.*
- (41) *Only those Presses / Printers who are registered and whose Quotations have evidence to that extant only need to submit their quotations. In the event, it is found that they are not registered, their quotation are liable to be rejected. The printing press should be located in Industrial Area. The Tender of Printing Press situated in unauthorized / residential areas will not be considered.*

#### *Other Terms & Conditions*

*I. The tender will be in the form of two bids viz., Technical and Financial bids should be submitted\ separately in a sealed cover which may be super scribed as "Quotation for Printing Works". The technical bid (Annexure IV) will provide the detail about the Firm, its capacity, printing machines, manpower, clientage, sample of paper to be used etc. whereas the Financial Bid (Annexure V) will contain the rates/per hundred of the desired sample. Tender Processing Committee will open the Financial Bids of only those bidders who stand qualified on the basis of details provided in Technical Bid.*

*II. The bidder should have the following qualifications for bidding:*

- a) Shall have been in existence for not less than five years.*
- b) Shall be having sufficient experience and expertise in the relevant field*
- c) Should have PAN/TIN/TAN/CST/ VAT registration.*
- d) Shall have experience in dealing with Government Departments.*
- e) Shall have annual turnover of more than Rs.1 crores for the last three years.*

*III. The tenderers have to submit self attested Xerox copies of valid Press License issued by competent authority, Declaration Certificated issued by Police Department, PAN card, TIN/TAN/CST/VAT registration in the name of firm.*

*IV. The rates quoted by the selected firm, and approved by the Council shall remain valid for a period of ONE YEAR from the date of award of Contract. Any request to increase the rates for any item(s), during the currency of the contract, shall not be considered. However in exceptional circumstances the tenure may be extended with mutual consent for futher period upto 3 years.*

*V. This Council, however, reserves the right to conduct performance review at any time during the contract period and deficiencies, if any, the same will be rectified by the selected printer. If the selected Printer fails to rectify the deficiencies or fails to comply with other directions/instructions of the Council, the contract is liable to be terminated. The Council further reserves the right to suo moto terminates the contract at any point of time without giving any prior notice.*

not be considered. However in exceptional circumstances the tenure may be extended with mutual consent for further period upto 3 years.

V. This Council, however, reserves the right to conduct performance review at any time during the contract period and deficiencies, if any, the same will be rectified by the selected printer. If the selected Printer fails to rectify the deficiencies or fails to comply with other directions/instructions of the Council, the contract is liable to be terminated. The Council further reserves the right to suo moto terminates the contract at any point of time without giving any prior notice.

VI. The selected Firm(s) will be required to supply one sample each of the material being printed for the approval of competent authority. No final printing should be resorted to unless otherwise specifically asked for by the CCRAS. The selected Firm shall ensure the delivery of the items in the office of the Council. No separate charges shall be paid for delivery of printed material.

VII. The selected Firm will also submit soft copy of the printed material in PDF & editable format to this Office for future use and record. The soft and hard copy of the printed material will be the property of CCRAS and the Printer will not use the material anywhere else.

VIII. Supply should normally be made during the office hours on any working day. The Council will have the authority to place order for supply of items beyond office hours and on holidays, for which, no additional payment will be made.

IX. Order for items will be placed on requirement basis. No advance payment will be made by the Council. Payment will be released only after it is ensured that the items are in order and the quality of items supplied is to the entire satisfaction of the Council.

X. The Council will have the authority to cancel any order, if the required items are not supplied on time or do not meet the specifications of the Council.

XI. In the event of different bidders quoting lowest rate for different work, the job will be awarded to the lowest bidders for the respective items of work.

XII. The bidder should have latest high quality colour printing machine of their own. They should have latest DTP software and hardware & sufficient manpower to operate it.

XIII. The Council reserves the right to reject any /all offer(s) without assigning any reason thereof. Any enquiry after submission of the tender will not be entertained.

XIV. The tender submitted without the requisite valid documents/EMD will be summarily rejected.



*Note: The vendor must ensure safe custody and maintain confidentiality in the printing material supplied by CCRAS.*

  
5/9/2014  
Administrative Officer (Admn.)  
For Director General

Encl.:-

1. *General Information*
2. *Tender form*
3. *Terms and Conditions of Contract*
4. *Proforma for Technical BID*
5. *Proforma for Financial BID*

## General Information

- Cost of tender form* : *Rs.500/- (Rupees five hundred only).*
- Last date and time for receipt of tender* : *15.09.2014 upto 1 p.m.*
- Date & Time for opening of tender* : *On 15.09.2014 at 3 P.M. in the presence of all the tenderers/representatives, who like to be present.*
- *Refundable Earnest money for Council's Publication* : *Rs. 50,000/- (Rupees Fifty Thousand only).*
- The period of validity of approved rates of the Printer/Firm* : *12 months from the date of award of contract.*
- Quality of Paper* : *As per required, specification & Mill should be followed before commencing the final printing jobs, sample of paper may be got approved from office in writing.*
- *Estimated Value* : *Approx. Rs.50/- Lac per annum.*

*The printed materials jobs are to be supplied F.O.R. to Central Council for Research in Ayurvedic Sciences, at Jawaharlal Nehru Bhartiya Chikitsa Evum Homoeopathy Anusandhan Bhawan, No.61-65, Institutional Area, Opp. 'D' Block, Janakpuri, New Delhi-110058 [at the cost of selected Firm] without any extra charges.*

## PROFORMA FOR TECHNICAL BID

1.	Name of the Firm & Owner (With Tel./Mob. Nos.)	:-													
2.	Office Address with Tel./Fax/Mob.Nos.	:-													
3.	Press Address mentioned in press license issued by competent authority (to be enclosed) With Tel./Fax/Mob.Nos.	:-													
4.	Declaration issued by Police Department	:-													
5.	PAN No.(in the name of Firm)	:-													
6.	TIN/TAN/CST No.(in the name of Firm)	:-													
7.	Annual Turnover (copy of balance sheet)	:-	2011-12..... 2012-13..... 2013-14.....												
8.	Make/Model of Printing Machines available	:-	<table border="1"> <thead> <tr> <th>Machines (Offset/Digital)</th> <th>Qty./Making</th> </tr> </thead> <tbody> <tr> <td>Single colour</td> <td></td> </tr> <tr> <td>Double colour</td> <td></td> </tr> <tr> <td>Four colour</td> <td></td> </tr> <tr> <td>Stepping, binding etc.</td> <td></td> </tr> <tr> <td>Others</td> <td></td> </tr> </tbody> </table>	Machines (Offset/Digital)	Qty./Making	Single colour		Double colour		Four colour		Stepping, binding etc.		Others	
Machines (Offset/Digital)	Qty./Making														
Single colour															
Double colour															
Four colour															
Stepping, binding etc.															
Others															
9.	Past experience with Govt. Departments–Name and Period to whom service provided	:-													
10.	Staff	:-													
11.	Whether sample paper of each item attached	:-													
12.	Details of EMD	:-													
13.	Other details, if any	:-													

I/We have read the terms & Conditions of the Notice Inviting Tender. I/We agree with all the terms & conditions.

(Signature of Owner/Authorized Representative)

(A) SPECIFICATION FOR PRINTINGS OF JOURNALS / BOOKS/ MONOGRAPHS/ AUDITED STATEMENT OF ACCOUNTS AND ANNUAL REPORT ETC.

1.	Version		Hindi / English / Sanskrit / Regional Language(s) etc.	
2.	Size		7" x 9.5" and A4	
3.	Paper	Text	80 GSM Maplitho (Balarpur). 130 GSM Art Paper (sinarmass). 170 GSM Art Paper (sinarmass).	
		Cover	250 GSM Imported Art Card for Perfect binding with lamination Hard bound with jacket {130 GSM Art Paper with Lamination for Jacket} Hard bound without jacket with lamination	
4.	Colour	Text	1)Single Colour, 2) Double Colour and 3)Four Colour	
		Cover	4+4	
5.	Type of Material		Manuscripts	
6.	Binding		Perfect binding Hard bound with jacket {130 GSM Art Paper with Lamination for Jacket} Hard bound without jacket	
7.	Rate per page (including typesetting, scanning +planning, plate making & printing)	For 1000 copies 7" x 9.5" Size		A4 Size
		Text :1) Single Colour Rs.....		Rs.....
		2) Double Colour Rs.....		Rs.....
		3) Four Colour Rs.....		Rs.....
		For 500 copies 7" x 9.5" Size		A4 Size
		Text :1) Single Colour Rs.....		Rs.....
		2) Double Colour Rs.....		Rs.....
		3) Four Colour Rs.....		Rs.....
		For 200 copies 7" x 9.5" Size		A4 Size
		Text :1) Single Colour Rs.....		Rs.....
		2) Double Colour Rs.....		Rs.....
		3) Four Colour Rs.....		Rs.....
8.	Cost of Text paper per leaf	7" x 9.5" Size		A4
		Size		
		80 GSM Maplitho (Balarpur). Rs.....p.leaf		
		Rs.....p.leaf		
		130 GSM Art Paper (sinarmass). Rs.....p.leaf		
		Rs.....p.leaf		
		170 GSM Art Paper (sinarmass). Rs.....p.leaf		
		Rs.....p.leaf		
9.	Cost of cover (including typesetting scanning +planning, plate making & printing + Lamination &	7" x 9.5" Size		A4 Size
		Perfect-		

	<i>Binding)</i>	<p><i>Upto 100 pages copy Rs.....per copy Rs.....per</i></p> <p><i>Upto 200 pages copy Rs.....per copy Rs.....per</i></p> <p><i>Upto 300 pages copy Rs.....per copy Rs.....per</i></p> <p><i>Upto 400 pages copy Rs.....per copy Rs.....per</i></p> <p><i>More than 400 pages Rs.....per copy Rs.....per</i></p> <p><i>Hard Bound (resin) with Jacket {130 GSM Art Paper with Lamination for Jacket}</i></p> <p style="text-align: center;"><i>7" x 9.5" Size                      A4 Size</i></p> <p><i>Upto 100 pages copy Rs.....per copy Rs.....per</i></p> <p><i>Upto 200 pages copy Rs.....per copy Rs.....per</i></p> <p><i>Upto 300 pages copy Rs.....per copy Rs.....per</i></p> <p><i>Upto 400 pages copy Rs.....per copy Rs.....per</i></p> <p><i>More than 400 pages Rs.....per copy Rs.....per</i></p> <p><i>Hard Bound without Jacket</i></p> <p style="text-align: center;"><i>7" x 9.5" Size                      A4 Size</i></p> <p><i>Upto 100 pages copy Rs.....per copy Rs.....per</i></p> <p><i>Upto 200 pages copy Rs.....per copy Rs.....per</i></p> <p><i>Upto 300 pages copy Rs.....per copy Rs.....per</i></p> <p><i>Upto 400 pages copy Rs.....per copy Rs.....per</i></p> <p><i>More than 400 pages Rs.....per copy Rs.....per</i></p>
10.	<i>Cost of Subscription Form</i>	<p><i>(Including single color printing &amp; 170 GSM Sinarmass Paper cost)</i></p> <p style="text-align: center;"><i>7" x 9.5" Size                      A4 Size</i></p> <p><i>Rs.....per form                      Rs..... per</i></p> <p><i>form</i></p>

**REPRINTS :** *The articles which will be printed in the Journal are to be reprinted individuals.*

<b>1.</b>	Quantity	50 reprints of each article
<b>2.</b>	Rate per page (including typesetting, scanning +planning, plate making, & printing)	<p style="text-align: right;">7" x 9.5" Size      A4 Size</p> Text :Single Colour Rs.....      Rs.....
<b>3.</b>	Cost of Text paper per leaf for 50 copies	<p style="text-align: right;">7" x 9.5" Size      A4</p> Size 130 GSM Art Paper (sinarmass).Rs.....p.leaf Rs..... p.leaf
<b>4.</b>	Binding	Centre Stapling per copy Rs. ....
<b>5.</b>	Taxes if any	
<b>6.</b>	Period for completion of work	

*Note:-Complete material in CD (in editable form) is to be deposited with the Council.*

**(B) SPECIFICATION FOR PRINTINGS OF FOLDERS**

1.	Folder / Version	: Hindi / English / Regional Language(s) / Foreign Language(s) etc.
2.	Size	: Single Fold (10.5"x12.5") Double Fold (10.5"x19")
3.	Paper	: 225 GSM Magnastar art card
4.	Colour	: 4+4
5.	Type of Material	: Soft copy will be provided and designing will be done by printer.
6.	Period for completion of work	: Fifteen days.
7.	Rate	: For 1000 Folders Folders {225 GSM Magnastar art card With matt lamination}  Single Fold Rs. ....(10.5"x12.5")each Rs. .....(10.5"x12.5")each  Double Fold Rs. ....(10.5"x19")each Rs. .....(10.5"x19")each  For Subsequent 500 Folders {225 GSM Magnastar art card With matt lamination}
8.	Taxes if any	:
9.	Period for completion of work	

Note:-Complete material in CD (in editable form) to be deposited with the Council.

**(C) SPECIFICATION FOR PRINTINGS OF BOOKLETS**

1.	<i>Booklets / Version</i>		<i>Hindi / English / Regional Language(s) etc.</i>																		
2.	<i>Size</i>		<i>5.5" x 8"</i>																		
3.	<i>Quantity</i>		<i>1000 Copies</i>																		
4.	<i>Paper</i>	<i>Text</i>	<i>80 GSM Maplitho (Balarpur). 130 GSM Art Paper (sinarmass). 170 GSM Art Paper (sinarmass).</i>																		
		<i>Cover</i>	<i>250 GSM Imported Art Card.</i>																		
5.	<i>Colour</i>	<i>Text</i>	<i>1)Single Colour, 2) Double Colour and 3)Four Colour</i>																		
		<i>Cover</i>	<i>4+4</i>																		
6.	<i>Type of Material</i>		<i>Manuscripts</i>																		
7.	<i>Binding</i>		<i>Perfect</i>																		
8.	<i>Rate per page (including type setting, scanning +planning, plate making &amp; printing) for 1000 copies</i>		<table><tr><td></td><td><i>For 1000</i></td><td><i>Subsequent</i></td></tr><tr><td></td><td><i>500</i></td><td><i>copies</i></td></tr><tr><td></td><td></td><td><i>copies</i></td></tr><tr><td></td><td><i>Text :1) Single Colour Rs.....</i></td><td><i>Rs.....</i></td></tr><tr><td></td><td><i>2) Double Colour Rs.....</i></td><td><i>Rs.....</i></td></tr><tr><td></td><td><i>3) Four Colour Rs.....</i></td><td><i>Rs.....</i></td></tr></table>		<i>For 1000</i>	<i>Subsequent</i>		<i>500</i>	<i>copies</i>			<i>copies</i>		<i>Text :1) Single Colour Rs.....</i>	<i>Rs.....</i>		<i>2) Double Colour Rs.....</i>	<i>Rs.....</i>		<i>3) Four Colour Rs.....</i>	<i>Rs.....</i>
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9.	<i>Cost of Text paper per leaf</i>		<table><tr><td></td><td><i>For 1000</i></td></tr><tr><td></td><td><i>Subsequent 500</i></td></tr><tr><td></td><td><i>copies</i></td></tr><tr><td></td><td><i>80 GSM Maplitho (Balarpur). Rs..... per leaf</i></td></tr><tr><td></td><td><i>130 GSM Art Paper (sinarmass). Rs..... per leaf</i></td></tr><tr><td></td><td><i>170 GSM Art Paper (sinarmass). Rs..... per leaf</i></td></tr></table>		<i>For 1000</i>		<i>Subsequent 500</i>		<i>copies</i>		<i>80 GSM Maplitho (Balarpur). Rs..... per leaf</i>		<i>130 GSM Art Paper (sinarmass). Rs..... per leaf</i>		<i>170 GSM Art Paper (sinarmass). Rs..... per leaf</i>						
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10.	<i>Cost of cover (including typesetting, scanning +planning, plate making &amp; printing + Lamination &amp; Binding) for 1000 copies</i>		<table><tr><td><i>Perfect-</i></td><td></td></tr><tr><td><i>Upto 50 pages</i></td><td><i>Rs.....</i></td></tr><tr><td><i>Upto 100 pages</i></td><td><i>Rs.....</i></td></tr><tr><td><i>More than 100 pages</i></td><td><i>Rs.....</i></td></tr></table>	<i>Perfect-</i>		<i>Upto 50 pages</i>	<i>Rs.....</i>	<i>Upto 100 pages</i>	<i>Rs.....</i>	<i>More than 100 pages</i>	<i>Rs.....</i>										
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11.	<i>Taxes if any</i>																				
12.	<i>Period for completion of work</i>																				

**Note:-**

*Complete material in CD (in editable form) is to be deposited with the Council.*





**(E) SPECIFICATION FOR PRINTINGS OF PAPER POSTERS**  
**/FLEX(banner) & POPUP.**

1.	Version	Hindi / English / Regional Language(s) / Foreign Language(s)
2.	Paper Poster (including designing, printing, gumming & cost of paper)	130 GSM Sinarmass Rs..... sq. ft.  170 GSM Sinarmass Rs..... sq. ft.  225 GSM Art cards Rs..... sq. ft.
3.	Flex (banner) {including designing, printing and cost of flex}	Star Flex Rs. .... sq. ft.  Normal Rs. .... sq. ft.
4.	Popup and Steel Stand with cover (including designing, printing & cost of material)	Rs. .... sq. ft.
5.	Colour	4 colour
6.	Type of Material	Manuscripts
7.	Taxes if any	
8.	Period for completion of Work.	

*Note:-Complete material in CD (in editable form) is to be deposited with the Council.*