



**ALL INDIA INSTITUTE OF AYURVEDA (AIIA)**  
(An Autonomous Organisation under the Ministry of AYUSH, Govt. of India)  
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## **Tender Document**

*For*

**Expression of Interest for selection of vendor for “Design and Build” of the IT infrastructure and Integrated Institute cum Hospital Management System for AIIA.**

<b>Tender Reference Number</b>	
<b>Date of Issue</b>	20.02.2016
<b>Due Date</b>	18.03.2016
<b>Name &amp; Address of Tenderer</b>	The Director, All India Institute of Ayurveda (AIIA), Gautampuri, Sarita Vihar, Mathura Road, New Delhi - 110076

# EXPRESSION OF INTEREST

## SECTION I

### 1. GENERAL

#### 1.1 BACKGROUND

The Indian System of Medicine is popular with the masses and has proven strengths of treating common and chronic diseases. In order to make available the benefits of AYUSH (Ayurveda, Unani, Siddha, Yoga & Naturopathy and Homoeopathy) to the public at large, it is very much important that adequate number of AYUSH health care units (hospitals and dispensaries) be available in all pockets of the country, so that the public may exercise their choice in accessing the health services.

Keeping this in view, a 200 bed All India Institute of Ayurveda (AIIA) is under construction at Sarita Vihar in New Delhi. AIIA will have state of the art diagnostics and hospital equipment. AIIA will provide the tertiary care and R&D in Ayurveda sciences. AIIA will also provide PG and PhD level studies in Ayurveda sciences.

#### 1.2 NEED FOR REQUEST FOR PROPOSAL

The need for IT infrastructure can never be over emphasized. IT infrastructure includes connectivity, computing operations and Integrated Institute & Hospital Management System. It also includes security and rule based Access Control Integrated with biometric attendance system. IT can improve compliance, productivity and reporting. In short IT infrastructure, which included hardware and software both, is a must for any organization more so for a hospital where efficiency is a critical factor in saving lives and improving quality of life for all stake holders.

Director, All India Institute of Aurveda (AIIA), Gautampuri, SaritaVihar, New Delhi; now invites Expression of Interest for selection of a Technical Bidder, which should be a PSU (the "Bidder") who shall "**Design and Build**" the ICT infrastructure and Integrated Institute cum Hospital Management System project for AIIA.

1.2.1 AIIA intends to select the Bidder through this **Expression of Interest (EOI)** in accordance with the procedure set out herein.

1.2.2 **Due diligence by Applicants:** Applicants are encouraged to inform themselves fully about the assignment and the local conditions before submitting the Proposal by paying a visit to AIIA and the Project site and analyzing the given drawings.

### 1.2.3 **Sale of EOI Document**

EOI document can be obtained between 11:00 hrs and 16:00 hrs on all working days on payment of a fee of Rs.1,000 (Rupees One Thousand only) starting from 20<sup>th</sup> February, 2016, in the form of a demand draft issued from Scheduled Bank payable at New Delhi drawn in favor of "Director , All India Institute of Ayurveda". The document can also be downloaded from the Official Website <http://www.ccras.nic.in>. However the payment towards the EOI document can be made in the form of a DD at the time of submission of the document, in case of a downloaded EOI.

## 1.3 **VALIDITY OF THE PROPOSAL**

The Proposal shall be valid for a period of not less than 120 days from the Proposal Due Date (the "PDD").

## 1.4 **BRIEF DESCRIPTION OF THE SELECTION PROCESS**

The AIIA has adopted a single stage, two-step selection process (collectively the "Selection Process") in evaluating the Proposals comprising technical and financial bids to be submitted in two separate sealed envelopes. In the first step, a technical evaluation will be carried out as specified in Section III, based on this technical evaluation, a list of short-listed applicants shall be prepared as specified in the second step, a financial evaluation will be carried out as specified in Clause 3.3. Proposals will finally be ranked according to their combined technical and financial scores as specified in Clause 3.4. The first ranked Applicant shall be selected for negotiation as specified in clause 2.24 (the "Selected Applicant") while the second ranked Applicant will be kept in reserve

## 1.5 **CURRENCY CONVERSION RATE AND PAYMENT**

1.5.1. All payments to the Bidder shall be made in INR in accordance with the provisions of this RFP. The Bidder may convert INR into any foreign currency as per Applicable Laws and the exchange risk, if any, shall be borne by the Bidder.

## 1.6 SCHEDULE OF SELECTION PROCESS

AIIA would endeavor to adhere to the following schedule:

Nos. of Days	Activities
D-0	Publication of EOI & RFP
D-22	Submission of bid (EOI & RFP/RFQ) or Proposal Due Date (PDD)
D-28	Approval of Evaluation Committee for short listing of RFP based on EOI
D-35	Technical Evaluation
D-37	Opening of Financial Bid & Evaluation
D-42	Approval of Empowered Committee
D-45	Award notification (Letter of Intent – LOI)

## 1.7 LOCATION

The IT infra project will be required to be commissioned with in the campus of AIIA, at Gautampuri, SaritaVihar, Mathura Road, New Delhi.

## 1.8 Termination:

### 1.8.1 By the Client:

The client may terminate this contract, by not less than thirty (30) days' written notice of termination to the selected bidder, to be given after the occurrence of any of the events specified in paragraphs (a) to (b) of this Clause 1.8.1.

a. If the consultants do not remedy a failure in the performance of their obligations under the contract within thirty (30) days of receipt of being notified or within such further period as the client may have subsequently approved in writing. The client will have an option to invoke Risk Purchase clause by which client will have the option to engage different party at the cost of the incumbent consultant. The liability of the Consultant will be limited to Liquidated Damages and incremental differential renegotiated cost of the project management services.

b. If the consultants become insolvent or bankrupt.

### 1.8.2 By the Consultants:

The bidder may terminate this contract, by not less than thirty (30) days written notice to the client, such notice to be given after the occurrence of any of the events specified in paragraph (a) to (b) of this Clause 1.8.2.

a. The Client is in material breach of its obligations pursuant to this EoI and has not remedied the same within thirty (30) days (or such longer period as the bidder may have agreed in writing) following the receipt by the Client of the bidder's notice specifying such breach.

b. The Client fails to pay any money due to the Consultant pursuant to this contract, which is not subject to dispute within forty five (45) days after receiving written notice from the bidders that such payment is overdue and payable.

## 1.9 OBLIGATIONS OF THE BIDDERS:

### 1.9.1 General

#### a. Standard of Performance:

The bidder shall perform the services and carry out their obligations hereunder with all due diligence, efficiency and economy, in accordance with generally accepted professional techniques and practices, and shall observe sound Management practices, and employ appropriate advanced technology and safe methods. The consultants shall always act, in respect of any matter relating to this EoI or to the services, as faithful advisers to the client, and shall at all times support and safeguard the client's legitimate interests in any dealings with sub-consultants or third Parties. Consultant will furnish a Performance Bank Guarantee (5% of the project cost) for completion of the project in stipulated time and resources provided.

## 1.10 OBLIGATIONS OF THE CLIENT:

### 1.10.1 Assistance & Exemptions:

The client shall use its best efforts to ensure that the Government shall provide the consultants such assistance and exemptions as required from time to time.

#### a. Change in the Applicable Law :

If, after the date of this agreement, there is any change in the Applicable Law with respect to taxes and duties which increases or decreases the cost of services rendered by the consultants, then the remuneration and reimbursable expenses otherwise payable to the consultants under this contract shall be increased or decreased accordingly by agreement between the parties and corresponding adjustments shall be made to the amounts referred to in Clauses as the case may be.

b. Services and Facilities:

The Client shall make available to the selected bidder the services and facilities as mutually agreed to execute the project efficiently.

1.11 Settlement of Disputes:

a. Amicable Settlement:

The parties shall use their best efforts to settle amicably all disputes arising out of or in connection with this contract or the interpretation thereof.

b. Dispute Settlement:

Any dispute between the parties as to matters arising pursuant to this contract which cannot be settled amicably within thirty days after receipt by one party of the other party's request for such amicable settlement may be submitted by either party for settlement in accordance with the provisions specified in SCC.

c. Liquidated Damages:

If the consultant is not able to complete the Project Report in time & the delay on this account is solely attributable to the consultant, then the consultant shall be liable for Liquidated Damages for delay @ 1% of the fee (excl. of taxes) subject to maximum of 10% of the fee payable for the stage of approval of Project Report.

1.12 Arbitration

In the event of any dispute or difference relating to the interpretation and application of the provisions of this Agreement, such dispute or difference shall be referred by either party for arbitration to the Sole Arbitrator in the Department of Public Enterprises to be nominated by the Secretary to the Government of India In-charge of the Public Enterprises. The Arbitration

and Conciliation Act, 1996 shall not be applicable to arbitration under this Clause. The award of the arbitrator shall be binding upon the parties to the dispute, provided however and party aggrieved by such award may make a further reference for setting aside or revision of the award to the Law Secretary, Department of Legal Affairs, Ministry of Law and Justice, Government of India. Upon such reference the dispute shall be decided by the Law Secretary or the Special Secretary / Additional Secretary, when so authorized by the Law Secretary, his decision binds the parties finally and conclusively. The parties to the dispute will share equally the cost of arbitration as intimated by the Arbitrator.

#### 1.13 PROJECT MONITORING

a. The consultant will deploy suitable WEB based project monitoring tools/ software & facilitate remote log-in for the AYUSH project monitoring team. The log-in is to be password protected. If required, training for familiarization of the tool/software would be arranged for AIIA project monitoring team.

b. Periodic reports (weekly/fortnightly/monthly/annual) would be submitted by the bidder to report on the progress of the project. Format and type of the report would be worked out by Consultant in consultation with Director, AIIA, prior to the commencement of the project.

#### 1.14 REVIEW MEETINGS

A specific format of the review meetings will be worked out. There would be working level review meeting on site, in the Ministry and Consultants HQ. There would be a review meeting every month convened by Project Consultant of Min of AYUSH for which the venue will be rotated between project site, HLL Project office and Ministry HQ. There would be a PMC review once every three months that will be chaired by The Secretary, Ministry of Ayush.

#### 1.15 Bid collection and submission details:

Tender reference Number	<b><u>F-No. G-19004/6/1/2010-AIIA</u></b>
Last date and time for receipt of tender offers	<u>03 August 2015 till 1600 hrs</u>
Date of opening of technical bids	<u>04 August at 1100 Hrs</u>
Offer Validity Period	Tender should remain valid for 120days
Earnest Money	<u>Rs.2,00,000 (Rupees Two Lac only) by Demand Draft/Bank</u>

Deposit	Guarantee from a nationalised Bank in favour of The Director, All India Institute of Ayurveda (AIIA).
Address for communication	The Director, All India Institute of Ayurveda (AIIA), Gautampuri, Sarita Vihar, Mathura Road, New Delhi - 110076
Place where tender offers would be opened	The Director, All India Institute of Ayurveda (AIIA), Gautampuri, Sarita Vihar, Mathura Road, New Delhi - 110076
Fax No.	011-29948660
e-Mail	<a href="mailto:aiaanewdelhi@gmail.com">aiianewdelhi@gmail.com</a>

## Section II

### 2. ROLE/SCOPE OF THE Bidder

#### 2.1 PRE QUALIFICATION CRITERIA OF BIDDER

2.1.1 Following are the Prequalification a Bidder should be having:

- The Bidder should be a Central Government PSU (Public Sector Unit) having demonstrable track record of rendering e-Governance and IT services for a Large integrated Medical Institution/Public University automation project of the magnitude envisaged here and shall have IT solution architects, DBAs, Software developers, software testing professionals and ICT system network administrator with more than 25 years Organizational experience.
- The Bidder should be having State offices to address regional requirements, across country.
- The Bidder should have at least one e- Governance project value of INR 300 Crore in last 7 Years.
- Annual average turnover of the bidding PSU should be more than Rs.500 Crore in last three financial years ending 2014-15.
- The Bidder must have completed similar nature of e-Governance and ICT Infra work in last 7 years, completion of which should fall at least one day earlier of the last day of submission of EOI.
- Similar nature of work means having completed an IT assignment of design, build, test, commissioning, training and hand over the project including high level and detailed plan, , BoQ and associated utility services for "University with a Medical/ Veterinary education college.



- The Bidder is required to submit certificate of completion of assignment from the respective institute as a proof of meeting the above qualifying criteria and submit copies of the completion certificate.
- Bidder should have installed and implemented University Management System in any two government universities in India.
- The Bidder should have at least 500 employees on its pay-roll
- The Bidder should have been engaged in IT & Communication projects since past 25 Years.
- The Bidder should not be blacklisted in any of the Indian Government Department.
- The Bidder should be one stop solution to “Design, Develop, Customize, Supply of Hardware and ICT Infrastructure, Implementation and Maintenance of Integrated & Intelligent Institution and Hospital Management System”
- The Bidder Should have Experience in Education and Health domain in Providing End to End ICT Infrastructure and Process Automation.
- The Bidder should have ISO 9001-2000 & ISO 14001
- Bidder, in case already engaged with AIIA/ Director, AIIA, should have completed all past assignments within +/- 20% of the schedule time. In case of ongoing assignment, the project schedule must be within +/- 20% of its scheduled completion.

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## 2.2 MAJOR PARTS OF THE EOI

This invitation for bid is for undertaking the following activities (grouped as Schedule A, B, C, D, E, F & G respectively) according to the requirement of the Institute for undertaking the following activities, which are interdependent but mutually exclusive:

<b>This quote comprises of following schedule.</b>	<b>Schedule Name</b>	<b>Detailed Activities</b>
Schedule A	Data Centre, Servers and Storage	Supply, Installation, Implementation, Integration, Configuration, Commissioning and Maintenance of the I. Data Centre II. Servers including Operating Systems III. Storage IV. Operating Systems
Schedule B	Converged Data & Voice Network (both wire-line and	Supply, Installation, Implementation, Integration, Configuration, Commissioning and Maintenance of the I. Network Switches/Routers for LAN & WAN

	wireless Wi-Fi)	<ul style="list-style-type: none"> <li>II. Wireless Equipment</li> <li>III. Security Appliances</li> <li>IV. Load Balancer</li> <li>V. Network Management System</li> <li>VI. Unified Communications</li> <li>VII. Passive Components, UPSs Fiber and Cable etc.</li> </ul>
Schedule C	Automation Software, Collaboration Suite, Database Management System and Other Ancillary Servers	<p>Supply, Installation, Implementation, Integration, Configuration, Commissioning and Maintenance of the</p> <ul style="list-style-type: none"> <li>I. Automation Software</li> <li>II. Collaboration Suite</li> <li>III. Database Management System</li> </ul>
Schedule E	Integrated & Intelligent Institute and Hospital Management System	<p>Supply, Installation, Implementation, Integration, Configuration, Commissioning and Maintenance of Integrated Institute and Intelligent Hospital Management system including:</p> <ul style="list-style-type: none"> <li>I. Nurses Call System</li> <li>ii. Queue Management System</li> <li>iii. HR and Accounting</li> <li>iv Attendance and academic management</li> <li>v. Digital Document Circulation</li> <li>vi. File Movement System</li> <li>vii. Admission, Academics ,Billing, Consultation, Laboratory Information System, Pharmacy, Medical Records, Material Examination Management &amp; Convocation Management system</li> <li>viii. Research Management System</li> <li>ix. Asset Management System</li> <li>x. Inventory management System</li> <li>xi. Library Management System</li> </ul>
Schedule F	Desktops, Laptops, Note Book PC, Printers, MFDs, LCD Projectors, Tabs, LEDs, Utility software Peripherals and Surveillance System	<p>Supply, Installation, Implementation, Integration, Configuration, Commissioning and Maintenance of the</p> <ul style="list-style-type: none"> <li>I. Desktops with associated latest software Tablets/Light weight Note Book PC</li> <li>II. Printers cum Scanners</li> <li>III. Laser Printers</li> <li>IV. Surveillance Cameras</li> <li>V. Network Video Recording Software</li> <li>VI. LED TVs of assorted sizes</li> </ul>
Schedule G	System Integration and Services	Integration of the complete system, management of the project and other services
Schedule H	Access control and Security Services	<p>To provide access control and perimeter web-cam based security system</p> <ul style="list-style-type: none"> <li>i. Network access controller application with licenses</li> </ul>

		<ul style="list-style-type: none"> <li>ii. Biometric Attendance System (integration with Aadhaar Card)</li> <li>iii. CCTV</li> </ul>
Schedule I	Web Portal Interface	Detailed interface for patients and Students and other stake holders with the Website of AIIA
Schedule J	IT support for operations and maintenance	Support to be provided for operations and maintenance.

## 2.3 DETAILED SCOPE OF WORK

### General Note

The bidder will provide specifications and quantities which are minimum requirements. The given specifications may be met either in the same unit or in any combination of units. In case of variations in quantities the rates mentioned by the Bidder in the relevant rate schedule shall apply.

The Bidder will provide the list of at least three approved (by the empowered committee) makes for the goods and services mentioned in this Request for Proposal. In case of proprietary article, single bidder may be accepted by the Institute.

Other makes of comparative workmanship and quality may also be accepted after both the Institute and the Bidder are satisfied. The responsibility of satisfying the Institute and the Bidder lies with the Bidder.

The Bidders may quote for any of the following lots but they are necessarily required to quote for all the sections within a lot.

### SCHEDULE A

The following details are to be provided in the bid documents to be prepared by the Bidder:

**Supply.** Supply of Modular Data Centre including peripherals, to be completely described in the BID document including their installation, maintenance at on-site/off-site locations provided by the Institute

**Installation.** The following details regarding scope of work to be mentioned by the bidder in Bid document:

- I. Fixing and setting up the data center at the Institute.
- II. Configuring all the software associated with the data center management.
- III. User training to the IT staff of the Institute

**Uptime.** The expected uptime for the Data Centre is 97%.

**Reliability.** The equipment offered should be robust and reliable.

**AMC:** The technical maintenance of the Data Centre will be the specified as the responsibility of the Bidder. The charges for such AMC shall be borne by the Institute after the expiry of one year standard warranty only.

**Specifications:** The Bidder will prepare a detailed specification related to the Schedule A, a wish list is as below:

UPS with 15 minutes battery back-up. Total UPS system backup of 30 minutes
Automatic Transfer Switch
Main MCCB panel, wall mount
Main electrical panel, rack-mount
Power / Data / Refrigerant piping, floor mount covered cable tray supply
Sensible cooling capacity; high CFM high sensible close coupled cooling
Units in N+N configuration for redundancy
Copper piping
Access control to each IT rack
Rack-mountable fire detection and suppression system
42U Closed IT Racks
Monitoring system with GUI and with e-mail alerts
Blade Chassis/Servers
Storage

## **SCHEDULE B**

### **Network Switches**

#### **SCOPE OF WORK**

**Supply:** Supply of the switches including peripherals, to be completely described in the BID document, and their installation, maintenance at on-site/off-site locations provided by the Institute.

**Installation:**

- i. Fixing and setting up the switches including mounting them on the racks
- ii. Configuring all the software associated with the switches excluding the Network Management Software including all the plugins needed.
- iii. User training to the IT staff of the Institute

**Uptime:** The Bidder will ensure an uptime of 99% for the Switches deployed by them.

**Reliability:** The equipment offered should be robust and reliable.

**AMC:** The technical maintenance of the Networking Elements will be the specified as the responsibility of the Bidder. The charges for such AMC shall be borne by the Institute after the expiry of one year standard warranty only. However, bidders shall quote for the AMC for next three years after expiry of the warranty, which should be the part of calculation to arrive at L1 costs.

**SPECIFICATIONS (Core/Distribution & Server Aggregation Switches)**

Modular Chassis based Architecture
Redundant Power Supply and required software license.
Port Densities Needed/Supported
Performance/L2/L3 Features
Quality of Service/Standards
Security and Management
Stackable PoE Edge Switches
IPv4 and IPv6

**SPECIFICATIONS (ROUTERS)**

Performance
High Availability
Protocol Support
QoS Features
Security Features

Debug, Alarms & Diagnostics
Management
Standards

## WIRELESS EQUIPMENT

**Supply:** Supply of the indoor as well as outdoor access points including peripherals, are to completely described in the BID documents, and their installation, maintenance at on-site/off-site locations provided by the Institute.

### Installation:

- i. Fixing and setting up the access points at relevant positions.
- ii. Mounting the Wireless LAN controller on the racks.
- iii. Configuring the Wireless LAN Controller and its integration with the wire line switch network of the Institute.
- iv. Configuring the Wireless Management Software and its integration with the Network Management Software (NMS).
- v. Configuring all the software associated with the access points as well as Wireless LAN Controller excluding the Network Management Software but includes all the plugins needed.
- vi. User training to the IT staff of the Institute
- vii. Uptime: The Bidder will ensure an uptime of 99% for the access points and the WLAN controller deployed by them.
- viii. Reliability: The equipment offered should be robust and reliable.
- ix. AMC: The technical maintenance of the Data Centre will be the specified as the responsibility of the Bidder. The charges for such AMC shall be borne by the Institute after the expiry of one year standard warranty only. However, bidders shall quote for the AMC for next three years after expiry of the warranty, which should be the part of calculation to arrive at L1 costs.

### SPECIFICATIONS for Wireless equipment:

WLAN Controller
Hardware Architecture
Key Capabilities
Traffic Separation / User Segmentation Capability

User Authorization Capability
Roaming Support
Support for Security and Authentication Standards
State-full Firewall Features
Wireless Threat Protection
Support for Access Control on WLAN
Dynamic RF Management Capabilities
Voice Call Admission Control

**SPECIFICATIONS: Indoor Access Points (802.11a/b/g/n)/Outdoor access points**

Integral Antennae
Radio Specs - 802.11a
Radio Specs - 802.11b
Radio Specs - 802.11g
Radio Specs - 802.11n
Manageability
Interfaces (Electrical)
Power Requirements
Standards
Safety
Power Injectors
Administration
Reporting
Bandwidth Management

Enterprise Management
Firewall
Bandwidth and QoS Management
Authentication, Authorization & Accounting (AAA)

## SECURITY APPLICATIONS

### SCOPE OF WORK

Supply: Supply of the UTMs including peripherals, completely described in the BID, and their Installation, maintenance at on-site/off-site locations provided by the Institute.

Installation:

- i. Mounting the UTMs on the racks provided by the Institute.
- ii. Configuration and Setup of the UTMs according to the requirements of the Institute.
- iii. Configuring all the software associated with the UTMs.
- iv. User training to the IT staff of the Institute.

Uptime: The Bidder will ensure an uptime of 99% for the UTMs deployed by them.

Reliability: The equipment offered should be robust and reliable.

AMC: The technical maintenance of the Data Centre will be the specified as the responsibility of the Bidder. The charges for such AMC shall be borne by the Institute after the expiry of one year standard warranty only. However, bidders shall quote for the AMC for next three years after expiry of the warranty, which should be the part of calculation to arrive at L1 costs.

### SPECIFICATIONS

Internet UTM
Firewall
VPN
High Availability
UTM Features
User Authentication
Logging
Administration

### LOAD BALANCER

DMZ Load Balancer
Server Farm Load Balancer



## NETWORK MANAGEMENT SYSTEM

### SCOPE OF WORK

**Supply:** Supply of the NMS License including peripherals, to be completely described in the BID documentation, and their installation, maintenance at on-site/off-site locations provided by the Institute.

**Installation:**

- i. Configuration and Setup of the NMS according to the requirements of the Institute.
- ii. User training to the IT staff of the Institute.

**Uptime:** The Bidder will ensure an uptime of 99% for the NMS deployed by them.

**AMC and Upgrades:** The technical maintenance of the NMS will be the specified as the responsibility of the Bidder. The charges for such AMC shall be borne by the Institute after the expiry of one year standard warranty only.

### SPECIFICATIONS

Fault Management
Performance Management
Reports

## UNIFIED COMMUNICATIONS

### SCOPE OF WORK

**Supply:** Supply of the IP-PABX and IP Phones including peripherals, to be completely described in the BID documentation, and their installation, maintenance at on-site/off-site locations provided by the Institute.

**Installation:**

- i. Mounting the IP-PABX on the racks provided by the Institute.
- ii. Configuration and Setup of the IP-PABX according to the requirements of the Institute.
- iii. Configuring all the IP Phones.
- iv. User training to the IT staff of the Institute.

**Uptime:** The Bidder will ensure an uptime of 99% for the IP Telephony deployed by them.

**Reliability:** The equipment offered should be robust and reliable.

**AMC:** The technical maintenance of the UC will be the specified as the responsibility of the Bidder. The charges for such AMC shall be borne by the Institute after the expiry of one year standard warranty only.

**SPECIFICATIONS**

IP-PABX-System Architecture
System reliability
Remote Unit
System Security
System Management
Network Topology
System Network Support
Analogue Subscriber Card/Trunk Cards
Operator Consoles
Unified Communications-Unified Messaging / Voice Mail Features
Unified Directory Access
Collaboration
VoIP Telephone Sets

**DESKTOPS, TABLETS & PERIPHERALS**

<b>Desktop:</b> Processor, Chipset, Bus Architecture, Memory, HDD, Monitor, Key Board, Mouse, Ports, Form factor, DVD ROM, NIC, Operating System, Unicode support, Power Management and pre-loaded software.
<b>Tablet Specifications:</b> 10" Windows/Linux, Wi-Fi with speakers and front Camera
<b>Network Printer(MFD):</b> Speed, Resolution, Processor, Memory, Duty Cycle,
<b>Laser Printer:</b> Duplex Print

**INSTITUTION MANAGEMENT SOFTWARE**

**SCOPE OF WORK**

**Supply:** Supply of the Software License including peripherals, completely described in the BID documentation, and their installation, maintenance at on-site/off-site locations provided by the Institution.

**Installation:**

- i. Configuration and Setup of the Software according to the requirements of the Institute.
- ii. User training to the IT staff of the Institute.

**Uptime:** The Bidder will ensure an uptime of 99% for the Software deployed by them.

**AMC and Upgrades:** The technical maintenance of the Software will be the specified as the responsibility of the Bidder. The charges for such AMC shall be borne by the Institute after the expiry of one-year standard warranty only.

Estimated number of users of application is to be suggested by Bidder after studying user requirements. User License should be complete in all sense i.e. only Full Usage User License has to be quoted. All licenses shall be of Perpetual Nature only. No time restriction licenses shall be entertained.

Sr No	Name of the Module	No of Users
1.	Student Lifecycle Management	
2.	HRMS Application	
3.	Finance Management System	
4.	Inventory	
5.	File management	
6.	Workflow management	
7.	Research Management	
8.	Document Circulation Management	
9.	Hospital management System	
10.	Library Management System	

**SPECIFICATIONS**

The software should necessarily run on any flavor of Unix / Linux OS/ Microsoft Platform
Access and Authorization, Single and Minimal Data Entry
Import / Export Data, Archiving
Audit Trail, Security / System Administration
Ease of Use, Reporting, Correspondences
On-Line Help, Workflow, Data Integrity, Batch System, Customizability

## STUDENT LIFECYCLE - FUNCTIONAL REQUIREMENT

Institute Structure, Student Admissions, Registration & Course Enrolment
Curriculum Management, Class Time Tabling, Students Records
Academic Counseling / Course Plan, Grading Methodology, Self Service Capability
Event Management, Alumni Management / Contributor Relations
Online Learning, Management Information

## HUMAN RESOURCE MANAGEMENT SYSTEM

Employee Related Processes, HR (Workforce) Administration, Training Administration
Employee Benefits, Payroll and Absence / Leave Management, Self Service Features
Employee and Supervisor Functionality, Integrated Directory Services, Analysis and Reporting

## FINANCIAL MANAGEMENT SYSTEMS: FUNCTIONAL REQUIREMENTS

General Ledger, Receivables, Payables and Payment, Student Accounting,
Research Project Grants / Funds Accounting

## SUPPLY CHAIN MANAGEMENT - PURCHASE AND STORES REQUIREMENTS

Supplier Information Support, Purchase Order, Procurement of Consumables
Procurement of Capital Goods, File, Work Flow, Noting, Daak and Correspondences

## COLLABORATION SUITE

### SCOPE OF WORK

**Supply:** Supply of the Software License including peripherals, completely described in the BID, and their installation, maintenance at on-site/off-site locations provided by the Institute.

**Installation:**

- i. Configuration and Setup of the Software according to the requirements of the Institute.
- ii. User training to the IT staff of the Institute.

**Uptime:** The Bidder will ensure an uptime of 99% for the Software deployed by them.

**AMC and Upgrades:** The technical maintenance of the software will be the specified as the responsibility of the Bidder. The charges for such AMC shall be borne by the Institute after the expiry of one year standard warranty only.

Estimated number of users of application is mentioned below. User License should be complete in all sense i.e. only Full Usage User License has to be quoted. All licenses shall be of Perpetual Nature only. No time restriction licenses shall be entertained.

### Section III

#### **QUALIFYING REQUIREMENT**

#### **3.1 Method of selection of the Project Management vendor for Design & Implementation**

##### **Submission of Bids**

The bids are invited only from Central Government PSUs in the field of Information Technology. The bids should be submitted in two separate sealed envelopes (one for technical bid and other for financial bid indicating on the top of the sealed cover of each whether it is a financial or technical bid) and these two envelopes shall be put in a bigger envelope duly sealed. In case, any bidder submits more than one bid or more than two envelopes in the bigger envelope, his bid will be summarily rejected without assigning any reason. Further, each page of the technical and financial bids should be numbered and signed by the authorized signatory.

##### **(A) The Technical Bid Shall Contain:**

- a. Name & Short C.V. of Principal Officers for the project
- b. Organizational Structure
- c. Audited Financial Statement for the last three years with year-wise turnover and Net Profit/Loss (PAT)
- d. List of major completed assignments relating to Project in which Design and Built of IT services for Universities was undertaken in previous 7 years, along with documentary evidence of acceptance of the Reports
- e. C.V. of all the Bidders/Experts with the firm. Format at Form A(i)
- f. Any other information to highlight their strength and the claim to undertake the Design and Built of IT services for Universities.

Along with the above information, details regarding agency's credentials, team's composition, infrastructure and experience of the organization/institution in undertaking similar work, names and addresses of at least three clients from whom the experience/ competency of the applicant can be ascertained, is also required to be provided. The organizations should also provide

evidence in support of their experience in Design and Built of IT services for a University or Medical college Technical bid should be given separately at Forms-A-D in addition to give the details in the project documents.

**(B) The Financial Bid Shall Contain:**

The financial Bid shall be in Form-'E' with details of cost break up for, (i) Pre – built stage (ii) Hi Level design, (iii) Procurement of all BoQ; and all other works for completion or commissioning.

**SELECTION PROCESS:**

- a) Opening of big envelope in presence of bidders will be done immediately after closing of bid time in the Director, AIIA, AYUSH Bhawan, 'B' Block, GPO Complex, INA, New Delhi-110023.
- b) Immediately after opening of big envelopes, Technical bids for each scheme will be opened first in the presence of bidder and their documents will be page numbered and signed by the Screening Committee Members.
- c) Evaluation of technical bids will be done by the Screening Committee of the Director, AIIA subsequently.
- d) Financial bids of only the technically qualified agencies/organization/institutions will be opened in their presence on the date and time to be intimated them through Website/E-mail/Fax or Telephone (Details to be provided by bidders).
- (e) The bids will be evaluated as per Combined Quality Cum Cost Based System (CQCCBS) method based on Manual of Policies and Procedure of Employment of Consultants, Ministry of Finance, Government of India dated 31st August, 2006. For details, please refer to website of Ministry of Finance, Government of India.

-For Technical Bids, 70% weightage shall be assigned and for Financial Bids 30% weightage will be assigned.

-The Proposal with the lowest cost will be given a financial score of 100 and other proposals given financial scores inversely proportional to their prices

-The total score of both the technical and the financial bid shall be obtained by weighing the quality and cost scores and adding them up.

The highest point's basis shall be considered for award of the contract as illustrated below:

Highest points basis: On the basis of the combined weighted score for quality and cost, the Bidder shall be ranked in terms of the total score obtained. The proposal obtaining the highest total combined score in evaluation of quality and cost will be ranked as H-1 followed by the proposals securing lesser marks as H-2, H-3 etc. the proposal securing the highest combined

marks and ranked H-1 will be invited for negotiations, if required and shall be recommended for award of contract.

As an example, the following procedure can be followed. In a particular case of selection of Bidder, it was decided to have minimum qualifying marks for technical qualifications as 70 and the weightage of the technical bids and financial bids was kept as 70: 30. In response to the RFP, 3 proposals, A, B & C were received. The technical evaluation committee awarded those 75, 80 and 90 marks respectively. The minimum qualifying marks were 75. All the 3 proposals were, therefore, found technically suitable and their financial proposals were opened after notifying the date and time of bid opening to the successful participants. The price evaluation committee examined the financial proposals and evaluated the quoted prices as under:

Proposal	Evaluated cost
A	Rs.120.
B	Rs.100.
C	Rs.110.

Using the formula  $LEC / EC$ , where LEC stands for lowest evaluated cost and EC stands for evaluated cost, the committee gave them the following points for financial proposals:

$$A: 100 / 120 = 83 \text{ points}$$

$$B: 100 / 100 = 100 \text{ points}$$

$$C: 100 / 110 = 91 \text{ points}$$

In the combined evaluation, thereafter, the evaluation committee calculated the combined technical and financial score as under:

$$\text{Proposal A: } 75 \times 0.70 + 83 \times 0.30 = 77.4 \text{ points.}$$

$$\text{Proposal B: } 80 \times 0.70 + 100 \times 0.30 = 86 \text{ points}$$

$$\text{Proposal C: } 90 \times 0.70 + 91 \times 0.30 = 90.3 \text{ points.}$$

The three proposals in the combined technical and financial evaluation were ranked as under:

Proposal A: 77.4 points : H3

Proposal B: 86 points : H2

Proposal C: 90.3 points : H1

Proposal C at the evaluated cost of Rs.110 was, therefore, declared Successful and recommended for negotiations/approval, to the competent authority.

Financial bids having any negotiation clause or condition shall be summarily rejected.

### 3.2 Technical bid Evaluation Criterion

Sl#	Description	Criteria	Points
1	Bidder Nationwide presence (Proof must be Submitted for consideration.	<ul style="list-style-type: none"> <li>✓ With at least 30 offices in different regions of the country.</li> <li>✓ Less than 30</li> </ul>	10 5
2	Bidder should have successfully implemented at least one(1) similar project* in last 7 years ending with 31/3/2015 project for Government department/ University in India. *similar project A project would be treated as a similar project which has evidence from the work order or related document cover the requirement mentioned under the scope of work in this RFP. Similar project means design and build of Integrated Institution Management System	<ul style="list-style-type: none"> <li>✓ &gt;= 5 Projects</li> <li>✓ 4 Projects</li> <li>✓ 3 Projects</li> <li>✓ 2 projects</li> <li>✓ 1 Project</li> </ul>	20 10 08 06 04
3	<b><u>Financial Turnover</u></b> Turnover of the company for the financial year ending 31 <sup>st</sup> March 2015 (IT return/ Balance sheet must be submitted for consideration)	<ul style="list-style-type: none"> <li>✓ More than 500 Crores</li> <li>✓ 200-500 Crores</li> <li>✓ 100-200 Crores</li> <li>✓ 50-100 Crores</li> </ul>	20 10 08 4
4	Bidder's experience in Implementing e Governance project. E Governance projects would include design, development, or COTS Implementation and roll out of application including services for government department in India.	<ul style="list-style-type: none"> <li>✓ Project Value of More than 200 Crores</li> <li>✓ 100-200 Crores</li> <li>✓ 50-100 Crores</li> <li>✓ 1-50 Crores</li> </ul>	20 10 08 4
5	Manpower-Strength- The Bidder should have minimum 500-employee strength on their payroll.	<ul style="list-style-type: none"> <li>✓ More than 5000 Employee</li> <li>✓ 2000-5000</li> <li>✓ 1000-2000</li> <li>✓ 500-1000</li> </ul>	10 06 04 02



6	Technical Presentation (Max 30 Minutes)	20 Marks
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### **PRESENTATION**

The bidder would be required to make a presentation of their action plan for Design and Build of IT services for a Hospital or University before a committee of the Ministry. The exact date, time and venue for the discussion and presentation would be communicated separately.

### **TIME SCHEDULE FOR COMPLETING THE PROJECT:**

(i)	Preliminary Estimate	One Week after the Lol is placed on the selected bidder
(ii)	Commencement and mobilization activities	One Week after approval of Preliminary Estimate
(iii)	Design, Built, Testing, Training, hand-holding and handover	Project Duration 24 weeks from the commencement of the mobilization activities.

### **PENALTY**

If the agency/organization/institution is not able to complete the project in time the agency would be liable to be penalized as follows:

- For delay: 1% of the fee (excluding taxes) per fortnight or part of it subject to maximum of 10%.

If the agency changes the Team Leader/Bidder/Expert, who's CV has been submitted along with the technical bid due to their retirement/resignation, it has to obtain prior written consent from the Director, AIIA for substituting a suitable person with equivalent qualification and experience. Failure to do so shall result in penalty by way of deduction of project cost as per following:

- a) Deduction @ 5% of total project cost in case of substitution of Team Leader/ Project Manager without consent of the Director, AIIA;

- b) Deduction @ 1% in each case up to 3% of the total project cost in case of substitution of any other Bidder/ Technical Staff/ Expert without consent of Director, AIIA. ”

#### SAVING CLAUSE

The Director, AIIA has the right to terminate the contract at any time if it comes to know that the contract has been procured fraudulently or misrepresented and corrupt practices and forfeit the security / bank guarantee etc.

#### COURT JURISDICTION

In case of any dispute, this shall be subject to the exclusive jurisdiction of Court at Delhi/New Delhi.

#### SUBMISSION OF EXPRESSION OF INTEREST

Interested Public Sector Undertakings may submit their applications in a sealed envelope to the Director, NI-Desk, Director, AIIA; Gautampuri, Sarita Vihar, Mathura Road, New Delhi, 110076, super-scribing “Expression of Interest for the Design and Built of IT services for a hospital/Medical college for the Establishment of All India Institute of Ayurveda” by 17.00 hours of XXXXXXXXXXX,2015.

#### EARNEST MONEY DEPOSIT

The Earnest Money Deposit (EMD) amounting to Rs. 2,00,000/- (Rupees Two lakhs Only) in the form of unconditional and Irrevocable Bank guarantee (valid for 1 year) of Rs. 2,00,000/(Rupees Two lakhs Only) drawn in favor of the Director, AIIA, and payable at New Delhi should be enclosed with the “technical bid”. The EMD would be forfeited if the bidder withdraws his/her bid during the validity period. EOI/Bid received without EMD shall not be considered.

EMD of unsuccessful bidders will be returned after process of selection is over.

### 3.3 PAYMENT TERMS AND CONDITIONS

Stage	Sl.No	Milestone	% Payment	Cumulative percentage payment
Stage-1		Pre-Built stage		
	i)	Submission and approval of concept and High level Plan	10	10
	ii)	Approval of the BoQ, Make of the devices, submission and approval of the Specifications of the key components/Devices and software	10	20
	iii)	Submission of detailed design and project Plan	20	40
	iv)	Checking and approval of detailed design and project Plan	10	50

	v)	Submission of final detailed plan after vetting from 3 <sup>rd</sup> party	10	60
	vi)	Submission of proof of commencement of work on site	15	75
<b>Stage-2</b>				
		<b>Construction stage</b>		
	l)	Delivery of COTS Software License and Hardware Equipment of Infrastructure	10	85
	i)	Testing and completion of LAN and Wi-Fi connectivity and integration with AIIA Web site	5	90
	ii)	Installation of workstations	5	95
	iii)	Commission and testing of Data center and		
	iv)	Testing and commissioning of HMIS, Nurses call system and Queue Management systems, Library management system, Academic management software		
	v)	Commissioning of the access control and security systems and balance of works		
<b>Stage-3</b>				
		<b>Post-construction stage</b>		
	i)	On schedule time completion with incorporation of Change requests	05	100
	ii)	After completion of hand holding and defect liability period on Schedule time completion		

## SECTION-IV

### INFORMATION & INSTRUCTIONS FOR BIDDERS

#### 4 GENERAL:

##### 4.1 Tender Document Fee

All bidders are required to furnish an unconditional and irrevocable Bank Guarantee from nationalized bank for Rs.2,00,000/- (Rupees Two lakhs forty only) towards EMD and Bank Draft from any scheduled bank for an amount of Rs.1,000/- (Rupees One Thousand only) drawn in favor of "P&AO, Director, AIIA" payable at New Delhi towards non-refundable Tender Document Fee.

- 4.1.1 Letter of Transmittal and Forms **'A' to E'** seeking information /documents are given in Section V.
- 4.1.2 All information called for in the enclosed forms should be furnished against the relevant columns in the forms. If for any reason, information is furnished on a separate sheet, this fact should be mentioned against the relevant column. Even if no information is to be provided in a column, a 'nil' or 'no such case' entry should be made in that column. If any particulars/ query are not applicable to the applicant, it should be stated as 'not applicable'. The applicants are cautioned that not giving complete information called for in the application forms or not giving it in clear terms or making any change in the prescribed forms or deliberately suppressing the information shall result in the applicant being summarily disqualified. Applications made by telegram or telex and also those received late will not be entertained.
- 4.2 The application should be type written, without cutting or over writing. The applicant should sign each page of the application.
- 4.3 The applicant may furnish any additional information, which is deemed necessary to establish capability to successfully complete the envisaged project. Superfluous information need not be furnished and no information shall be entertained after submission of EOI document unless specifically called for.
- 4.4 Any information furnished by the applicant found to be incorrect either immediately or at a later date, would render him liable to be debarred from taking up the project.
- 4.5 The EOI document in prescribed form duly completed and signed should be submitted in a sealed cover. The sealed cover super scribed "Expression of Interest" to Design, Built, Commission and test IT services for ALL INDIA INSTITUTE OF AYURVEDA at Gautampuri, SaritaVihar, New Delhi; shall be received in the office of the Director, AIIA, Gautampuri, Sarita

Vihar, Mathura Road, New Delhi, 110076, INDIA up to 5.00 p.m. on 18th March, 2016. A soft copy, MS-Word compatible, shall also be submitted in the same sealed cover. Documents submitted in connection with EOI will be property of AIIA, Ministry of Ayush, Govt. of India.

4.6 Prospective bidders can seek any clarification regarding project requirements and EOI document from the office of the, Director, AIIA, Gautampuri, Sarita Vihar, Mathura Road, New Delhi, 110076, INDIA (Phone: 011-24651964 ,email- [raj.kumar1965@nic.in](mailto:raj.kumar1965@nic.in)).

4.7 The Director, AIIA, reserves its right not to respond to any question raised or provide clarification sought in its sole discretion.

4.8 Jurisdiction

All disputes arising shall be subject to the jurisdiction of the appropriate court at Delhi alone, and shall be governed by laws of India.

4.9 The discretion and decision of Director, AIIA, Government of India in respect of the EOI shall be final and shall not be open to be challenged in any Court of Law.

4.10 **FINAL DECISION MAKING AUTHORITY:**

Director, AIIA, Government of India reserves the right to accept or reject any application and/or to annul the selection process and reject all applications at any time without assigning any reason or incurring any liability to the applicants.

5. **ORGANIZATIONAL STRUCTURE**

The applicant should have sufficient number of Solution Architects and other software and networking professionals. The applicant should submit a list of key professionals stating clearly how they would be deployed in this project and in-house capability of the firm should be brought out, clearly indicating the disciplines for which the firm will need to appoint sub-Bidders.

Even though an applicant may satisfy the above requirements, he would be liable to disqualification, if he has:-

- a) Made misleading or false representation or deliberately suppressed the information in the forms, statements and enclosures required in the EOI document.
- b) Record of poor performance such as abandoning project, not properly completing the assigned project, or financial failures/weaknesses, have been black listed in any of the Govt. Ministry, PSU, local bodies etc.

- c) Record of poor performance in any of the projects related to Ministry of AYUSH completed or being executed.

## 6. **Confidentiality**

The bidders shall not disclose any proprietary or confidential information relating to the project, the services, this contract or the client's business or operations without the prior written consent of the client.

## 7. **INFORMATION TO BE GIVEN IN THE REQUIRED FORMATS:**

Bidders should furnish the following:

### 7.1 **ORGANIZATION INFORMATION**

Bidders are required to submit the following information in respect of their organization (Form - 'A').

- a) Name & postal address, Telephone & Fax Number etc.
- b) Year of establishment and commencement of practice.
- c) Copies of original documents defining the legal status, place of registration and principal places of business.
- d) Name & title of Directors
- e) Name and designation of officers to be associated with the project and authorized to act for the organization.
- f) Information on any litigation in which the applicant was involved during the last seven years including any current litigation.
- g) Brochures and Annual reports of last seven years.

### 7.2 **List of Projects**

List of similar assignments/projects successfully completed/ongoing during the last seven years **(Form 'C')**.

## 8. **LETTER OF TRANSMITTAL**

The applicant should submit the Letter of Transmittal attached under Section-V of the EOI document.

## 9. **DISCLAIMER**

The information in this document has been prepared to assist the applicants in preparing the EOI and it is clarified that:

- i. It does not constitute an invitation to offer or an offer in relation to the transaction.

- ii. This document does not constitute any contract or agreement of any kind whatsoever.
- iii. This document does not claim to contain all the information that interested parties and their advisors would desire or require in reaching decisions as to the transaction. Interested applicant should form their own view as to what information is relevant to such decisions and make their own independent investigations in relation to any additional information.
- iv. Neither the information in this document nor any other written or oral information in relation to the transaction or otherwise is intended to form the basis of or the inducement for any investment activity or any decision to enter into any contract or arrangement in relation to the transaction and should not be relied on as such. Neither AYUSH-GOI nor their employees or advisors shall be liable to any interested party or any entity under any law including the law of contract, tort, the
- v. principles of restitution or unjust enrichment or otherwise for any loss, expenses or damage which may arise, or be incurred, or suffered, in connection with this document, or any matter that may be deemed to form part of this document, or any other information supplied by or;
- vi. On Behalf of Director, AIIA-GOI or their employees or advisors or otherwise arising in any way from the selection process mentioned herein.
- vii. Director, AIIA-GOI is not bound to accept any or all the responses to the EoI. Director, AIIA reserves the right to reject any or all responses without assigning any reasons. No applicant shall Have any cause of action or claim against Director, AIIA -GOI or its officers, employees, advisors, agents, successors or assignees for rejection of its response.
- viii. Failure to provide information that is essential to evaluate the applicant's qualifications or substantiation of the information supplied, shall result in disqualification of the applicant.
- ix. It shall not be assumed that there shall be no deviation or change in any of the herein mentioned information. While this document has been prepared in good faith, neither Director, AIIA-GOI nor any of their respective officers or employees or advisors or agents make any representation or warranty or shall have any responsibility or liability whatsoever in respect of any statements or omissions here from. Any liability is accordingly expressly disclaimed by Director, AIIA- -GOI or any of their respective officers, employees, advisors or agents, whether negligent or otherwise.

**Section - V**  
**LETTER OF TRANSMITTAL**

FROM:

To:

Director, AIIA,

**Gautampuri, Sarita Vihar, Mathura Road, New Delhi, 110076**

**SUBJECT: Submission of "Expression of Interest" to Design, Built, Commission and test IT services for ALL INDIA INSTITUTE OF AYURVEDA at Gautampuri, SaritaVihar, New Delhi**

Sir,

Having examined the details given in EOI Notice and EOI document for the above project, I/We hereby submit the relevant information.

1. I/We hereby certify that all the statements made and information supplied in the enclosed forms 'A' to 'E' and accompanying statements are true and correct.
2. I/We have furnished all information and details necessary for EOI and have no further pertinent information to supply.
3. I/We also authorize Director, AIIA, Govt. of India or their authorized representatives to approach individuals, employers and firms to verify our competence and general reputation.
4. I/We submit the following certificates along with details in prescribed format in support of our suitability, technical know-how and capability for having successfully completed the following projects :

**Name of project                      Certificate from**

Enclosures

Signature(s) of Applicant(s)

Seal of applicant

Date of submission



## ORGANISATIONAL STRUCTURE

Name of the Firm/Company		
Full Address of the Company		
Year of Establishment		
Telephone Number		
Fax Number		
E-Mail Address		
Website		
Sector's in which the company/firm has provided services to Government Department in India		
No of full time personnel currently under employment	Technical	
	Non- technical	
No of Years of presence in India		
Annual Turnover		
	<b>FY</b>	<b>Turnover(Rs.)</b>
	2012-13	
	2011-12	
Details of Authorized Representative	2010-11	
	Name	
	Designation	
	Mobile	
	Office	
	Email	

Signature

**Format of C.V for Team leader/ Experts/Bidders**

<b>1. Name</b>	
<b>2. Designation</b>	
<b>3. Area of Expertise</b>	
<b>4. Total work experience</b>	
<b>5. Experience in relevant field</b>	<b>Name of the project/dwelling units/date of award</b>

**Date**

**Station**

**Signature of the Authorized person**

**Seal**

## DETAILS OF QUALIFYING PARAMETERS

Sr. No.	RFP particulars requirement	(Ref. Page No. in Proposal)	Details of Particulars provided
1.	EMD of Rs.2,00,000/- (Rupees Two Lakhs only) in the form of Bank Guarantee from nationalized bank and Tender Document Fee of Rs. 1,000/- (Ten Thousand Rupees only) in the form of Demand Draft issued by a scheduled bank.		
3.	Proposal validity 120 <b>days</b> from last date of Submission of Proposals		
4.	Qualifying Projects  <i>[As per Form – C]</i>		
5.	Power of Attorney for authorized signatory.		
6.	Financial turnover of years 2011-12, 2012-13, 2013-14, (Rs. crore).  Out which Design and Built of IT services for a hospital or Medical college turnover (Rs. crore), 2011-12, 2012-13, 2013-14		

**Details of Healthcare IT Projects completed in the Last Seven Years**

(More similar pages may be added in case qualifying projects are more than one)

<b>Name of assignment &amp; location</b>			Page No. of EOI for cross referencing and verification of information
<b>Project Cost &amp; Fee (Rs. In Crores)</b>	Project Cost	Fee	
<b>Commencement date</b>	Scheduled	Actual	
<b>Completion Date</b>	Scheduled	Actual	
<b>Reasons for delay, if any</b>			
<b>Services provided</b>	Architectural Brief		
	Architectural design		
	Structural design		
	HVAC design		
	Electrical design		
	Equipment planning		
	Any other		
<b>No. &amp; Staff involved and functions performed</b>	Staff involved (Discipline-wise)	Staff-Months	
<b>Name of Associated firm(s), if any</b>			
<b>Services provided by the Associated firm(s)</b>	Redevelopment Planning		
	Architectural Brief		
	Architectural design		
	Structural design		
	HVAC design		
	Electrical design		
	Equipment planning		

	Any other		
<b>No. &amp; Staff of associated firms involved and functions performed</b>	Staff involved (Discipline-wise)	Staff-Months	

<b>Name of Senior Staff (Project Director, team leader) involved &amp; functions performed</b>		
<b>Narrative description of project including size, features etc.</b>	Use up to a quarter page	
<b>Description of actual services provided</b>	Use up to a quarter page	
<b>Proof of having completed the work to the satisfaction of Client</b>		
<b>Name &amp; address of Clients Officer to whom reference may be made</b>		

- CV of Team leader and Team members with photo, educational qualification and experience should be attached.

**FINANCIAL CAPABILITIES**

Form –D

(Rs. In lacs)

Financial Year	Financial turnover	Net Profit
2012-2013		
2013-2014		
2014-2015		
Average Annual Turnover over the past three years		

**Audited balance sheet/ IT return to be submitted in support of above turnover****Signature**

Note:

1. Applicants are required to page no. their EOI submission document and for cross referencing and verification of information mentioned in the above matrix, the page no. at which the details are enclosed in their EOI
2. Use Separate sheet for each project
3. Only those projects shall be considered for evaluation for which the letter of award and successful completion/occupancy certificate are enclosed.
4. The evaluation shall be based on the qualitative aspects of the applicants work, therefore, please indicate the salient features of the work undertaken including all such factors like time / Cost / quality aspects. You may also enclose photographs etc. to substantiate on the same.

**Performa For Financial Bid**

<b>Sl No</b>	<b>Description</b>	<b>Cost (in Rupees) excluding applicable taxes.</b>
a.	<b>Total for entire work from concept to commissioning, including hardware costs, software cost ,Licenses, Product support , Defect Liability period, and Warranty,</b>	