

TENDER No: 02-Kshar.(OT)/ACRI/2015-16

AYURVEDA CENTRAL RESEARCH INSTITUTE, NEW DELHI
Road No. 66 Punjabi Bagh (W), New Delhi- 110026
(Under Central Council for Research in Ayurvedic Science)
Ministry of Ayush (Govt of India)

TENDER DOCUMENT

FOR

SUPPLY OF HYDRAULIC OT TABLE

Tender Document Fee: Rs 500/-(Rupees five hundred only)
(contains 1 to 13 pages)

AYURVEDA CENTRAL RESEARCH INSTITUTE, NEW DELHI
Road No. 66 Punjabi Bagh (W), New Delhi- 110026
(Under Central Council for Research in Ayurvedic Science)
Ministry of Ayush (Govt. of India)
Phone no: 25221059 email: - acri.delhi@gmail.com

Tender Notice

Ayurveda Central Research Institute working under Central Council for Research in Ayurvedic Science, Ministry of Ayush Govt of India is having 50 bedded Hospital with OPD, IPD, specialised Ksharsutra therapy, Panchkarma, laboratory facilities etc and engaged to carry out the research in the ayurveda system of medicines since, 1979. To strengthen the working capacity on efficacy of services, Institute intends to purchase following scientific instruments for which sealed tenders are invited in two bid system (Technical & financial bid) from the sole manufacturer/ authorized dealer suppliers .

HYDRAULIC OT TABLE

Tender no	Name of the items	Quantity	Tender Fee	Earnest Money Deposit
02-Kshar.(OT)/ACRI/2015-16	HYDRAULIC OT TABLE	01	Rs. 500/-	Rs. 15,000/-

Sale of Tender form	12.02.2016 to 14.03.2016	upto 1530 hours
Last date for the submission of Tender	15.03.2016	upto 1600 hours
Date of opening of Tender	16.03.2016	at 2:00 pm

The Tender forms containing detailed specifications along with terms & conditions can be obtained by paying the above mentioned respective tender fee through cash/demand draft in favour of Director ACRI, Punjabi Bagh from the office upto above mentioned date on all working days from Monday to Saturday between 09:00am to 03:30 pm

Non-transferable Tender document can also be downloaded from the CCRAS website (itc-ccras@nic.in) & (<http://eprocure.gov.in/>). However, downloaded tender document should be accompanied with cost of the tender fee as mentioned above in shape of Demand Draft at the time of submission of Tender Form. EMD should also be enclosed along with the tender form in shape of bankdraft in favour of the Director ACRI, Punjabi Bagh. Tender by fax/email will not be accepted. The Tender should be in the sealed envelope and clearly superscribed with Tender No, Item, and Date of opening. ACRI will not be responsible for any kind of postal/transit delay for either obtaining or submission of tender documents.

The terms and conditions are as per next page:-

Director

GENERAL INSTRUCTIONS

1. The tenders should be submitted in "**TWO BID SYSTEM**". The **FIRST ENVELOPE** should contain **Technical bid**, DD/Banker's cheque, Tender Fee Coupon/DD, Registration Certificate copy from DGS & D or trade license or any other State Govt., copies of Supply Orders and successful execution of the Contract for past performance, Copy of PAN No., Audited Balance Sheets, Income Tax return , Sale Tax registration or copy of Constitution of firm / company, The **SECOND ENVELOPE** should contain the prescribed **financial bid** form duly filled in and signed along with the quoted prices, The bidder should put these two sealed envelopes in a bigger envelope and this outer cover should be wax sealed.
2. **Tenderer is advice to clearly tick either YES or NO against the Technical specification of 300mA X-Ray instrument.**
3. The supply of instrument concluded as a result of this Tender Inquiry shall be governed by the 'Terms & Conditions' and other relevant instruction as contained in this Tender Document.
4. The prices/rates quoted should be indicated in words as well as figures for the new instrument.
5. Tenderers are requested to quote their prices on a firm & fixed basis only for the complete supply of equipments. Tender of the firms received with prices quoted on variable basis shall be rejected straight - way.
6. Quotations qualified by such vague and indefinite expressions such as "subject to prior confirmation", "subject to immediate acceptance" etc will be treated as vague offers and rejected accordingly.
7. Tenderers are requested to enclose a copy of their valid certificate of PAN No., TAN No, and Service Tax No. with Technical bid.
8. Tenders received without Tender Fee Coupon, EMD amount by way of DD or Pay Order/ Banker's Cheque in the name of Director, ACRI, New Delhi will not be considered at all.
9. Tenderers may note that if the date of tender receiving/opening given in this Tender Document is declared to be a gazetted holiday, In such an event the closing hours for receipt of tenders in ACRI and opening of tender respectively will stand automatically extended upto 1500 hours of the next working day in the Government offices.
10. Late/delayed tenders received in ACRI due to any reason what so ever will not be accepted under any circumstances.
11. Tendering firms are at liberty to be present or authorize a representative to be present at the opening of the tender. The name, address and contact number of the representative authorized to attend the opening of the tender on behalf of a tendering firm should be indicated in the tender. The representative so deputed should also bring with him a letter of authority from the firm for having been authorized to be present at the time of opening of tender. The name, address and contact number of permanent representative of the firm, if any, should also be indicated in the tender. Representative of firms who have not submitted the tender or representatives not possessing authority letter from the tenderers or outsiders shall not be allowed to attend the tender opening process.

The sealed tender envelope should be super scribed as under:

"TENDER NO: 02-Kshar.(OT)/ACRI/2015-16"

"TENDER FOR SUPPLY OF HYDRAULIC OT TABLE"

12. The sealed tender should be dropped in the Tender Box kept near Reception at Ground floor of ACRI Dhanwantri Bhawan, road no-66. Punjabi Bagh.
13. The Technical bid will be opened first and those agency /firm whose quotation qualify in Technical bid shall only be considered for opening of financial bid.
14. The tenderer have no claim for acceptance of any deviations in Technical specifications and conditions.

TERMS AND CONDITIONS

1. EMD will be returned to the unsuccessful bidders within 30 days after award of the supply order to successful bidders
2. ACRI reserves the right to approve the suppliers and place orders on any such items that may be the most economical to it or suitable to its requirements.
3. For judicial adjudication, the disputes, if any, arising out of the Contract/ supply orders jurisdiction of the Court will be in New Delhi only.
4. Intending Tenderers will have to furnish a copy of their PAN No., TIN No. and Sale Tax Registration Number (proof to be attached).
5. Authorized Signatory / Signing of Tender: Individual signing the tender or other documents connected with contract must specify the capacity in which the tender documents are signed as:
 - a) A 'sole proprietor' of the concern or constituted attorney of such sole proprietor;
 - b) A partner of the firm, if it be a partnership firm, in which case he must have authority to execute contracts on behalf of the firm and to refer to arbitration disputes concerning the business of the partnerships either by virtue of the partnership agreement or by a power of attorney duly executed by the partners of the firm.

NOTES:

- In case of partnership firms, a copy of the partnership agreement, or general power of attorney duly attested by a Notary Public, should be furnished on stamped paper duly sworn or affirmed by all the partner admitting execution of the partnership agreement or the general power of attorney. The attested copy of the certificate of registration of firm should also be enclosed along with the tender.
 - In case of partnership firms, where no authority to refer disputes concerning the business of partnership firm has been conferred on any partner , the tender and all other related documents must be signed by all partners of the firm.
 - A person signing the tender form or any documents forming part of the tender on behalf on another person should have an authority to bind such other person and if, on enquiry it appears that the person so signing had no authority to do so, ACRI may, without prejudice, cancel the contract and hold the signatory liable for all costs, consequences and damages under civil and criminal remedies available.
6. The tenderers should sign at each page of the tender and all its Annexure. NO PAGE SHOULD BE REMOVED/DETACHED FROM THE TENDER DOCUMENT.
 7. The tendering firms will have to give a declaration to the effect that they have not been Black listed or their business dealings with the Government bodies have not been banned.
 8. The prices charged for the stores supplied under the Contract by the supplier shall in no event exceed the lowest price at which the Contractors sells the Stores or offer to sell stores of identical description to any person(s)/organization(s) including the ACRI or any Corporation of a State Government or any statutory undertaking of the Central or a State Government, as the case may be, during the period till performances of all Supply Orders is completed. If at any time during the said period , the Contractor reduces the Sale price, sells or offers to sell such stores to any person(s) /organization (s) including the Purchase or any

Statutory Undertaking of the State Government as the case may be , at a price lower than the price chargeable under this Contract , he shall forthwith notify such reduction or Sale or offer of Sale to the ACRI and the price payable under the Contract for the stores supplied after the date of coming into force of such reduction or sale or offer of sale corresponding reduced.

9. The supplier shall furnish the following certificate to the Paying Authority along with each bill for payment for supplies made against the supply order "I/We certify that there has been no reduction in sale price of the stores of Description identical to the Stores supplied to ACRI under the contract herein and such Stores have not been offered /sold by me /us to any person(s) /organization(s) as the case may be up to date of the bill /the date of completion of supplies against this contract at a price lower than the price charged to ACRI."
10. Indenting Authority: ACRI
11. Consignee: ACRI, Dhanwantri Bhawan road no-66, Punjabi Bagh. New Delhi-110026
12. Terms of Delivery: As per terms & conditions of Tender form
13. Delivery Period: Within 30 days of the placement of confirmed supply order on the firm or as stipulated in the supply order.
14. Payments Terms: 100% payment shall be released within 15 days of satisfactory installation of the goods / articles ordered. Advance payment will not be made under any circumstances.
15. Dispatch Instructions Stores are required to be delivered at the ACRI, Dhanwantri Bhawan road no-66, punjabi bagh. New Delhi-110026
16. Purchaser will not pay any amount separately for transit insurance till the entire stores contracted for, arrive in good condition at the destination. The supplier will be responsible for demo and installation of the instrument in the premises of ACRI.
17. **Guarantee/Warranty:**

The supplier shall guarantee that the stores, articles sold/supplied to the purchaser under this contract shall be of the best quality and workmanship and new in all respects and shall be strictly in accordance with the specification and particulars contained/mentioned in the Tender enquiry. The supplier shall guarantee that the said goods/stores articles would continue to confirm to the description and quality aforesaid for a period of twelve months, if during the aforesaid period of 12 months the said stores/goods/articles be discovered not to confirm to the description and quality aforesaid or not giving satisfactory performance or have deteriorated, the decision of the purchaser in that behalf shall be final and binding on the supplier and the purchaser shall be entitled to call upon the supplier to rectify the goods /stores/articles or such portion thereof as is found to be deactive by the purchaser within a reasonable period or such specified period as may be allowed by the purchaser in his discretion on/an application made thereof by the supplier and in such an event, the above mentioned warranty period shall apply to the goods/stores/articles rectified from the date of rectification thereof. In case of failure of the supplier to rectify or replace the goods etc., within specified time, the purchaser shall be entitled to recover the cost with all expense from the supplier for such defective stores.
18. **Tenderer is advised to mention the terms/conditions for at least three year warranty & AMC thereafter of the instrument.**
19. All firms are required to submit the following information along with their quotation failing which their tender will be rejected:
 - a) Name and full address of their Banker with the Account Number.
 - b) List of organization /offices to whom the bidding firm has made supply for the last 3 years.
 - c) Performance statement for the last three year in respect of Scientific Instrument supplied must be submitted in the format enclosed at Annexure-"1" to this tender document.
 - d) Financial Status of the firm -enclosed tax returns for 2011-2012, 2012-2013&2013-2014.

20. Tenderer who are registered with DGS&D/NSIC for a particular item should submit the photocopy of Registration Certificate with all amendments up to date.

21. **Duties & Taxes**

Sales Tax: Tenderer should indicate whether the prices quoted are exclusive or inclusive of sales tax. They should indicate the rate(s) of VAT/Local Sales Tax (as may be applicable) and Central Sales Tax with & without Form-"C". In case, they are exempted from payment of sales tax, a copy of the Exemption Certificate issued by the appropriate authority may be furnished.

NOTE: It is informed that this Institute is exempted for purpose of availing Custom Duty and Central Excise Duty (Certificate Attached).

22. TENDERERS ARE REQUESTED TO QUOTE THEIR RATES ON F.O.R DESTINATION BASIS

(Free delivery to the consignee's premises)

23. The decision of the ACRI shall be final as to the quality of the stores and shall be binding upon the tenderer and in case any of the articles supplied not being found as per specification shall be liable to be rejected

OR

24. Replaced and any expenses or losses caused to the suppliers shall be borne by the supplier. It will be the responsibility of the supplier to ensure that articles supplied are of the best quality and free from all defects.

25. Item-wise price should be quoted; In case of bundled price the offer shall be summarily rejected.

26. Liquidated Damages: In case the firm does not complete the supply within delivery period, action will be taken against the firm to recover from the contractor as agreed liquidated damages including administrative expenses by way of penalty a sum equivalent to 2% per week of the price of stores which the contractor has failed to deliver /install within the period fixed for delivery of such stores. Where delivery thereof is accepted after expiry of the aforesaid period, the total damages so claimed shall not exceed 10% of the total price of stores required.

27. **Inspection:** The inspection of the materials shall be carried out by authorized committee of ACRI at its store.

28. The ACRI reserves the right to reject any or all the quotations without assigning any reason.

Signature of the Bidder



TELEGRAM SCINDRECH
दूरभाष/TEL : 26962819, 26567373
: 26565694, 26562133
: 26565687, 26562144
: 26562134, 26562122 (EPBAX)
फैक्स/FAX : 26960529, 26529745
Website : <http://www.dsir.gov.in>



सूचना
का अधिकार

भारत सरकार
विज्ञान और प्रौद्योगिकी मंत्रालय
वैज्ञानिक और औद्योगिक अनुसंधान विभाग
टेक्नोलॉजी भवन
नया महरौली मार्ग, नई दिल्ली - 110 016
GOVERNMENT OF INDIA
MINISTRY OF SCIENCE AND TECHNOLOGY
Department of Scientific and Industrial Research
Technology Bhavan
New Mehrauli Road, New Delhi - 110 016

Fax No.28520746, 28525959

No. TUJ/RG-CDE(731)/2011

Dated: 29th November, 2011

To

The Director General
Central Council for Research in Ayurvedic Sciences
(Formerly Central Council for Research in Ayurveda and Siddha)
J.L.N.B. Chikitsa Evam Homeopathy
Anusandhan Bhawan
Instt. Area No.61-65
Opposite 'D' Block Janakpuri
New Delhi - 110056

Subject: Renewal of registration of Public Funded Research Institutions or a University or an Indian Institute of Technology or Indian Institute of Science, Bangalore or a Regional Engg. College, other than a Hospital, for the purposes of availing customs/Central Excise duty exemption in terms of Govt. notification No.51/96-Customs dated 23.7.1996 and Central Excise Duty Exemption in terms of Govt. notification No.10/97-Central Excise dt.01.03.1997 as amended from time to time.

With Reference: Your application dated August, 2011 on the above subject, this is the certificate of registration.

CERTIFICATE OF REGISTRATION

This is to certify that Central Council for Research in Ayurvedic Sciences, New Delhi is registered with the Department of Scientific & Industrial Research (DSIR) for purposes of availing customs duty exemption in terms of Government Notification No. 51/96-Customs dated 23 July, 1996 and Central Excise duty exemption in terms of Government Notification No. 10/97-Central Excise dated 1 March, 1997 as amended from time to time. The registration is subject to terms and conditions mentioned overleaf.

This registration is valid upto 31.08.2016.

Please acknowledge the receipt.

Yours faithfully,

Kamini Mishra
(K. Mishra)
Scientist 'F' / Director

Terms and conditions for registration of public funded research institutions, etc., other than a hospital for the purposes of availing customs/central excise duty exemption in terms of Govt. notifications no.51/96-customs dt.23.7.1996 and no.10/97-central excise dt.1.3.1997 as amended from time to time.

01. The institution should acknowledge receipt of the registration letter by stating that they will abide by the terms and conditions of registration.
02. The registration would be valid for the period specified in the registration letter**. Request for renewal of registration shall be made in the prescribed proforma, at least 3 months before the expiry of the valid registration. Applications received late may not be considered.

*** However, certificate of registration is not valid for activities falling within the definition of 'hospital' as per notification no. 51/96-Customs dated 23.07.1996 and No. 10/97-Central Excise dated 01.03.1997 issued by the Department of Revenue. The institutions are cautioned to go through the notifications before availing duty exemptions under these notifications.*
03. Brief summary of the R&D activities, status of on-going projects and achievements of the institution shall be submitted to the DSIR at the end of 5(five) years, in case of institution where validity of registration is 10(ten) years. This should include details related to papers published, patents obtained and processes developed, new products introduced, awards & prizes received and copy of the latest Annual Report.
03. The institution should have a broad based research advisory committee (RAC), which should meet at regular intervals for approving, guiding and monitoring the ongoing and future research projects.
04. The institution should have separate budget for research. The institution should utilise the duty exemption facility as per the above-mentioned notifications, for research purposes only. Non-research requirement such as the one for service activities, teaching, training, patient care, etc. should not be procured availing the facility.
05. The institutions should introduce a chapter in its Annual Report dealing with the research & development work. This could contain the on-going research projects, achievements during the year, publications, patents if any, etc. The R&D income & expenditure should be separately shown in an annexure/schedule in the statement of accounts in the Annual Report.
06. The registration will entitle the institutions to avail customs/excise duty exemption on purchase of equipment, instruments, spares thereof, consumables etc. used for research & development subject to relevant Government policies in force from time to time. Such exemptions will have to be separately applied for in the prescribed formats. The institutions should also abide by the terms & conditions of the customs & central excise notifications issued/amended from time to time.
07. In case of disposal/sale of R&D equipment, clearance from customs/excise authorities will also be required in view of the applicable notifications under which the equipment was imported/purchased in India.
08. The institution should submit half-yearly returns of the imports and domestic purchases in the month of January and July every year in the proforma issued by DSIR along with details of items, their value & utilisation.
10. Any violation of the terms & conditions mentioned above and/or provisions of taxation in force will make the institution liable to de-registration.
11. The institution will also conform to such other conditions for registration stipulated in the Guidelines, as may be specifically provided in the registration letter and notices placed on department official website (<http://www.dsir.gov.in>) from time to time.

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Details specification of Hdroulic OT Table

Tender No:-02-Kshar./ACRI/2015-16

Technical specification

As per Institute Requirements	Whether Tender's specification Matches
C-arm compatible operating table, four sections X-ray permeable top, Perineal cut, detachable leg section which can be fitted on to head section provided with mattress.	YES/NO
Mobile base	YES/NO
Table top width 600mm	YES/NO
Base width 610mm	YES/NO
Maximum base width including castors 725mm	YES/NO
Lateral Tilt +/- 15°	YES/NO
Trendelenburg 30°	YES/NO
Reverse trendelenburg 30°	YES/NO
Maximum height (including 60-70mm Tenderness) 1053mm	YES/NO
Leg Section -100° + 55°	YES/NO
Maximum Flexion 100°	YES/NO
Maximum Extension 215°	YES/NO

Signature of Bidder

PERFORMANCE STATEMENT FOR THE LAST THREE YEARS

Name of the Firm.....

1	2	3	4	5	6	7	8
Contract no.	Description of stores	Quantity	Value	Original Delivery Period	Quantity supplied within original DP	Last supply position	Present position with reasons for delay

Signature of the Bidder

DECLARATION

From:-

M/s.....
.....
.....

To

The Director
ACRI, Dhanwantri bhawan
punjabi bagh road no-66
New Delhi- 110026

Dear Sir,

I/We have read and understood the contents of the Tender and agree to abide by the terms and conditions of this Tender.

I/We further undertake that none of the Proprietor/Partners/Directors of the firm was or is Proprietor or Partner or Director of any firm with whom the Government have banned/suspended business dealings. I/We further undertake to report to the Director immediately after we are informed but in any case not later 15 days, if any firm in which Proprietor/Partner/Directors are Proprietor or Partner or Director of such a firm which is banned/suspended in future during the currency of the Contract with you

Yours faithfully,

(Signature of the Tenderers)

Name:

Designation with Seal of the Firm

Dated:

Signature of the Bidder

TENDER FEE COUPON

TENDER NO:
_____ 2014

Dated:

TENDER SET NO.:

ISSUED TO

M/s.....
.....
.....

Against request letter no. _____ Dated _____ 2014
and Payment of an amount of Rs.500/- (Rupees five hundred only) in cash.

TENDER DOCUMENT ISSUED ON _____

Signature of the Bidder

AYURVEDA CENTRAL RESEARCH INSTITUTE, NEW DELHI
Road No. 66 Punjabi Bagh (W), New Delhi- 110026
(Under Central Council for Research in Ayurvedic Science)
Ministry of Ayush (Govt. of India)
Phone no: 25221059 email: - acri.delhi@gmail.com

FINANCIAL BID

Tender No: - **02-Kshar.(OT)/ACRI/2015-16**

No.	Name of Item	Price in Rs
1.	Hydraulic OT Table (01 No)	

Note: - All the taxes should be shown separately.

Signature of the Bidder