

TENDER No: 02-PANCH/ACRI/2014-15

AYURVEDA CENTRAL RESEARCH INSTITUTE, NEW DELHI
Road No. 66 Punjabi Bagh (W), New Delhi- 110026
(Under Central Council for Research in Ayurvedic Science)
Ministry of Ayush (Govt. of India)

TENDER DOCUMENT

FOR

SUPPLY OF PANCHKARMA INSTRUMENT

Tender Document: Rs'500/- (Rupees five hundred only)

AYURVEDA CENTRAL RESEARCH INSTITUTE, NEW DELHI
Road No. 66 Punjabi Bagh (W), New Delhi- 110026
(Under Central Council for Research in Ayurvedic Science)
Ministry of Ayush (Govt. of India)
Phone no: 25221059 email: - acri.delhi@gmail.com

Tender Notice

Ayurveda Central Research Institute is working under Central Council for Research in Ayurvedic Science, Ministry of Ayush Govt of India. ACRI is having 50 bedded Hospital with OPD, IPD, specialised Ksharsutra therapy, Panchkarma, laboratory etc facilities and engaged to carry out the research in the ayurveda system of medicines since, 1979. To strengthen the working capacity on efficacy of services, Institute intends to purchase certain scientific instruments for which sealed tenders are invited in two bid system (Technical Bid & Financial Bid) from the manufacturer/ authorised suppliers for the following items:-

PANCHKARMA INSTRUMENTS

Tender no	Name of the items	Quantity	Tender Fee	Earnest Money Deposit
02-PANCH/ACRI/2014-15	DRONI (WITH STAND)(ABHYANGA SHAIYA)	03	Rs. 500/-	Rs.15,000/-
	Steam bath (lying) a wooden	03		
	Nadiswedan Yantra	02		
	Shirodhara system	01		
	Nasya Peeth	01		

Period for the sale of Tender form

18th March, 2015 upto 1600 hours

Last date for the submission of Tender

19th March, 2015 upto 1600 hours

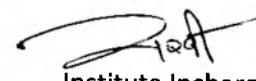
Date of opening of Tender

20th March, 2015 at 12:00 pm

The Tender forms containing detailed specifications along with terms & conditions can be obtained by paying the above mention respective tender fee through cash/demand draft in favour of Institute Incharge ACRI, punjabi bagh from the office on above mentioned dates on all working days from Monday to Saturday between 09:00 am to 04:00 pm.

Non-transferable Tender document of each item can also be downloaded from the CCRAS website (itc-ccras@nic.in) & ([http:// eprocure.gov.in/](http://eprocure.gov.in/)). However, downloaded tender document should be accompanied by cost of the tender forms as mentioned above in shape of demand draft. EMD should be enclosed along with the tender forms in shape of bankdraft in favour of the Institute Incharge ACRI, Punjabi Bagh. The manufacturer/ supplier registered with the DGS&D or NSIC and any other government department are exempted from remitting EMD. Tender by fax/email/telegram will not be accepted. The Tender should be in the sealed envelope with clearly superscribed Tender No, Item, and Date of opening on the sealed envelope. ACRI however, will not be responsible for any kind of postal/transit delay for either obtaining or submission of tender documents.

Payment term and other conditions are as per tender document


Institute Incharge

GENERAL INSTRUCTIONS

1. The supply of instrument concluded as a result of this Tender Inquiry shall be governed by the 'Terms & Conditions' and other relevant instruction as contained in this Tender Document.
2. The prices/rates quoted should be indicated in words as well as figures.
3. Tenderer are requested to quote their prices on a firm & fixed basis only for the complete supply of equipments. Tender of the firms received with prices quoted on variable basis shall be rejected straight away.
4. Quotations qualified by such vague and indefinite expressions such as "subject to prior confirmation", "subject to immediate acceptance" etc will be treated as vague offers and rejected accordingly.
5. Tenderers are requestd to enclose a copy of their valid certificate of PAN No., TAN No, and Service Tax No. with technical bid.
6. Tenders received without Tender Fee Coupon, EMD amout by way of DD or Pay Order/ Banker's Cheque in the name of Institute Incharge ACRI, New Delhi will not be considered at all.
7. Tenderers may note that if the date of tender opening given in this Tender Document is declared to be a gazetted holiday, the tender shall be opened on the next working day at the same timing. In such an event the closing hours for receipt of tenders in ACRI will stand automatically extended upto 1500 hours of the next working day in the Government offices.
8. Late/delayed tenders received in ACRI due to any reason what so ever will not be accepted under any circumstances.
9. Tendering firms are at liberty to be present or authorize a representative to be present at the opening of the tender at the time and date as specified in the Schedule. The name and address of the representative authorized to attend the opening of the tender on behalf of a tendering firm should be indicated in the tender. The representative so deputed should also bring with him a letter of authority from the firm for having been authorized to be present at the time of opening of tender. The name and address of permanent representative of the firm, if any, should also be indicated in the tender. Representative of firms who have not submitted the tender or representatives not possessing authority letter from the tenderers or outsiders shall not be allowed to attend the tender opening process.
10. The tenders should be submitted in "**TWO BID SYSTEM**". The **FIRST ENVELOPE** should contain **Technical bid**, DD/Banker's cheque, Tender Fee Coupon/DD, Registration Certificate copy from DGS & D or trade license or any other ,any other State Govt., copies of Supply Orders and successful execution of the Contract for past performance, Copy of PAN No., Audited Balance Sheets, Income Tax return , Sale Tax registration or copy of Constitution of firm / company, The **SECOND ENVELOPE** should contain the prescribed **financial bid** form duly filled in and signed along with the quoted prices, The bidder should put these two sealed envelopes in a bigger envelope and this outer cover should be wax sealed.

The sealed tender envelope should be super scribed as under:

"TENDER NO: - 03- PHYSIO/ACRI/2014-15"

"TENDER FOR SUPPLY OF PHYSIOTHERAPY EQUIPMENT"

11. The sealed tender should be dropped in the Tender Box kept near Reception at Ground floor of ACRI Dhanwantri Bhawan, road no-66. Punjabi Bagh.
12. The Technical bid will be opened first and those agency /firm whose quotations in Technical bid shall be considered for opening of financial bid only.
13. The Tender shall have no claim for acceptance of any deviations in Technical specifications and conditions.

TERMS AND CONDITIONS

1. EMD will be returned to the unsuccessful bidders within 30 days after award of the supply order to successful bidders
2. ACRI reserves the right to approve the suppliers and place orders on any such items that may be the most economical to it or suitable to its requirements.
3. For judicial adjudication, the disputes, if any, arising out of the Contract/ supply orders jurisdiction of the Court will be in New Delhi only.
4. Intending Tenderers will have to furnish a copy of their PAN No., TIN No. and Sale Tax Registration Number (proof to be attached).
5. Authorized Signatory / Signing of Tender: Individual signing the tender or other documents connected with contract must specify the capacity in which the tender documents are signed as:
 - a) A 'sole proprietor' of the concern or constituted attorney of such sole proprietor;
 - b) A partner of the firm, if it be a partnership firm, in which case he must have authority to execute contracts on behalf of the firm and to refer to arbitration disputes concerning the business of the partnerships either by virtue of the partnership agreement or by a power of attorney duly executed by the partners of the firm.

NOTES:

- In case of partnership firms, a copy of the partnership agreement, or general power of attorney duly attested by a Notary Public, should be furnished on stamped paper duly sworn or affirmed by all the partner admitting execution of the partnership agreement or the general power of attorney. The attested copy of the certificate of registration of firm should also be enclosed along with the tender.
 - In case of partnership firms, where no authority to refer disputes concerning the business of partnership firm has been conferred on any partner , the tender and all other related documents must be signed by all partners of the firm.
 - A person signing the tender form or any documents forming part of the tender on behalf on another person should have an authority to bind such other person and if, on enquiry it appears that the person so signing had no authority to do so, ACRI may, without prejudice, cancel the contract and hold the signatory liable for all costs, consequences and damages under civil and criminal remedies available.
6. The tenderers should sign at each page of the tender and all its Annexure. NO PAGE SHOULD BE REMOVES/DETACHED FROM THE TENDER DOCUMENT.
 7. The tendering firms will have to give a declaration to the effect that they have not been Black listed or their business dealings with the Government bodies have not been banned.
 8. The prices charged for the stores supplied under the Contract by the supplier shall in no event exceed the lowest price at which the Contractors sells the Stores or offer to sell stores of identical description to any person(s)/organization(s) including the ACRI or any Corporation of a State Government or any statutory undertaking of the Central or a State Government, as the case may be, during the period till performances of all Supply Orders is completed. If at any time during the said period , the Contractor reduces the Sale price , sells or offers to sell such stores to any person(s) /organization (s) including the Purchase or any Statutory Undertaking of the State Government as the case may be , at a price lower than the price chargeable under this Contract , he shall forthwith notify such reduction or Sale or offer of Sale to the ACRI and the price payable under the Contract for the stores supplied after the date of coming into force of such reduction or sale or offer of sale corresponding reduced.

9. The supplier shall furnish the following certificate to the Paying Authority along with each bill for payment for supplies made against the supply order "I/We certify that there has been no reduction in sale price of the stores of Description identical to the Stores supplied to ACRI under the contract herein and such Stores have not been offered /sold by me /us to any person(s) /organization(s) as the case may be up to date of the bill /the date of completion of supplies against this contract at a price lower than the price charged to ACRI."
10. Indenting Authority: ACRI
11. Consignee: ACRI, Dhanwantri Bhawan road no-66, punjabi bagh. New Delhi-110026
12. Terms of Delivery: As per terms & conditions of Tender form
13. Delivery Period: Within 30 days of the placement of confirmed supply order on the firm or as stipulated in the supply order.
14. Payments Terms: 100% payment shall be released within 15 days subject to certificate of installation on satisfactory receipt of the goods / articles ordered. Advance payment will not be made under any circumstances.
15. Dispatch Instructions: Stores are required to be delivered at the ACRI, Dhanwantri Bhawan road no-66, punjabi bagh. New Delhi-110026
16. Purchaser will not pay separately for transit insurance and the supplier till the entire stores contracted for, arrive in good condition at the destination. The supplier will be responsible for demo and installation of the instrument in the premises of ACRI.
- 17. Guarantee/Warranty:**
The supplier shall guarantee that the stores, articles sold/supplied to the purchaser under this contract shall be of the best quality and workmanship and new in all respects and shall be strictly in accordance with the specification and particulars contained/mentioned in the Tender enquiry. The supplier shall guarantee that the said goods/stores articles would continue to confirm to the description and quality aforesaid for a period of twelve months, if during the aforesaid period of 12 months the said stores/goods/articles be discovered not to confirm to the description and quality aforesaid or not giving satisfactory performance or have deteriorated, the decision of the purchaser in that behalf shall be final and binding on the supplier and the purchaser shall be entitled to call upon the supplier to rectify the goods /stores/articles or such portion thereof as is found to be deactive by the purchaser within a reasonable period or such specified period as may be allowed by the purchaser in his discretion on/an application made thereof by the supplier and in such an event, the above mentioned warranty period shall apply to the goods/stores/articles rectified from the date of rectification thereof. In case of failure of the supplier to rectify or replace the goods etc., within specified time, the purchaser shall be entitled to recover the cost with all expense from the supplier for such defective stores.
18. All firms are required to submit the following along with their quotation failing which their Tender will be rejected:
- a) Name and full address of their Banker with the Account Number.
 - b) List of organization /offices to whom the bidding firm has made supply for the last 3 years.
 - c) Performance statement for the year 2013-2014 in respect of Scientific Instrument supplied must be submitted in the format enclosed at Annexure-"1" to this tender document.
 - d) Financial Status of the firm -enclosed tax returns for 2011-2012 & 2012-2013.
19. Tenderes who are registered with DGS&D/NSIC for a particular item should submit the photocopy of Registration Certificate with all amendments up to date.

20. Duties & Taxes

Sales Tax: Tenderers should indicate whether the prices quoted are exclusive or inclusive of sales tax. They should indicate the rate(s) of VAT/Local Sales Tax (as may be applicable) and Central Sales Tax with & without Form-"C". In case, they are exempted from payment of sales tax, a copy of the Exemption Certificate issued by the appropriate authority may be furnished.

21. TENDERERS ARE REQUESTED TO QUOTE THEIR RATES ON F.O.R DESTINATION BASIS

(Free delivery to the consignee's premises)

22. The decision of the ACRI shall be final as to the quality of the stores and shall be binding upon the tenders and in case of any of the articles supplied not being found as per specification shall be liable to be rejected or
23. Replaced and any expenses or losses caused to the suppliers shall be borne by the supplier. It will be the responsibility of the supplier to ensure that articles supplied are of the best quality and free from all defects.
24. Item-wise price should be quoted; In case of bundled price the offer shall be summarily rejected.
25. Liquidated Damages: In case the firm does not complete the supply within delivery period, action will be taken against the firm to recover from the contractor as agreed liquidated damages including administrative expenses and not by way of penalty a sum equivalent to 2% per week of the price of any stores which the contractor has failed to delivery /install within the period fixed for delivery of such stores. Where delivery thereof is accepted after expiry of the aforesaid period, the total damages so claimed shall not exceed 10% of the total price of stores required.
26. **Inspection:** The inspection of the materials shall be carried out by authorized committee of ACRI at its store.
27. The ACRI reserves the right to reject any or all the quotations without assigning any reason.

Signature of the Bidder

1	2	3	4	5	6	7	8
Contract no.	Description of stores	Quantity	Value	Original Delivery Period	Quantity supplied within original DP	Last supply position	Present position with reasons for delay

Signature of the Bidder

DECLARATION

From:-

M/s.....
.....
.....

To

The Institute Incharge
ACRI, Dhanwantri bhawan
punjabi bagh road no-66
New Delhi- 110026

Dear Sir,

I/We have read and understood the contents of the Tender and agree to abide by the terms and conditions of this Tender.

I/We further undertake that none of the Proprietor/Partners/Directors of the firm was or is Proprietor or Partner or Director of any firm with whom the Government have banned/suspended business dealings. I/We further undertake to report to the Institute Incharge immediately after we are informed but in any case not later 15 days, if any firm in which Proprietor/Partner/Directors are Proprietor or Partner or Director of such a firm which is banned/suspended in future during the currency of the Contract with you

Yours faithfully,

(Signature of the Tenderers)

Name:

Designation with Seal of the Firm

Dated:

Signature of the Bidder

TENDER FEE COUPON

TENDER NO:

_____ 2014

Dated:

TENDER SET NO.:

ISSUED TO

M/s.

.....

.....

Against request letter no. _____ Dated _____ 2014

and

Payment of an amount of Rs.500/- (Rupees five hundred only) in cash.

TENDER DOCUMENT ISSUED ON _____

Signature of the Bidder

Details specification of Panchkarma Instrument

Tender No: - 02-PANCH/ACRI/2014-15

S.No.	Name of Items & Specification	Please tick mark
1.	<u>Droni (with stand)(Abhyanga shaiya)</u> <u>Dharapathy (Wooden)-</u> • Made out of single Piece Medicinal wood such as Pterocarpus Marsupium or Albizia Lebbkak. • Contoured head area with double slope from all sides. • Natural wood finish on the body surface and melamine polish on the outer areas. • Oil collection bowl at the head end with a drain hole which can kept closed or open. • Drain channel at the leg end. • Edges raised adequately by suitable means to avoid oil spillage • Provisions of Handles for perfect grip with brass strip in grooves. • Seasoned by Kiln (subjecting to high velocity air and steam for 21 days) & oil seasoning method (total immersion in Ricinus communis oil for a period of 07 days) • Size: 270 cm X 75 cm X 8 cm (total) Table / Stand for Droni: • Made out of medicinal wood such as Pterocarpus Marsupium or Albizia Lebbkak. • 4" size legs with Inter - tied design. • Brass protection at the leg ends. • Decorative carving on the support frame. • Polished with Melamine after 2 coats of Wood sealer. Steps: • 2 Stair steps with 9" tread width and non-slip surface. • Material should be Powder coated steel • Size: 40 X 45 X 30 cm (H)	Yes/No Yes/No Yes/No Yes/No Yes/No Yes/No Yes/No Yes/No Yes/No Yes/No Yes/No Yes/No Yes/No Yes/No Yes/No Yes/No
2.	<u>Steam bath (lying) a wooden:</u> 1. <u>Teak wood fixed bed on wooden stand:</u> a. Chamber: • Made with wooden frame and with translucent, wrinkled FRP window panel made of heat resistant NPG fibreglass. • Bed made of Teakwood of PTA-FRP of high heat resistance. • FRP condenses tray below the bed containing Stainless steel	Yes/No Yes/No Yes/No

	(SS-304 Grade) steam distributors.	Yes/No
	• Bottom portion should be sealed to avoid steam leakage. • Provision of a semi circular collapsible head rest of 20 cm size. • Size: 210 cm X 84 cm X 88 cm	Yes/No
	b. Steam Boiler:	Yes/No
	• Dual heating (gas & electric) -Semi- automatic boiler with water level sensing system and warning buzzer • Made of stainless steel (SS 304 grade) and should be provided with SS herbal basket (for herbal steam), Baumer pressure gauge, safety valve with SS spring, SS droplet remover, water level check valve, 3KW ISI quality heaters with screwed terminals, Neoprene basket and Thermostat for safety. • Provision of SS control box with a MCB, Relay system and heater indicator. • SS flame guard (SS 202 grade), Gas connection fittings, high speed burner and stand should also be provided. • Stainless steel stand (SS 202 grade) for placing the boiler. Gas control valve should be anchored to the stand. Stand should have 26 cm dia outer ring and 20 cm dia inner ring. • Capacity of at least 3 steaming with one filling of water.	Yes/No
	2. Hardwood fixed bed with FRP/SS Chamber:	Yes/No
	• Base frame and bed made of hardwood. • Chamber must have heat resistant, wrinkled, transparent FRP body with Stainless steel frame work. • Bed made of Teakwood or PTA- FRP of high heat resistance. • FRP condensate tray should be provided below the bed and should contain Stainless Steel (SS 304 Grade) steam distributors. • Bottom portion should be adequately sealed to avoid steam leakage. • Semi circular collapsible head rest of 20 cm size should be provided.	Yes/No
	Steam Boiler: As specified in 2.b.1	Yes/No
	3. Wooden whole body steam bath ;	Yes/No
	• Semi- circular hinged top cabin made in 4 sections for easy opening by hand. • Chamber should have inner FRP panelling made of heat resistant PTA and glass fibres. • Bottom storage area must have 8 doors (4 on each side). • FRP condensate tray with SS steam dispersion system below	Yes/No

	- Should consist of traditional handmate 'White Bronze' vessel (3 litre capacity) with an attached coiled heating element (for uniform oil heating) and a 1200 W energy regulator to provide a steady flow of Dhara oil at constant heat. - Should be provided with CP ball valve, Brass rings and heavy duty Brass chain. - Control box should have MCB, heater indicator, SS Cowl (10 X 5 cm) and a bracket for fixing on to the Shirodhara stand. - Size: 25 cm dia X 10 cm depth; weight 3kg. c) <u>Shirodhara patra:</u> - Decorative export quality - Made of white bronze; fitted with CP ball valve control with brass chains. Capacity: 3 litres shape and size: Uruli shaped; 25 cms diameter at the middle part; wide mouthed. Depth: 11 cms. Total weight not less than 2.5 kg. - White Bronze Vessel (Standard Quality) -; Made of white bronze fitted with CP ball valve control with brass chains. Capacity: 3 litres. Shape and size: Uruli shaped; 25 cms diameter at the middle part; wide mouthed- Depth: 11 cms. Total weight not less than 2.5 kg. - FRP Vessel: Made of heat resistant corrosion free NPG Fiberglass and provided with 1/4" brass fittings, stainless steel chains, fibreglass tube and CP ball valve control. Made in shape of traditional pot in wood design. Capacity: 3.5 litres, Size: 25 cm dia X 11 cm depth; weight: 1kg.	Yes/No Yes/No Yes/No Yes/No Yes/No Yes/No Yes/No
5.	<u>Nasya peeth</u> - Tubular frame made of Stainless steel (SS- 304) - Chair with wooden rungs for seat and back to position the patient in semi - recumbent position - Provision of Feet support with a 'Quick lift' mechanism to raise the leg part so that the Nasya Peeth becomes a flat bed allowing instant foot massage. - Seat & back: fitted with well polished teak wood or medicinal wood rungs. - Back should have adjustable recline and also fitted with adjustable head support.	Yes/No Yes/No Yes/No Yes/No Yes/No

Signature of the Bidder

AYURVEDA CENTRAL RESEARCH INSTITUTE, NEW DELHI
Road No. 66 Punjabi Bagh (W), New Delhi- 110026
(Under Central Council for Research in Ayurvedic Science)
Ministry of Ayush (Govt. of India)

Financial Bid

Tender No: - 02-PANCH/ACRI/2014-15

S.No	Name of Items	Price in Rs.
1.	Droni (with stand)(Abhyanga shaiya) (03 nos)	
2.	Steam bath (lying) a wooden (03 nos)	
3.	Nadisedan yantra (02 nos)	
4.	Shirodhara system (01 nos)	
5.	Nasya peeth (01 nos)	

Note: - All the taxes should be shown separately.

Signature of the Bidder