



राष्ट्रीय आयुर्वेद-सिद्ध मानव संसाधन विकास अनुसंधान संस्थान

आमखो, ग्वालियर - 474009 (म.प्र.)

National Research Institute for Ayurveda-Siddha Human Resource Development

Aamkho, Gwalior - 474 009 (M.P.)

F. No. 2-10/2015-16/NRIASHRD-GWL/Admn/ 1

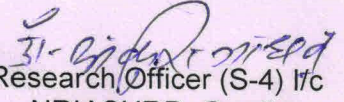
Date: - 5 JUN 2015

### TENDER NOTICE

#### **Rate Contract for Laboratory Consumables for the Year 2015-16**

Tenders in sealed cover are invited from manufacturers, suppliers and their authorised dealers/ distributors for supply of laboratory consumables like chemicals, glass wares, plastic wares, rats/mice feed and other consumables on rate contract basis to Laboratories of National Research Institute for Ayurveda-Siddha Human Resource Development (NRIASHRD), Gwalior for the year 2015-16.

The rate contract with manufacturers and their authorised dealers/ distributors will only be considered. The tender notice is available on CCRAS website (ccras.nic.in). Detailed tender form can be obtained from office of the NRIASHRD, Aamkho, Gwalior- 474009 on cash payment of Rs. 500 (non-refundable) during office hours. In case of tenders downloaded from the CCRAS website, demand draft of Rs. 500 in favour of NRIASHRD, Gwalior must be attached with tender application form. Tender application form complete in all respect should reach to this office, address mentioned above by 22<sup>nd</sup> June 2015.

  
Research Officer (S-4) l/c  
NRIASHRD, Gwalior  


### **Check list of Enclosures**

Note: Please write enclosure number on the cover page of each document and arrange the documents as per enclosure number given below.

- I. Enclosure 1. Cash receipt of Rs. 500/-, issued by Institute towards the cost of tender form, if purchased from Institute office.

**OR**

Bank draft of Rs. 500/- in favour of NRIASHRD, Gwalior payable at Gwalior towards the cost of tender form, if downloaded from CCRAS, website

- II. Enclosure 2. Terms and conditions and tender form signed by the Tenderer with seal and signature on each page.
- III. Enclosure 3. Manufactureship certificate or Authorised dealer certificate issued by the Manufacturer
- IV. Enclosure 4. Certificate of CST/MPST/TIN number of the Tenderer or authorised dealer.
- V. Enclosure 5. Certificate of PAN number of the Tenderer or authorised dealer
- VI. Enclosure 6. Copy of latest price list along with catalogue giving technical details.
- VII. Enclosure 7. Copies of at least three supply orders from reputed organisations that have purchased laboratory consumables from the Tenderer or authorised dealer.
- VIII. Enclosure 8. Copies of IT returns for last two financial years.

**(Signature of Tenderer with seal)**

Name:

Address:

## Terms and Conditions

Tenders will be considered subject to following terms and conditions.

1. The tender should be sent under a sealed cover or envelop addressed to the Research Officer (S-4), In-charge, National Research Institute for Ayurveda-Siddha Human Resource Development, Aamkho, Gwalior – 474 009 not later than **22<sup>nd</sup> June 2015**.
2. Cover or Envelop should be super scribed with words “Tender for Rate Contract of Laboratory Consumables” and Tender No. F. No. 2-10/2015-16/NRIASHRD-GWL/ Admn/ **1** dated **5th June 2015**
3. The categories of different Laboratory Consumable is mentioned in **Annexure I**
4. The rates should be quoted in the units and should be for supply F.O.R. Gwalior that includes insurance, packing, forwarding, freight, etc. Prices should be exclusive of tax and other charges and should be given separately.
5. The Institute is exempted from payment of Central Excise Duty. Necessary certificate shall be provided by the Institute.
6. For imported items, the price should be without any custom duty. The Institute is registered with Dept of Science and Industrial Research (DISR), Govt. of India. (Registration No. TU/V/RG-CDE(731)/2011 dated 29<sup>th</sup> November 2011). Necessary certificate shall be provided by the Institute.
7. Manufacturer name, their trademark and brand should invariably be mentioned in the tender and illustrated leaflets giving technical details should be attached with the tender form.
8. Tenderer or authorised dealer should quote maximum discount on the rates quoted in the catalogue.
9. The Tenderer shall enclose the test report of the materials quoted from the Government Laboratories or Institutes.
10. If there is any authorized dealer of the tendering firm at Gwalior then a copy of the authorised dealership issued by the Tenderer must be enclosed with the Tenderer.
11. If the Tenderer is an authorised dealer for the product of other countries then certificate of authorised dealership from the manufacturer must be enclosed with the Tender.
12. The maximum period of delivery of the material should be mentioned. However, the ready stock offers will get the preference.
13. The Tenderer or authorised dealer should avoid the use of vague terms such as ‘extra as applicable’.
14. Condition of advance payment or part payment, either direct or through bank will not be accepted in any case. Full payment will be made after the receipt of material and inspection thereof by the Institute Purchase/Verification Committee to its satisfaction.

15. Offers that are not according to the terms and conditions and those which are received late shall be rejected. Delay due to postal services or any other reasons will not be considered for acceptance of the tender.

16. In event of non execution of order within the specified period, a penalty of 5% of the total order cost shall be imposed on the suppliers.

17. The rates should be valid upto 31<sup>st</sup> March 2016. However, after 31<sup>st</sup> March 2016, the supply orders shall be placed on the existing price list or revised price list thereafter till the new rate contract is executed.

17. The Research Officer (S-4) In-charge reserves the right/s to reject or accept wholly or partly the tender without assigning any reason/s.

**Research Officer (S-4) I/c  
NRIASHRD, Gwalior**

## **Annexure I**

### **Item No. 1. Chemicals**

All type of laboratory chemicals, special chemicals, biochemicals, media and clinical biochemistry kits/reagents, diagnostic kits/cards, etc.

### **Item No. 2: Glass wares**

All types of laboratory glass wares

### **Item No. 3. Plastic Wares**

All types of laboratory plastic wares

### **Item No. 4. Rats/mice feed**

The pelleted feed for feeding of laboratory rats and mice.

### **Item No. 5. Other items**

Whatman Laboratory Products for Laboratory Filtration, Chromatography, Microplates and Microfiltration, Blotting paper sheets (smooth surface, relatively high thickness 180 GSM and good absorption properties for Laboratory use).

Other consumables for Hospital Laboratory use.

**Research Officer (S-4) I/c  
NRIASHRD, Gwalior**



**NATIONAL RESEARCH INSTITUTE FOR AYURVEDA-SIDDHA  
HUMAN RESOURCE DEVELOPMENT**

**Aamkho, Gwalior – 474 009**

**Tender form for Supply of Laboratory Consumables on Rate Contract Basis**

|                                                                                                                                                                                                                                                                  |  |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| 1. Name & Address of the manufacturer OR authorised dealers/ distributors/Agency with phone number, email, contact person's name and telephone/mobile                                                                                                            |  |
| 2. Specify your firm/company is a manufactures/ authorised dealer/distributor/ Agency (enclosed authorised dealership certificate)                                                                                                                               |  |
| 3. Name, Address & designation of the authorized person (Sole proprietor/partner /Director)                                                                                                                                                                      |  |
| 4. Details of the Tender <ul style="list-style-type: none"> <li>• Issue Date:</li> <li>• Amount paid: (if tender is obtained by cash payment)</li> <li>• Cash receipt no. and date</li> <li>• DD no. and date: (if tender is downloaded from website)</li> </ul> |  |
| 5. Please attach copy of Income Tax Return of last two years                                                                                                                                                                                                     |  |
| 6. PAN No. (Please attach copy)                                                                                                                                                                                                                                  |  |
| 7. CST/MPST/TIN Number. (Please attach copy)                                                                                                                                                                                                                     |  |
| 8. Acceptance of terms & conditions attached (Yes/No).<br>Please sign each page of terms and conditions as token of acceptance and submit as part of tender document.<br>Otherwise the tender will be rejected.                                                  |  |
| 10. Have you previously supplied these items to any government/ reputed private organization? If yes, attach the relevant proof.                                                                                                                                 |  |
| 11. Whether the copy of the latest price list along with catalogue and technical details leaflets enclosed. (Yes/No)                                                                                                                                             |  |
| 10. Will the price list have addition and or removal of item (Yes/no)                                                                                                                                                                                            |  |
| 11. Maximum discount offered on the price list (please mention in percentage)                                                                                                                                                                                    |  |
| 12. Maximum duration required for the delivery of the material                                                                                                                                                                                                   |  |
| 13. Name and address of the authorised dealers of the firms in Gwalior, if any, to whom supply orders can be placed.                                                                                                                                             |  |
| 14. If there is no authorised dealer of the firm in Gwalior, then mention the name and address of the firm to whom the supply order should be placed.                                                                                                            |  |

**Declaration by the Tenderer:**

This is to certify that I/We before signing this tender have read and fully understood all the terms and conditions contained herein and undertake myself/ourselves to abide by them. I/we agree to establish a rate contract with NRAISHRD, Gwalior for the year 2015-16. Our rates are inclusive of charges for F.O.R. Gwalior. The Institute shall have the right to withdraw the contract without assigning reason thereof.

**(Signature of Tenderer with seal)**

Name:

Address: