

F. No. 26-3/2004-CCRAS/Admn.

CENTRAL COUNCIL FOR RESEARCH IN AYURVEDIC SCIENCES
Jawahar Lal Nehru Bhartiya Chikitsa Evam Homoeopathy Anusandhan Bhawan,
No. 61-65, Institutional Area, Opp. 'D' Block, Janakpuri, New Delhi – 110058

Sub: **Tender for purchase of Furniture and Fixtures for National Research Institute for Sowa Rigpa, Old Leh Road, Leh-194101**

The CCRAS invites sealed quotations from reputed, financially sound and experienced firms for purchase of furniture and fixtures to be delivered by the firm at premises of National Research Institute for Sowa Rigpa, Old Leh Road, Leh – 194101 :-

2. General information about the tender :-


a)	Tender Reference No.	<u>F. No. 26-3/2004-CCRAS/Admn.</u>
b)	Last date and time for receipt of Tenders	29.03.2016 upto 02.00 PM
c)	Time and date of opening of Tenders	29.03.2016 upto 03.00 PM
d)	Place of opening of Tenders	Conference Hall Room No 223, 2 nd Floor, CCRAS HQs Office, No. 61-65 Institutional Area, Opp. 'D' Block, Janakpuri, New Delhi - 11058

3. The Tender shall be submitted in sealed envelope clearly super scribing on the envelope "Bid for purchase of furniture and fixtures for NRISR, Leh". The sealed Tenders may be put in the Tender Box, placed on the 2nd floor near the chamber of Deputy Director (Admn.), Room No. 222, CCRAS by due date and time. Tenders received late will be rejected outright.

4. The tenders shall be subject to the following conditions:-

1. The rates should be firm for a period of two months from the date of opening of tender and should be given in the enclosed format regarding "List of Furniture and Fixtures and Financial Bid".
2. Each bidder should submit an EMD of **Rs.10,000/- (Rupees Ten Thousand only)** alongwith the "List of furniture and fixtures and Financial Bid". EMD should be in the form of Demand Draft, drawn in favour of Director General, CCRAS, New Delhi. The E.M.D. will be returned to the unsuccessful bidders after the bids are finalized.
3. The firm should not handover execution of order to any other/sister firm(s) and in such a case it will amount to violation of contract and may entail cancelation of contract and forfeiture of Performance Security.
4. The tenders will be opened on stipulated date and time mentioned at SI.No. 2 in the presence of the tenderers or their authorized representatives who may like to be present.
5. If any tenderer withdraws his tender before the expiry of the period fixed for keeping the rates firm for acceptance, the earnest money, if any, deposited will be forfeited and no correspondence in this regard will be entertained thereafter.

6. In case where a successful tenderer, does not supply the items in full or in time the Council at its discretion may get such items from the next higher tenderer and the loss, if any, caused to the Council due to increased rates shall be borne by the defaulting tenderer.
7. The Director General has every right to reject/accept any bid without assigning any reasons.


(K.R. Rajan)
Administrative Officer

List of Furniture and Fixtures & Financial Bid

Sl. No	Nomenclature of Item	Size	Quantity	Rate per unit (Excluding Taxes)
1	Office Tables (Steel with wooden top)	• 60x36x30 inches	14	
2	Office chairs with arm	• Standard size	82	
3	Revolving chair	• Standard size	06	
4	Almirah large with locker	• 72x36x18 inches	05	
5	Lockers with 6 cabin	• 72x36x18 inches	05	
6	Almirah small with locker	• 48x30x18 inches	13	
7	Sofa set	• -	03	
8	Book shelf	• 60x33x22	05	
9	Plastic moulded chairs	• -	20	
10	Wall Mirrors	60x36 inches	04	
11	Bed Side Locker	• 16x16x32 inches	10	
12	Foot Step Single	• 18x9x90 inches	02	
13	Foot step double	•		
14	Ward Bed Plain	• 72x36x24 inches	15	
15	Semi Folder Bed	• 78x36x24 inches	04	
16	Bed Screen four folds	• 96x56 inches (24 each folder)	04	
17	Patient Stool	• 15x15x18 inches	10	
18	Visitor Stool	• 12x12x20 inches	10	
19	Wheel Chair Folding	• -	05	
20	Dust Bin	• 18x18x36 inches	10	
21	Wooden book rack	• 96x48x12 inches	10	
22	Wooden table	• 72x48x30 inches	25	
23	News paper reading stand	• 36x36x48 inches	05	
24	Reading chair without arm	• -	30	
25	Table for librarian	• 72x36x30 inches	01	
26	Window curtain (Set)	• 132 x 86 inches	01	
27	Window curtain (Set)	• 132x84 inches	01	
28	Wooden table	• 480x36x36 inches	01	
29	Wooden seating space	• 600x24x24 inches	01	
30	PA System (Ahuja) Set	• Ahuja	01	
31	Visitor chairs with arm	• -	07	
32	Office table with traditional design	• 72x36x30 inches	01	
33	Officer chair revolving	• -	01	
34	Centre table for sofa	• 36x24x12 inches	02	
35	Office chair with arm	• -	04	
36	Office table	• 60x36x50 inches	03	
37	Computer chair	• -	07	
38	Computer table	• 48x24x30 inches	07	
39	Chair General	• -	06	

To,

Director General,
Central Council for Research in Ayurvedic Sciences,
Jawahar Lal Nehru Bhartiya Chikitsa Evam Homoeopathy Anusandhan Bhawan
No. 61-65, Institutional Area,
Opp. 'D' Block, Janakpuri,
NEW DELHI – 110058

Respected Sir,

I/We who are established and reputed firm dealing
with stationery items hereby offer our quotation against the tender ref. No.
..... and accept the terms & conditions of the tender and enclose a copy of
the tender document duly signed by the authorised signatory.

Yours faithfully,

(Name) for and on behalf of M/s.....
(Name of Manufactures)

Note: This letter of authority should be on the letterhead of the concern and should be signed by an authorized signatory.