

F. No. 26-3/2004-CCRAS/Admn.

**CENTRAL COUNCIL FOR RESEARCH IN AYURVEDIC SCIENCES
Jawahar Lal Nehru Bhartiya Chikitsa Evam Homoeopathy Anusandhan Bhawan,
No. 61-65, Institutional Area, Opp. 'D' Block, Janakpuri, New Delhi – 110058**

Sub: **Tender for purchase of Consumable Items for National Research Institute for Sowa Rigpa, Old Leh Road, Leh-194101**

The CCRAS invites sealed quotations from reputed, financially sound and experienced firms for purchase of Consumable Items to be delivered by the firm at premises of National Research Institute for Sowa Rigpa, Old Leh Road, Leh – 194101 :-

2. General information about the tender :-

a)	Tender Reference No.	<u>F. No. 26-3/2004-CCRAS/Admn.</u>
b)	Last date and time for receipt of Tenders	29.03.2016 upto 02.00 PM
c)	Time and date of opening of Tenders	29.03.2016 upto 03.00 PM
d)	Place of opening of Tenders	Conference Hall Room No 223, 2 nd Floor, CCRAS HQs Office, No. 61-65 Institutional Area, Opp. 'D' Block, Janakpuri, New Delhi - 11058

3. The Tender shall be submitted in sealed envelope clearly super scribing on the envelope "Bid for purchase of Consumable Items for NRISR, Leh". The sealed Tenders may be put in the Tender Box, placed on the 2nd floor near the chamber of Deputy Director (Admn.), Room No. 222, CCRAS by due date and time. Tenders received late will be rejected outright.

4. The tenders shall be subject to the following conditions :-

1. The rates should be firm for a period of two months from the date of opening of tender and should be given in the enclosed format regarding "List of Consumable Items and Financial Bid".
2. Each bidder should submit an EMD of Rs.10,000/- (**Rupees Ten Thousand only**) alongwith the "List of Consumable Items and Financial Bid". EMD should be in the form of Demand Draft, drawn in favour of Director General, CCRAS, New Delhi. The E.M.D. will be returned to the unsuccessful bidders after the bids are finalized.
3. The firm should not handover execution of order to any other/sister firm(s) and in such a case it will amount to violation of contract and may entail cancelation of contract and forfeiture of Performance Security.
4. The tenders will be opened on stipulated date and time mentioned at SI.No. 2 in the presence of the tenderers or their authorized representatives who may like to be present.
5. If any tenderer withdraws his tender before the expiry of the period fixed for keeping the rates firm for acceptance, the earnest money, if any, deposited will be forfeited and no correspondence in this regard will be entertained thereafter.

6. In case where a successful tenderer, does not supply the items in full or in time the Council at its discretion may get such items from the next higher tenderer and the loss, if any, caused to the Council due to increased rates shall be borne by the defaulting tenderer.
7. The Director General has every right to reject/accept any bid without assigning any reasons.


(K.R. Rajan)
Administrative Officer

List of Consumable Items & Financial Bid

Sl. No	Nomenclature of Item	Quantity	Rate per unit (Excluding Taxes)
1	Towel Large size (48x24 inches)	50	
2	Towel small size (24x12 inches)	50	
3	Pillow (24x12 inches)	20	
4	Pillow cover (25x13 inches)	100	
5	Blanket (84x60 inches)	50	
6	Blanket Cover (85x61 inches)	50	
7	Mattresses (72x36x4 inches)	20	
8	Bed sheets (96x48 inches)	100	
9	Wall to wall carpet (240x480 inches)	01	
10	Cushions (24x24x6 inches)	30	
11	Audio-Video and print Yoga therapy materials (Set)	01	
12	One TV and DVD player (Sony latest model)	01 each	

13 - WASHING MACHINE (12KG) 01



To,

Director General,
Central Council for Research in Ayurvedic Sciences,
Jawahar Lal Nehru Bhartiya Chikitsa Evam Homoeopathy Anusandhan Bhawan
No. 61-65, Institutional Area,
Opp. 'D' Block, Janakpuri,
NEW DELHI – 110058

Respected Sir,

I/We who are established and reputed firm dealing
with stationery items hereby offer our quotation against the tender ref. No.
..... and accept the terms & conditions of the tender and enclose a copy of
the tender document duly signed by the authorised signatory.

Yours faithfully,

(Name) for and on behalf of M/s.....
(Name of Manufactures)

Note: This letter of authority should be on the letterhead of the concern and should be signed by an authorized signatory.