

TENDER No: 01-KSHAR/ACRI/2014-15

AYURVEDA CENTRAL RESEARCH INSTITUTE, NEW DELHI
Road No. 66 Punjabi Bagh (W), New Delhi- 110026
(Under Central Council for Research in Ayurvedic Science)
Ministry of Ayush (Govt of India)

TENDER DOCUMENT

FOR

SUPPLY OF KSHARASUTRA INSTRUMENT

Tender Document: Rs'500/- (Rupees five hundred only)

AYURVEDA CENTRAL RESEARCH INSTITUTE, NEW DELHI
Road No. 66 Punjabi Bagh (W), New Delhi- 110026
(Under Central Council for Research in Ayurvedic Science)
Ministry of Ayush (Govt of India)


Tender Notice

Sealed tenders in two bid system (technical bid & financial bid) are invited from the reputed manufacturers or their authorized vendors for the following instruments:-

Tender no	Name of the items	Quantity	Tender Fee	Bid security / EMD
01-KSHAR/ACRI/2014-15	Hydraulic OT table	01	Rs. 500/-	Rs.5,000/-
02-PANCH/ACRI/2014-15	DRONI	03	Rs. 500/-	Rs.15,000/-
	Steam bath	03		
	Nadiswedan Yantra	02		
	Shirodhara system	01		
	Nasya Peeth	01		
03-PHYSIO/ACRI/2014-15	Microwave Diathermy unit(RX250 P.2)	01	Rs. 500/-	Rs.15,000/-
	Sonopuls(692VS)	01		
04-X-RAY/ACRI/2014-15	Digital Radiography system	01	Rs. 500/-	Rs. 30,000/-

Last date for sale of tender form **18th March, 2015 upto 1600 hours**
Last date for submission **19th March, 2015 upto 1600 hours**
Date of tender opening (technical bids) **20th March, 2015 from 11:00 am onwards**

1. Tender document containing detailed specifications along with terms and conditions can be had from the office of ACRI, from 9:00 am to 4:00 pm on all working days on payment of non-refundable fee as mentioned above.
2. The Tender form can also be downloaded from the website www.ccras.nic.in or ([http:// eprocure.gov.in/](http://eprocure.gov.in/)). In such case the bidders are required to submit the tender cost fee by way of separate demand draft drawn in favour of ACRI, Punjabi bagh New Delhi, for each tender separately & the same should essentially be enclosed alongwith the technical bid.
3. The bid security as mentioned above will have to be deposited through bank guarantee/ demand draft drawn in favour of ACRI, Punjabi bagh New Delhi along with the technical bid. No Interest is payable on bid security.
4. The Tender document is not transferrable.


Sd/-
(Dr. Rakhi Mehra)
Institute (Incharge)


**आयुर्वेद केन्द्रीय अनुसंधान संस्थान,
मार्ग संख्या-66, पंजाबी बाग, नई दिल्ली - 110026
(अंतर्गत केन्द्रीय आयुर्वेदीय विज्ञान अनुसंधान परिषद्, आयुष मंत्रालय, भारत सरकार)
निविदा सूचना**

प्रसिद्ध निर्माताओं अथवा उनके प्राधिकृत आपूर्तिकर्ताओं से निम्नलिखित उपकरणों के लिए दो निविदा प्रणाली(तकनीकी निविदा और वित्तीय निविदा) में मूहरबंद निविदाएं आमंत्रित की जाती है:

निविदा सं.	सद का नाम	मात्रा	निविदा शुल्क	निविदा प्रतिभूति/ धरोहर जमा राशि
01-क्षारसूत्र/आयु.के.अनु.सं./2014-15	हाइड्रोलिक ओ.टी.टेबल	01	रु500/-	रु 5000/-
02-पंच/ आयु.के.अनु.सं./2014-15	दोणी	03	रु 500/-	रु 15000/-
	स्टीम बाथ	03		
	नाडी स्वेदन यंत्र	02		
	शिशोघास प्रणाली	01		
	नस्यपीठ	01		
03-फिजियो/ आयु.के.अनु.सं./2014-15	नाइक्रोमैच	01	रु 500/-	रु 15000/-
	डायथर्मी यूनिट (आर x 250 पी.2) सो-नोपल्स(692 वी.एस)	01		
04-ए किरण/ आयु.के.अनु.सं./2014-15	डिजिटल रेडियोग्राफी सिस्टम	01	रु 500/-	रु 30,000/-

- निविदा प्रपत्र की बिक्री की अवधि 18 मार्च,2015 (सांय 4:00 बजे तक)
- निविदा प्रस्तुत करने की अंतिम तिथि 19 मार्च,2015 (सांय 4:00 बजे तक)
- निविदा (तकनीकी निविदा) खोल जाने की तिथि, 20 मार्च,2015 (प्रातः 11:00 बजे से प्रारम्भ)

- 1 नियम एवं शर्तों के साथ विस्तृत विशिष्टियों से अन्तर्विष्ट निविदा प्रलेख उपरोक्तानुसार अप्रतिदेय शुल्क का भुगतान करके आयुर्वेद केन्द्रीय अनुसंधान संस्थान के कार्यालय से सभी कार्य दिवसों में प्रातः 09:00 से सांय 4:00 बजे के बीच प्राप्त किए जा सकते हैं।
- 2 निविदा प्रपत्र [वेबसाइट\(www.ecras.nic.in\)](http://www.ecras.nic.in) अथवा (<http://eprocure.gov.in>) से भी डाउनलोड किए जा सकते हैं। ऐसी स्थिति में निविदा गेजने वाले द्वारा प्रत्येक निविदा के लिए आयुर्वेद केन्द्रीय अनुसंधान संस्थान, पंजाबी बाग नई दिल्ली के नाम से जारी अलग से डिमाण्ड ड्राफ्ट के रूप में निविदा शुल्क भी भेजा जाना चाहिए और यह आवश्यक रूप से तकनीकी निविदा के साथ भेजा जाना चाहिए।
- 3 तकनीकी निविदा के साथ उपरोक्तानुसार निविदा प्रतिभूति बैंक गारन्टी/आयुर्वेद केन्द्रीय अनुसंधान संस्थान, पंजाबी बाग नई के नाम से जारी डिमाण्ड ड्राफ्ट के माध्यम से जमा करानी होगी। निविदा के साथ जमा प्रतिभूति राशि पर कोई ब्याज देय नहीं है।
- 4 निविदा प्रलेख अहस्तान्तरणीय है।

 हस्ता./-
(डॉ.राखी मेहरा)
प्रभारी (संस्थान)

GENERAL INSTRUCTIONS

1. The supply of instrument concluded as a result of this Tender Inquiry shall be governed by the 'Terms & Conditions' and other relevant instruction as contained in this Tender Document.
2. The prices/rates quoted should be indicated in words as well as figures.
3. Tenderer are requested to quote their prices on a firm & fixed basis only for the complete supply of equipments. Tender of the firms received with prices quoted on variable basis shall be rejected straight away.
4. Quotations qualified by such vague and indefinite expressions such as "subject to prior confirmation", "subject to immediate acceptance" etc will be treated as vague offers and rejected accordingly.
5. Tenderers are requestd to enclose a copy of their valid certificate of PAN No., TAN No, and Service Tax No. with technical bid.
6. Tenders received without Tender Fee Coupon, EMD amount by way of DD or Pay Order/ Banker's Cheque in the name of Institute Incharge ACRI, New Delhi will not be considered at all.
7. Tenderers may note that if the date of tender opening given in this Tender Document is declared to be a gazetted holiday, the tender shall be opened on the next working day at the same timing. In such an event the closing hours for receipt of tenders in ACRI will stand automatically extended upto 1500 hours of the next working day in the Government offices.
8. Late/delayed tenders received in ACRI due to any reason what so ever will not be accepted under any circumstances.
9. Tendering firms are at liberty to be present or authorize a representative to be present at the opening of the tender at the time and date as specified in the Schedule. The name and address of the representative authorized to attend the opening of the tender on behalf of a tendering firm should be indicated in the tender. The representative so deputed should also bring with him a letter of authority from the firm for having been authorized to be present at the time of opening of tender. The name and address of permanent representative of the firm, if any, should also be indicated in the tender. Representative of firms who have not submitted the tender or representatives not possessing authority letter from the tenderers or outsiders shall not be allowed to attend the tender opening process.
10. The tenders should be submitted in "**TWO BID SYSTEM**". The **FIRST ENVELOPE** should contain **Technical bid**, DD/Banker's cheque, Tender Fee Coupon/DD, Registration Certificate copy from DGS & D or trade license or any other ,any other State Govt., copies of Supply Orders and successful execution of the Contract for past performance, Copy of PAN No., Audited Balance Sheets, Income Tax return , Sale Tax registration or copy of Constitution of firm / company, The **SECOND ENVELOPE** should contain the prescribed **financial bid** form duly filled in and signed along with the quoted prices, The bidder should put these two sealed envelopes in a bigger envelope and this outer cover should be wax sealed.

The sealed tender envelope should be super scribed as under:

"TENDER NO: - 01-KSHAR/ACRI/2014-15"

"TENDER FOR SUPPLY OF KSHARASUTRA EQUIPMENT"

11. The sealed tender should be dropped in the Tender Box kept near Reception at Ground floor of ACRI Dhanwantri Bhawan, road no-66. Punjabi Bagh.
12. The technical bid will be opened first and those agency / firm who qualified in Technical bid shall be considered for opening of financial bid only.
13. The Tender shall have no claim for acceptance of any deviations in Technical specifications and conditions.

TERMS AND CONDITIONS

1. EMD will be returned to the unsuccessful bidders within 30 days after award of the supply order to successful bidders
2. ACRI reserves the right to approve the suppliers and place orders on any such items that may be the most economical to it or suitable to its requirements.
3. For judicial adjudication, the disputes, if any, arising out of the Contract/ supply orders jurisdiction of the Court will be in New Delhi only.
4. Intending Tenderers will have to furnish a copy of their PAN No., TIN No. and Sale Tax Registration Number (proof to be attached).
5. Authorized Signatory / Signing of Tender: Individual signing the tender or other documents connected with contract must specify the capacity in which the tender documents are signed as:
 - a) A 'sole proprietor' of the concern or constituted attorney of such sole proprietor;
 - b) A partner of the firm, if it be a partnership firm, in which case he must have authority to execute contracts on behalf of the firm and to refer to arbitration disputes concerning the business of the partnerships either by virtue of the partnership agreement or by a power of attorney duly executed by the partners of the firm.

NOTES:

- In case of partnership firms, a copy of the partnership agreement, or general power of attorney duly attested by a Notary Public, should be furnished on stamped paper duly sworn or affirmed by all the partner admitting execution of the partnership agreement or the general power of attorney. The attested copy of the certificate of registration of firm should also be enclosed along with the tender.
 - In case of partnership firms, where no authority to refer disputes concerning the business of partnership firm has been conferred on any partner , the tender and all other related documents must be signed by all partners of the firm.
 - A person signing the tender form or any documents forming part of the tender on behalf on another person should have an authority to bind such other person and if, on enquiry it appears that the person so signing had no authority to do so, ACRI may, without prejudice, cancel the contract and hold the signatory liable for all costs, consequences and damages under civil and criminal remedies available.
6. The tenderers should sign at each page of the tender and all its Annexure. NO PAGE SHOULD BE REMOVED/DETACHED FROM THE TENDER DOCUMENT.
 7. The tendering firms will have to give a declaration to the effect that they have not been Black listed or their business dealings with the Government bodies have not been banned.
 8. The prices charged for the stores supplied under the Contract by the supplier shall in no event exceed the lowest price at which the Contractors sells the Stores or offer to sell stores of identical description to any person(s)/organization(s) including the ACRI or any Corporation of a State Government or any statutory undertaking of the Central or a State Government, as the case may be, during the period till performances of all Supply Orders is completed. If at any time during the said period , the Contractor reduces the Sale price , sells or offers to sell such stores to any person(s) /organization (s) including the Purchase or any Statutory Undertaking of the State Government as the case may be , at a price lower than the price chargeable under this Contract , he shall forthwith notify such reduction or Sale or offer of Sale to the ACRI and the price payable under the Contract for the stores supplied after the date of coming into force of such reduction or sale or offer of sale corresponding reduced.

9. The supplier shall furnish the following certificate to the Paying Authority along with each bill for payment for supplies made against the supply order "I/We certify that there has been no reduction in sale price of the stores of Description identical to the Stores supplied to ACRI under the contract herein and such Stores have not been offered /sold by me /us to any person(s) /organisation(s) as the case may be up to date of the bill /the date of completion of supplies against this contract at a price lower than the price charged to ACRI."

10. Indenting Authority: ACRI
11. Consignee: ACRI, Dhanwantri Bhawan road no-66, punjabi bagh. New Delhi-110026
12. Terms of Delivery: As per terms & conditions of Tender form
13. Delivery Period: Within 30 days of the placement of confirmed supply order on the firm or as stipulated in the supply order.
14. Payments Terms: 100% payment shall be released within 15 days subject to certificate of installation on satisfactory receipt of the goods / articles ordered. Advance payment will not be made under any circumstances.
15. Dispatch Instructions Stores are required to be delivered at the ACRI, Dhanwantri Bhawan road no-66, punjabi bagh. New Delhi-110026
16. Purchaser will not pay separately for transit insurance and the supplier till the entire stores contracted for, arrive in good condition at the destination. The supplier will be responsible for demo and installation of the instrument in the premises of ACRI.

17. Guarantee/Warranty:

The supplier shall guarantee that the stores, articles sold/supplied to the purchaser under this contract shall be of the best quality and workmanship and new in all respects and shall be strictly in accordance with the specification and particulars contained/mentioned in the Tender enquiry. The supplier shall guarantee that the said goods/stores articles would continue to conform to the description and quality aforesaid for a period of twelve months, if during the aforesaid period of 12 months the said stores/goods/articles be discovered not to conform to the description and quality aforesaid or not giving satisfactory performance or have deteriorated, the decision of the purchaser in that behalf shall be final and binding on the supplier and the purchaser shall be entitled to call upon the supplier to rectify the goods /stores/articles or such portion thereof as is found to be defective by the purchaser within a reasonable period or such specified period as may be allowed by the purchaser in his discretion on/an application made thereof by the supplier and in such an event, the above mentioned warranty period shall apply to the goods/stores/articles rectified from the date of rectification thereof. In case of failure of the supplier to rectify or replace the goods etc., within specified time, the purchaser shall be entitled to recover the cost with all expense from the supplier for such defective stores.

18. All firms are required to submit the following along with their quotation failing which their Tender will be rejected:
- Name and full address of their Banker with the Account Number.
 - List of organization /offices to whom the bidding firm has made supply for the last 3 years.
 - Performance statement for the year 2013-2014 in respect of Scientific Instrument supplied must be submitted in the format enclosed at Annexure-"1" to this tender document.
 - Financial Status of the firm -enclosed tax returns for 2011-2012 & 2012-2013.
19. Tenderes who are registered with DGS&D/NSIC for a particular item should submit the photocopy of Registration Certificate with all amendments up to date.

20. Duties & Taxes

Sales Tax: Tenderers should indicate whether the prices quoted are exclusive or inclusive of sales tax.

They should indicate the rate(s) of VAT/Local Sales Tax (as may be applicable) and Central Sales Tax with & without Form-"C". In case, they are exempted from payment of sales tax, a copy of the Exemption Certificate issued by the appropriate authority may be furnished.

21. TENDERERS ARE REQUESTED TO QUOTE THEIR RATES ON F.O.R DESTINATION BASIS

(Free delivery to the consignee's premises)

22. The decision of the ACRI shall be final as to the quality of the stores and shall be binding upon the tenders and in case of any of the articles supplied not being found as per specification shall be liable to be rejected or
23. Replaced and any expenses or losses caused to the purchaser shall be borne by the supplier. It will be the responsibility of the supplier to ensure that articles supplied are of the best quality and free from all defects.
24. Item-wise price should be quoted; In case of bundled price the offer shall be summarily rejected.
25. Liquidated Damages: In case the firm does not complete the supply within delivery period, action will be taken against the firm to recover from the contractor as agreed liquidated damages including administrative expenses and not by way of penalty a sum equivalent to 2% per week of the price of any stores which the contractor has failed to delivery /install within the period fixed for delivery of such stores. Where delivery thereof is accepted after expiry of the aforesaid period, the total damages so claimed shall not exceed 10% of the total price of stores required.
26. **Inspection:** The inspection of the materials shall be carried out by authorized committee of ACRI at its store.
27. The ACRI reserves the right to reject any or all the quotations without assigning any reason.

Signature of the Bidder

PERFORMANCE STATEMENT OF THE YEAR 2013-2014

Name of the Firm.....

1	2	3	4	5	6	7	8
Contract no.	Description of stores	Quantity	Value	Original Delivery Period	Quantity supplied within original DP	Last supply position	Present position with reasons for delay

Signature of the Bidder

DECLARATION

From:-

M/s.....
.....
.....

To

The Institute Incharge
ACRI, Dhanwantri bhawan
punjabi bagh road no-66
New Delhi- 110026

Dear Sir,

I/We have read and understood the contents of the Tender and agree to abide by the terms and conditions of this Tender.

I/We further undertake that none of the Proprietor/Partners/Directors of the firm was or is Proprietor or Partner or Director of any firm with whom the Government have banned/suspended business dealings. I/We further undertake to report to the Institute Incharge immediately after we are informed but in any case not later 15 days, if any firm in which Proprietor/Partner/Directors are Proprietor or Partner or Director of such a firm which is banned/suspended in future during the currency of the Contract with you

Yours faithfully,

(Signature of the Tenderers)

Name:

Designation with Seal of the Firm

Dated:

Signature of the Bidder

TENDER FEE COUPON

TENDER NO: _____ 2014

Dated:

TENDER SET NO.:

ISSUED TO

M/s.....
.....
.....

Against request letter no. _____ Dated _____ 2014
and

Payment of an amount of Rs.500/- (Rupees five hundred only) in cash.

TENDER DOCUMENT ISSUED ON _____

Signature of the Bidder

Details specification of Ksharasutra Instrument

Tender No: - 01-KSHAR/ACRI/2014-15

S.No	Name of Items & Specification	Please tick mark
1.	<p><u>Hydraulic OT table:</u></p> <p>C-arm compatible operating Table, Four sections X-ray permeable top, Perineal cut, detachable leg section which can be fitted on to head section provided with mattress.</p> <ul style="list-style-type: none">● Mobile base only● Table top width 600mm● Base width 610 mm● Maximum base width including castors 725mm● Lateral Tilt $\pm 15^\circ$● Trendelenburg 30°● Reverse Trendelenburg 30°● Maximum height (including 60-70mm Tenderness) 1053mm● Leg Section $-100^\circ+55^\circ$● Maximun Flexion 100°● Maximum Extension 215°	<p>Yes/No</p> <p>Yes/No</p> <p>Yes/No</p> <p>Yes/No</p> <p>Yes/No</p> <p>Yes/No</p> <p>Yes/No</p> <p>Yes/No</p> <p>Yes/No</p> <p>Yes/No</p> <p>Yes/No</p> <p>Yes/No</p>

Signature of the Bidder

AYURVEDA CENTRAL RESEARCH INSTITUTE, NEW DELHI
Road No. 66 Punjabi Bagh (W), New Delhi- 110026
(Under Central Council for Research in Ayurvedic Science)
Ministry of Ayush (Govt. of India)

Financial Bid

Tender No: - 01-KSHAR/ACRI/2014-15

S.No	Name of Items	Price (in Rs.)
1.	Hydroulic OT table (01 no)	

Note:- All the taxes should be shown separately.

Signature of the Bidder