

# AYURVEDA RESEARCH INSTITUTE FOR MOTHER & CHILD HEALTH CARE

Poojapura, Thiruvananthapuram - 695 012, Kerala

(Under C.C.R.A.S., Dept.of AYUSH, Ministry of Health & Family Welfare, Govt. of India, New Delhi.)

## TENDER –DOCUMENT FOR

### Purchase of Gyanec instruments.

TENDER DOCUMENT No: ARIMCHC/2014-15 .....

Dated:

Last date of submission of Tender: 31.12.2014 at 11.00.a.m.

Date of Opening of the technical Bid: 31.12.14.2014 at 3.00.p.m.

Date of Opening of the Financial Bid : 31.12.14.2014 at 4.00.p.m.

Address for submission of tender	Research Officer In charge Ayurveda Research Institute for mother & Child Health Ca Poojapura, Tvpm-12
Contact no. of concerned officer	Telephone: 0471 – 2340628 Telefax: 0471 – 2342070

Tender Cost@ Rs. 1,000/-Rs.One Thousand only)

DD/Pay Order/ No.....

Date..... Name of Bank.....

### Detailed Notice Inviting Tender

#### Purchase of Gyanec instruments

Issued to : M/s .....

Tender inviting from .....

The deadline for receipt of Application form for purchase of tender document

31.12.2014 up to 11.00 a.m.

Item needed /Required	List enclosed
Amount of Earnest Money	Rs.72348/- Gynae instruments
Cost of Tender	Rs. 1000/- (Rs. One thousand only) Separately (Non-refundable)
Time allowed for supply	As given in Tender Document

- Tender will be accepted only if it is submitted in the format supplied with the tender form (List of items required)
- Tender will be rejected if the terms and conditions are not completely followed.

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Tender for the purchase of Hospital furniture/Hospital Instruments & Equipments

## CHECK LIST

S.No	Item	Write (Yes) or
1.	Terms & Conditions mentioned in the Tender Form have been read and fully accepted	
2.	Tender Document Downloaded from CCARS website	
3.	Tender Document Cost of Rs. 1,000/- in the form of Demand Draft in favour of "Ayurveda Research Institute for Mother and Child Health Care" payable at TVM. have been attached if downloaded from CCRAS website	
4.	Earnest Money of Rs. For in the form of Demand Draft /Pay Order in favour of Ayurveda Research Institute for Mother and Child Health Care payable at TVM. Have been attached.	
5.	Signed and firm seal is affixed on each and every page of filed –in-tender form	
6.	Authorized Dealership Certificate from manufacturer / Company valid for desired period have been attached	
7.	Conditions accepted for supply of items as per approved rates.	
8.	Rates quoted are FOR ARIMCHC, Tvpm.	
9.	Vat Tax and other taxes as applicable shown separately	
10.	TIN/Pan Number mentioned and supporting documents have been attached	
11.	Certificate of Registration of firm have been attached	
12.	IT return and Sales Tax clearance certificate of last year have been attached	

Palce:

Date:

Sign and Seal of Tenderer

## TERMS & CONDITIONS

Sealed tenders are invited for the Purchase of Gyanec instruments on the following terms & conditions.

1. Sealed tenders are invited for Purchase of Gyanec instruments which will be valid for complete supply as per date of agreement.
2. The tender(s) must be submitted in a sealed cover, address not in personal name, but be submitted by designation to the Research Officer In charge, Ayurveda Research Institute for Mother & Child health Care, Poojapura,, Trivandrum by hand /Courier/Regd.Post/A.D
3. The cover shall bear the address of tenderer and shall be super scribed with the words. "Tender for Supply of Gyanec instrument"separately.

Please note carefully

The **Technical Bid (Envelope A) and Financial Bid (Envelope B)** should be kept separately in the sealed envelopes (Sealed envelop marked A for Technical Bid and sealed envelop marked B for Financial Bid) and both these envelopes (A&B) should be kept in one envelope super scribing "Tender for Supply of Gyanec instrument" separately .

Sealed envelope marked A: "Technical Bid" will be opened first in the presence of committee and representatives. Envelope A should contain the following documents.

- Covering letter of the firm
- Check List , proper filled in.
- Tender Document Cost Rs. 1,000/- in the required form
- Earnest Money Rs.       /- for                   in the required form
- PAN/TIN supporting document.
- Certificate of Registration of firm/agency/company for supporting document.
- IT Return and Sales Tax clearance Certificate of last year.
- Authorized Dealership Certificate from manufacturer /Company valid for the period of agreement.

Sealed envelop marked B: "Financial Bid" will be opened on 31.12.2014 at 4.00.p.m. only of those bidders who qualify in Technical aspects, in the presence of committee members and representatives, who wish to present. "Envelope "B" of unsuccessful bidders in technical aspects will not be opened. Envelope "B" must contain the price list of items mentioned under ITEM LIST of the Tender document in the proper supplied format. It should be stamped and signed on each page. No overwriting or correction in the financial bid is permitted. Also no column should be left blank. It should be strike off,, if no rate has been filled in for any item.

**Tender must be submitted in a separate sealed cover envelope, addressed to the "Research officer In charge , Ayurveda Research Institute for Mother & Child health Care, Poojapura, Tvpm, by Registerd post, speed post, courier or delivered personally so as to reach on or before 31.12.2014 up to 11.00 am. (The last date for submission of the tender). The technical bid will be opened on dated 31.12.2014 at 11.00.a.m. and financial bid will be opened on dated 31.12.2014 at**

**4.00 pm of those tenderers qualified in technical bid in the conference hall of the ARIMCHC, poojapura, Tvm. in the presence of the authorized representatives who may wish to be present with proper authority letters from their principals and purchase committee of the Institute.**

4. Tender document can also be downloaded from website [www.ccras.nic.in](http://www.ccras.nic.in) and should be submitted along with tender fee of Rs. 1,000 (Rs. One thousand only) through Demand Draft in favour of **Ayurveda Research Institute for Mother & Child Health Care,Poojapura** payable at Trivandrum **without the tender cost**, the offer will be rejected.
5. The sealed tender must be accompanied by an earnest Money of Rs.           /- (Rupees..... only) in the form of Demand Draft/Pay Order in favour of **Ayurveda Research Institute for Mother & Child Health Care,Poojapura** payable at Trivandrum of any Nationalized bank. In any case the Cheque of the firm is not accepted and will be rejected.
6. CCRAS is registered with the Department of Scientific & Industrial research (DSIR) for the purpose of availing customs duty exemption in terms of Government Notification No.51/96-Customs dated 23 July 1996 and Central Excise Duty exemption in terms of Government Notification No. 10/97-Central Excise dated 1 March 1997.
7. All rate(s) shall be quoted in Indian Rupees both in figure and words indicating VAT and other tax extra as applicable.
8. All correspondence in this connection shall be made by designation of the Research Officer In Charge and not by name of any individual.
9. Conditions such as prices are subject to change without notice shall not be considered. Rates of articles once approved for the specified period cannot be increased for supplies made during the period of contract.
10. Supplies shall be responsible for the shortage in their supplies. The breakage or shortage of any order will have to be made good "FREE OF ALL COST" by suppliers before the payment of the consignment. The broken, defective or otherwise rejected articles shall be replaced on specific request within 7 days of information to the supplier at his own cost and risk.
11. Agency shall be responsible for installation/commissioning of instruments in the premises of this Institute. They will also provide technical short training to operator/technical staff of the Institute.
- 12. PRICES OFFERED IN THE TENDER SHOULD BE EXACTLY AS PER SPECIFICATION AND QUALITY OF THE MAKE AS SHOWS IN THE LIST OF REQUIREMENT. BRAND OF THE ARTICLE MUST BE SHOWN CLEARLY.**
13. Except for valid reasons, duly considered and approved by the In- charge whose decision shall be final and binding. The supplying firm failing to deliver the goods ordered within the time limit leads to forfeiting of security amount and will be blacklisted.
14. It must be understood that rates received will be considered as F.O.R. destination and no other charges transport, fare hiring, insurance or any other charges will be paid.
15. Tenderer should enclose authorized dealership certificate issued by the manufacture/ company directly, failing which the tender will not considered.

16. The RESEARCH OFFICER INCHARGE reserves all the rights to accept or reject all or any of the tenders without giving any reason(s)
17. The quantity and quality of items required will be determined by the Purchase committee of institute, who are not bound to order for particular quantity. Please note that there will be no compromise with the quality and quantity.
18. The Institute In charge reserves the right to accept the lowest tender or otherwise of any item. He/She also reserves the right to place an order wholly or in part to one or more than one firm as convenient to him/her.
19. Tenderers shall have to accept the decision of the INSTITUTE IN CHARGE, ARIMCHC, and TRIVANDRUM as final and legally binding on all matters.
20. No firm or person is permitted to submit more than one tender under different name or names. The contractor /tenderer supplier shall not submit the contract or assign to any other party/ parties, the whole or any portion of the contract.
21. Prices of each item in tender document should be quoted separately indicating its specification as mentioned in the tender document.
22. Any article supplied that are not found in accordance with the standards prescribed in the tender document shall be rejected outright & returned to the firm at their cost & risk and the INSTITUTE IN CHARGE, ARIMCHC, TVPM shall reserve the right to purchase the articles in question from other firms giving the notice and deduct the difference of cost & other charges, if any by forfeiting the security deposits. Any deviation variation or non compliance of the conditions stipulated above, shall be considered as breach of the contract and the Institute In-charge reserves the right to impose any or all the penalties as indicated above
23. All disputes are subject to Thiruvananthapuram jurisdiction only
24. **The articles should be delivered within one month after the approval of the tender.**

Research Officer In charge

**AGREEMENT BOND(Specimen)**

(Agreement Bond will be filled by the tenderer on Rs. 100/- (Rupees One hundred only) non-judicial Stamp Paper by the firm whose rates are approved by the Institute)

I/We hereby tender for the Supply of ..... (Items mentioned under list to the Purchase of ..... as per rates and terms & conditions approved stipulated in the annexure to this memorandum.

If this tender be accepted I/We hereby agree to abide and fulfil all the terms and conditions as per provision of contract annexure as applicable or in case of proving defaulter by the authority of ARIMCHC thereof otherwise agree forfeit and pay to the Research Officer Incharge, ARIMCHC, Tvpm. The sum of ..... only, deposited as Earnest Money at the time of submission of tender in the form of demand draft/pay order No. .... dated ..... Drawn on ..... (Name of Bank). The full value of which is to be absolutely forfeited to the said Research officer In charge or his successor in office without prejudice to any other right of remedies in case I/We fail to undertake the supply of commodities specified in the annexure, or fail to abide with the said terms & conditions of the contract.

Dated ..... the day of .....

Witness ..... Signature of Contractor .....

Address .....  
.....  
.....

Occupation .....

The above tender is hereby accepted by me on behalf of the ARIMCHC, Tvpm.

Research Officer Charge  
Signature of sanctioning authority.

## List of Gynaec instruments

Sl.No.	Name of the Equipment/ Instrument/ Furniture	Quantity	Specification	Rate quoted by Tenderer
1.	Infant weighing machine	1	(Pan Type) with plastic Pan Capacity 10 kg x 50 gms	
2.	Table Top Foetal Doppler	1	Mini Tasje model Solid state Operated on main and battery Weight 2 kg (approx) Power supply 220 watts Ultrasonic frequency 2 MHz Dimension – 23.5 x 18x11.5 cm	
3.	USG machine with 3 probe(P5)	1	3probe & cardiac probe(P5) 3 probe(p6) 3 probe & cardiac probe(p6)	
4.	Patient Examination table	3	MS tabular construction Machine pressed double beat MS.sheet Two section top of approx. size L1830mm x W610 mmx H760 mm Headrest adjustable on ratchet Rubber feet Pretreated and rubber coated.	
5.	Patient Examination table for Gynace O.T.	1	Three sectional stainless steel top mounted on strong and precise SS tubular framework Easily adjustable sheets, leather covering. Leg section slide under mainframe. Back support, adjustable SS. Handgrip, sliding deuce tray (S.S.) Safety railing on head side 50 mm thick sectional mattress. S. Steel IV Rod Lithotomic rod with straps	
6.	Foot steps	3	Powder coated foot step (double)	
7.	Folding screen	4	Steel frame three fold Powder coating	

8.	Wheel chair Complete stainless steel	2	Dimension 670mm x 1120 mm x920 mm SS tubular framework fitted with cushioned seat and back Adjustable Aluminum footrest 2 solid rubber tyred bicycle wheels with brake and safety belts	
9.	Weighing Machine-Digital	1	Simple weighing scale	
10	Weighing balance-Manual	1	For weighing raw drugs.	
11	Steel Trolley for dispensing – SS	2	2 tier Self Assay Dimension 71 cm x 41 cm x 81 cm	
	Total			