

No 3-31/2013-CCRAS/Admin/IMR/M.S.(5-6) dated 25.11.2014

Central Council for Research in Ayurvedic Science, Jawahar Lal Nehru
Bhartiya Chikitsa Evam Homoeopathy Anusandhan Bhawan No. 61-65, Institutional Area,
Opp. 'D' Block, Janakpuri, New Delhi – 110058

Dated 5/12/2014

Sub:- Supply of Container/Jars etc.

1. Quotations in sealed cover are invited from authorised vendors of original equipment manufactures (OEMs) for supply of 1500pcs (300ml) and 500pcs (600ml) container/jars having the specifications given at Annexure –I.

2. General information about the tender:-

a)	Tender Reference No.	No.
b)	Last date and time for receipt of Tenders	26 th Dec, 2014, 17.00 hrs.
c)	Time and date of opening of Tenders	29 th Dec, 2014, 11.00 hrs.
d)	Time and date for opening of Commercial bids	29 th Dec, 2014, 11.00 hrs
e)	Place of opening of Tenders	Committee Room No. 223, 2 nd Floor, CCRAS HQs Office, No. 61-65, Institutional Area, Opp. 'D' Block, Janakpuri, New Delhi- 110058
f)	Contact Person	Dr. G. V. R. Joseph, (Asth. Director Botany)

3. Submission of Tenders to:- Director General, CCRAS HQs Office, No. 61-65, Institutional Area, Opp. 'D' Block, Janakpuri, New Delhi-110058

The Tender shall be submitted in sealed envelope clearly super scribing on the envelope "Bid for supply of Container/jars". The sealed Tenders may be sent by Speed Post/Registered Post or delivered by-hand, so as to reach the following address, by due date and time. Tenders received late will be rejected outright.

4. Earnest Money Deposit:- The bidders shall furnish EMD for a sum of Rs. 10, 000/- (Rupees ten thousand only) in the form of Account Payees Demand Draft or Banker's Cheque in favour of "Director General, CCRAS, New Delhi" along with the Technical Bid.



5. Guidelines for Technical Bid:

- The bid should contain all Technical details of equipments to be supplied along with commercial Terms and Conditions.
- An undertaking clearly mentioning the following shall be furnished :
 - All the terms and conditions mentioned in the tender are acceptable to the bidder.
 - The item to be supplied by the vendor would be as per the specifications prescribed the Council vide Annexure-I.
 - Supply would be done, in CCRAS HQs Office, No. 61-65, Institutional Area, Opp. 'D' Block, Janakpuri, New Delhi-110058, within two weeks from the date of receipt of supply order by the selected vendor.
 - Warranty will be provided by the vendor/OEM for three years.
- Income Tax Returns for the last two years, copy of PAN and VAT Registration need to be attached.

6. Submission of Commercial Bid:- The financial bids for supply of containers/jars shall be submitted in format at Annexure – III.

7. Terms for payment:

- a) On completion of Supply of the items at CCRAS HQs Office, No. 61-65, Institutional Area, Opp. 'D' Block, Janakpuri, New Delhi-110058, CCRAS Purchase Committee will inspect supply of Containers/jars in good condition before release of payment to the Vendor.
- b) All payments will be released based on the rate quoted in the bid and invoices submitted to CCRAS HQs Office by the vendor.

8. General Terms & conditions

- i. Firms participating in the tender should submit two bids i.e. Technical bid and Price bid (bid).
- ii. Bids should be submitted either by original manufacturer or authorized dealers appointed such manufacturers in India, who have adequate sale service experience in supplying instruments for more than 3 years.
- iii. The rates should be quoted including FOB, New Delhi and should include transportation Commissioning of the instruments (s) at CCRAS HQs Office, No. 61-65, Institutional Area, 'D' Block, Janakpuri, New Delhi-110058.
- iv. The supplier should mention the Warranty/Guarantee period for the instrument.
- v. The supplier should provide spares for next 3 years of operation of instrument.
- vi. The supplier should also quote for AMC after expiry of Warranty/Guarantee period.
- vii. Each bidder should submit an E.M.D. of Rs. 10, 000/- as mentioned in annexure for instrument.
The E.M.D. will be returned to the unsuccessful bidder after the bids are finalized. EMD should be in the form of Demand Draft, drawn in favour of Director General, CCRAS, New Delhi.
- viii. The supplier should supply the instruments at a time; part supply will not be entertained.
- ix. The supplier should not handover execution of order to any other/sister firm(s); it will amount to the cancelation of order.



- x. In case the supplier being unable to supply within stipulated time or going insolvent the loss incurred to the Government will be borne by the supplier.
- xi. Last date of tender submission latest by 26th Dec, 2014 up to 17:00 hrs. to the office of Director General, CCRAS, New Delhi.
- xii. The Director General has every right to reject/accept any bid without assigning any reason.
- xiii. The quality/condition should be good and as per the specifications as mentioned in technical specification; substandard instruments/items and non-conforming of specification will not be accepted; the same will be replaced by the supplier at their own cost.
- xiv. The tenders will be opened on 29th Dec, 2014 at 11:00 AM. The tenderers or their representative who are willing may attend the tender opening in the HQs Committee Room No. 223 on the Second Floor.



(H.O. Kaushik)
Administrative Officer (Admn.) For
Director General

Annexure – I

Technical Specification

Specification of Containers/Jars

Polycarbonate (unbreakable) airtight containers

- (i) Round shape and transparent.
- (ii) Plastic lid with silicon gasket material
- (iii) Capacity required: 300ml and 600ml.

Manufacturer's Authorization Form (MAF)

No.....

Dated:

To

Director General,
Central Council for Research in Ayurvedic Science,
Jawahar Lal Nehru Bhartiya Chikitsa Evam Homoeopathy Anusandhan Bhawan
No. 61-65, Institutional Area,
Opp. 'D' Block, Janakpuri,
New Delhi – 110058

Wewho are established and reputable manufactures of
.....having offices atand..... do
hereby authorize M/s..... (Name and address of
Supplier/Dealer/channel partner/representative) to offer their quotation and conclude the contract with
you against the above invitation for tender offer.

We hereby extend our full guarantee and warranty as per the terms and conditions of the
tender and the contract for the items offered against the invitation for tender offer by the above firm.

Yours faithfully,

(Name) for and on behalf of M/s.....
(Name of Manufactures)

**Note: This letter of authority should be on the letterhead of the Manufacturing concern and should
be signed by a competent person of the Manufactures.**



Financial bid:

Sl.No.	Description	Make & Model No.	Qty.	Amount in Rs. (Excluding VAT)	
				Unit price	Total amount
1.	Containers/jars (300ml)		1500pcs		
2.	Containers/jars (600ml)		500pcs		
Total Amount					
Add: Taxes (if any)					
Grand Total					

- # Price variation clause based on exchange rate of currency and other factor is not acceptable.
- # All costs and charges, related to the bid, shall be expressed in Indian Rupee only and the above total cost is inclusive of all taxes and customization charges.
- # The specifications are minimum. The bids shall be ranked based on net landed cost without any extra consideration for additional feature etc.

Signature & Seal of the Bidder/Agency/Firm

