



केन्द्रीय आयुर्वेदीय विज्ञान अनुसंधान परिषद्

आयुष मन्त्रालय, भारत सरकार

जवाहर लाल नेहरू भारतीय चिकित्सा एवं होम्योपैथी अनुसंधान भवन
61-65, संस्थानिक क्षेत्र, सम्मुख 'डी' ब्लॉक, जनकपुरी, नई दिल्ली-110058

CENTRAL COUNCIL FOR RESEARCH IN AYURVEDIC SCIENCES

Ministry of AYUSH, Govt. of India

Jawahar Lal Nehru Bhartiya Chikitsa Evam Homoeopathy Anusandhan Bhawan
61-65, Institutional Area, Opp. 'D' Block, Janakpuri, New Delhi-110058

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F.NO.1-1/2012-13/CCRAS

Date: 4/4/2016.

Sub:- For Empanelment of Chartered Accountant

Sealed Quotations are invited from Delhi & NCR based Chartered Accountants Firms empanelled with Controller and Auditor General of India (C&AG) for compilation of Annual Accounts in respect of CCRAS for the year 2015-16 for following works by 21st April 2016 in favour of Director General CCRAS, No.61-65, Institutional Area, Opp."D" Block, Janakpuri, New Delhi-110058. The Quotation will be opened in the Committee Room No.223 at 11:00 A.M. on 22.04.2016. Pre-bid conference for bidders will be on Dated: 07th April 2016 at 11.00 a.m. in the Committee Room of the Council.

1. Preparation of Receipt & Payment Accounts (Trial Balance) Institutes/Unit wise of 27 Decentralised Unit-Plan/Non Plan.
2. Consolidation of Receipt and Payment Accounts (Trial Balance) Institutes/Units wise of 27 Decentralised Units/ Plan & Non Plan.
3. Preparation of Receipt and Payment Accounts Income Expenditure Accounts, Balance Sheet and utilization certificate of Plan/Non Plan/GPF/ Pilyadi yoga/GTP/AIIA Sarita Vihar/ Comprehensive Data Base/New Pension Scheme/NEIFM Pasighat/ NEIAH Shillong/Pension/DST etc.
4. An EMD of Rs. 5000/- (Rs. Five thousand only) in the shape of D.D in favour of "D.G. CCRAS" payable at SBI CCRAS Branch New Delhi is to be enclosed. EMD of unsuccessful bidders will be returned. EMD of successful bidders will be returned after completion of the work.
5. Financial bid is to be submitted in enclosed Proforma (Annexure-I) in a sealed envelop.
6. This is time bound task so it may be ensured that:-
 - (i) Work will be completed upto latest by 31.05.2016.
 - (ii) Firm should be empanelled with C&AG and a copy of the same may be enclosed with the quotation.
 - (iii) Amount required as fee , service tax conveyance, overhead expenses etc. should be mentioned in the quotation in figure as well as in words. Over writing on figure and words will not be accepted.
 - (iv) PAN/TAN of the firm.
 - (v) Registration of the firm if any.
 - (vi) Other information, If any, the firm likes to inform.
 - (vii) The scheduled firm has to face to DGACE (CAG) certification in Audit for clarification of any issue regarding compilation and finalization of Annual Accounts, if required.
 - (viii) The undersigned reserve the right of rejecting or accept any quotation without assigning any reason at any stage.

(Sanjay Kumar)
Dy. Director (Admn.)
For Director General

Copy to:-

1. CAG empanelled Chartered Accountants for submission of Quotation.
2. CCRAS and other websites for wide publicity.
3. CCRAS Notice Board.

Annexure-I

Financial Bid for Compilation of Annual Accounts for year 2015-16.

S.No.	Particulars	Amount
1	Professional fees for whole work of Compilation of Annual Accounts 2015-2016. (Inclusive of Service Tax, Conveyance, Overhead expenses etc.)	
	Total	

Total Amount in words:

(imm)

Chartered Accountants

Date:

Place: